



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes

### Common Council

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Monday, January 15, 2024

6:30 PM

Council Chambers

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#### A. CALL TO ORDER

#### B. ROLL CALL

**Alders Present:** 10 - Jim Brey, Eric Sitkiewitz, Steven Czekala, Bill Schlei, Brett Vanderkin, Chad Beeman, Michael Cummings, Tim Boldt, Todd Reckelberg and Darian Kaderabek

#### C. PLEDGE OF ALLEGIANCE & INVOCATION

#### D. PRESENTATIONS

[24-1129](#) City Clerk administers Oath of Office for Police Officer Marcus Williams, followed by Badge Pinning

[24-1130](#) City Clerk administers Oath of Office for Police Officer Sterling Gardner, followed by Badge Pinning

[24-1133](#) City Clerk administers Oath of Office for Battalion Chief Jeremy Wagner, followed by Badge Pinning

[24-1132](#) City Clerk administers Oath of Office for Battalion Chief Jacob Johnsrud, followed by Badge Pinning

#### E. PUBLIC HEARINGS

[24-1134](#) Public Hearing to be held at 6:31 p.m. for the purpose of hearing any and all interested parties in the matter of a proposed Conditional Use Permit located at 624 N 8th Street for the operation of a Tattoo Establishment

Mayor declared the meeting open for a public hearing on this matter.

City Clerk reported that the notice of public hearing was published in the Herald Times Reporter on December 29, 2023 & January 8, 2024. (Proof of publication is on file in the City Clerk's Office)

No parties appeared to speak on this matter.

Mayor declared the public hearing closed. (A recording of the entire public hearing is on file in the City Clerk's Office).

#### F. PUBLIC INPUT

Mayor declared the meeting open for public input. In accordance with policy, the public input portion of the meeting is not made a part of the official record.

## G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

[24-1142](#)

Mayor makes appointment of Logan Brooks to Crime Prevention

**Moved by Sitkiewitz, seconded by Czekala, that this Appointment be approved.  
The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

### 1. Removal of Consent Agenda Items

## H. CONSENT AGENDA

### Approval of the Consent Agenda

**Moved by Sitkiewitz, seconded by Czekala, to accept the Consent Agenda Items and recommendations of the various committees The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

### 2. Miscellaneous

[24-1135](#)

Minutes of the December 18, 2023 Common Council meeting; recommending approval and place on file

### 3. Committee of the Whole (Consent)

[24-1127](#)

TID No. 23 Development Agreement with Setzer Properties ZGBY, LLC; recommending acceptance and place on file

[24-1136](#)

Report of Special Events Committee relative to approval of the following events: Roncalli Cross Country Invite on 9/14/2024; Ultimate Lakeshore Weekend on 6/22/2024 - 6/23/2024; Flyover Silver Creek on 10/5/2024; Touch the Trucks on 7/10/2024; Junior Ships Baseball Tournament (May) on 5/18/2024 - 5/19/2024; Junior Ships Baseball Tournament (July) on 7/12/2024 - 7/14/2024; recommending acceptance of report and place on file

### 4. Finance Committee (Consent)

[24-1112](#)

Secondlook/McMullen Claim for Damages; recommending to approve the claim for the amount of \$6,277.06

[24-1124](#)

Approval of the Quadricycle (Pedal Pub) License and Routes from Manitour Pedalers LLC; recommending to approve the request

[24-1141](#) General City Claims in the amount of \$3,277,907.47 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order

## 5. Personnel Committee (Consent)

## 6. Public Infrastructure Committee (Consent)

## 7. Public Safety Committee (Consent)

[24-1120](#) Sex Offender Residency Board Appeal for Gerard Geraths; recommending to approve the appeal

## 8. Plan Commission (Consent)

# I. COMMITTEE REPORTS

## 1. Committee of the Whole

[24-1128](#) Legal Services Contract between the City of Manitowoc and Attorney Joseph D. Thuermer

**Moved by Sitkiewitz, seconded by Czekala, that this Agreement be approved and entered into. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

[24-1137](#) Report of Special Event Committee recommending approval for the following event subject to Council action: Memorial Day Parade and Ceremony on 5/27/2024 (Road closure on 5/27/2024 from 8 a.m. - 9 a.m. from S 8th St to Madison St and Washington St. Then 9 a.m. road closure of S 8th St and Washington St to Huron St, to Michigan Ave at N 18th St. Roads open approximately 10:30 a.m.)

