

**R E S O L U T I O N**

**SEASONAL FARMERS MARKET MANAGER**

**WHEREAS**, the Community Development Director has submitted a request to hire a seasonal Farmers Market Manager position within the Community Development Department to serve as the day-to-day coordinator of the market; and

**WHEREAS**, this seasonal position will primarily be the main point of contact for vendors and members of the public while administering various social media accounts and content creation of marketing content; and

**WHEREAS**, at a meeting held on January 6, 2025, the Personnel Committee approved the request for a Seasonal Farmers Market Manager position and the proposed pay rate as shown on the attached Job Description and City of Manitowoc Seasonal (LTE & Continual) Employee Hiring Rates - 2025.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Common Council of the City of Manitowoc, to approve hiring a non-exempt seasonal Farmers Market Manager within the Community Development Department and pay rate as described in the attached Seasonal Farmers Market Manager Job Description and City of Manitowoc Seasonal (LTE & Continual) Employee Hiring Rates - 2025 document, effective immediately.

INTRODUCED \_\_\_\_\_ ADOPTED \_\_\_\_\_

\_\_\_\_\_  
Justin M. Nickels, Mayor

APPROVED \_\_\_\_\_

<b>Fiscal Impact:</b>	Estimated \$12,540 in total compensation expense for the position; \$12,000 in salaries and \$540 in fringe benefits. Estimate is based on 600 annual hours at the position’s payrate detailed in the 2025 Seasonal Employee Hiring Rates compensation table. Expense will vary based on number of hours worked. Expense to be offset by Farmers Market fee revenue. No additional tax levy is or 2025 budget amendments needed.
<b>Funding Source:</b>	Fund 2150 – Farmers Market Special Revenue Fund
<b>Finance Director Approval:</b>	/SMA
<b>Approved as to form:</b>	/EGN

This Resolution was drafted by Eric G. Nycz, City Attorney