

**R E S O L U T I O N**

**TO REPLACE THE “DEPARTMENT OF TOURISM FEE SCHEDULE”  
WITH THE “SPECIAL EVENT APPLICATION FEE SCHEDULE”  
AND ADOPT FEES, APPLICATION, AND INVOICING FOR 2024**

**WHEREAS**, the City of Manitowoc (City) has long collected fees for various services, rentals, and programs in order to defray some of the costs associated with providing same, including fees collected pursuant to the “Department of Tourism Fee Schedule”; and,

**WHEREAS**, the City desires to continue being able to provide these services to the public in order to meet the City’s special event needs; and,

**WHEREAS**, the 2024 City Budget includes a schedule of fees for services offered by the City’s Department of Tourism and Clerk’s Office during the Special Event Application process;

**NOW THEREFORE BE IT RESOLVED**, by Mayor Justin M. Nickels and the Common Council of the City of Manitowoc that the “Department of Tourism Fee Schedule” be replaced by the attached “Special Event Application Fee Schedule.”

**BE IT FURTHER RESOLVED** that the Special Event Application Fee Schedule be set in accordance with the attached schedule and that the fees be applied and invoiced as noted on the attached schedule, effective January 1, 2024, and as approved in the 2024 Budget.

INTRODUCED \_\_\_\_\_ ADOPTED \_\_\_\_\_

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Justin M. Nickels, Mayor

APPROVED \_\_\_\_\_

<b>Fiscal Impact:</b>	Anticipated positive revenue stream; however, current amount is indeterminable due to unknown occurrences. No current tax levy impact or 2023 budget adjustment needed.
<b>Funding Source:</b>	General Fund and Visit Manitowoc Special Revenue Fund
<b>Finance Director Approvals:</b>	/SMA
<b>Approved as to form:</b>	/EGN

This resolution was drafted by Courtney Hansen, Director of Tourism.