**Moved by Sitkiewitz, seconded by Czekala, that this Report be accepted and placed on file. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

## 2. Finance Committee

[23-0953](#) Alcohol Beverage Licenses Enforcement Policy

**Moved by Brey, seconded by Reckelberg, that this Policy be approved. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

[24-1111](#) Resolution authorizing and designating public depositories

**Moved by Brey, seconded by Reckelberg, that this Resolution be adopted. The**

**motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

[24-1125](#)

CAWG Request (Unbudgeted) from DPW for amount not to exceed \$65,800 for installation of boiler hot water wash system at DPW Shop

**Moved by Brey, seconded by Reckelberg, that this Request be approved using up to \$65,800 for the installation of boiler hot water wash system at DPW Shop. The motion carried by the following vote:**

**Aye:** 8 - Brey, Sitkiewitz, Czekala, Schlei, Beeman, Cummings, Boldt and Kaderabek

**Nay:** 2 - Vanderkin and Reckelberg

[24-1138](#)

Amendment to Municipal Service Agreement between City of Manitowoc and Progress Lakeshore

**Moved by Brey, seconded by Reckelberg, that this Agreement be approved as amended. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

[24-1140](#)

Wastewater Treatment Facility Stack Filter Project Request

**Moved by Brey, seconded by Reckelberg, to allow staff to apply for the Clean Water Fund Loan. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

### 3. Personnel Committee

[24-1107](#)

Approval of side letter with IAFF Local 368 - Restructuring of Fire Rescue Department and Reclassification of Captain to Lieutenant

**Moved by Schlei, seconded by Vanderkin, that this Request be approved. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

[24-1139](#)

Resolution to Waive Residency Requirement for Manitowoc Police Department Employee

**Moved by Schlei, seconded by Vanderkin, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

### 4. Public Infrastructure Committee

### 5. Public Safety Committee

[24-1121](#)

Ordinance to amend Chapter 31 of the MMC regulating Signs.

**Moved by Cummings, seconded by Kaderabek, that this Ordinance be adopted. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

[24-1126](#)

Ordinance to amend Manitowoc Municipal Code Chapters 6 - Regulating Fire Department and Fire Prevention, Chapter 16 - Building, Heating and Ventilation Code, Chapter 17 - Plumbing Code, and Chapter 18 - Electrical Code

**Moved by Cummings, seconded by Kaderabek, that this Ordinance be adopted. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

## 6. Plan Commission

[23-1081](#)

PC 29-2023: Koenig, Request for a Conditional Use Permit for a Tattoo Establishment at 624 N 8th Street pursuant to 15.230(3)f.

**Moved by Brey, seconded by Sitkiewitz, that the issuance of a Conditional Use Permit to Kristina Koenig for the establishment of a Tattoo Establishment located at 624 N 8th Street pursuant to the conditions be approved. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

[23-1100](#)

PC 3-2023: East Point Land Development/Howe; Review of Final Subdivision Plat for The Preserves at Lincoln Park

**Moved by Brey, seconded by Sitkiewitz, that the Final Subdivision Plat for The Preserves at Lincoln Park be approved. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

## J. OTHER BUSINESS

## K. ADJOURN

**A motion was made by Sitkiewitz, seconded by Czekala, that this meeting be adjourned at 7:15 p.m. The motion carried by the following vote:**

**Aye:** 10 - Brey, Sitkiewitz, Czekala, Schlei, Vanderkin, Beeman, Cummings, Boldt, Reckelberg and Kaderabek

**Mackenzie Reed  
City Clerk**