

**MINUTES OF THE  
MANITOWOC PUBLIC UTILITIES COMMISSION MEETING  
MONDAY, MAY 8, 2023**

The scheduled meeting of the Manitowoc Public Utilities Commission was called to order by Commissioner Hornung at 4:00 p.m. on Monday, May 8, 2023. In attendance were Commissioners Allie, Diedrich, McMeans, Nickels, Seidl, and Sitkiewitz. Also present were Jan Wittmus, Bob Bouril, Cindy Carter, Don Duenkel, and Carissa Grimm - MPU; Troy Adams - General Manager. Attorney Andrew Steimle - Steimle Birschbach, LLC was excused.

**AWARDS/RECOGNITION/ACHIEVEMENTS:** T. Adams recognized with the commission MPU accomplishments in receiving awards for reliability and safety by APPA and MEUW.

**APPA CERTIFICATE OF EXCELLENCE IN RELIABILITY:** The APPA recognized MPU with its "Certificate of Excellence in Electric Reliability" for the eighth consecutive year. MPU continues to significantly outperform electric industry national average reliability as reported by the Energy Information Association. The American Public Power Association has honored more than 221 public power utilities with a "Certificate of Excellence" for reliable performance in 2022. The certificates celebrate utilities that have provided exceptionally reliable service and power to their communities.

**APPA SAFETY AWARD OF EXCELLENCE:** For the first time, APPA recognized MPU with its "Safety Award of Excellence". MPU was one of 166 public power utilities in the nation to receive this award for safe operating practices in 2022. The APPA safety award recognizes utilities based on their incident rates as well as the overall state of the safety programs and culture.

**MEUW SAFETY AWARD:** The MEUW will recognize MPU with its "Safety Award" at the MEUW Annual Conference in Green Bay. MPU was one of 39 utilities to earn the recognition and one of 27 to receive the 'Gold' tier, the highest level. The award program is designed to promote strong safety culture by recognizing safety performance and proactive safety activities. MPU has received this award consecutively for the last 12 years.

Commission thanked MPU employees for their commitment and dedication to safety and reliability at MPU.

Jan Wittmus and Bob Bouril left the meeting at 4:04 p.m.

**CONVENE MEETING TO CLOSED SESSION:** Notice had been previously given that Manitowoc Public Utilities Commission will adjourn into a closed session during the May 8, 2023 meeting pursuant to Section 19.85(1)(e) to discuss approval of the minutes of the April 10, 2023 Closed Session Meeting, and the Manitowoc Refuel Renewable Project.

**MOTION:** A Motion to convene in closed session was made by Commissioner Sitkiewitz and seconded by Commissioner Allie. Motion carried unanimously. Accordingly, the Commission convened in closed session at 4:05 p.m.

The meeting was reconvened to open session at 4:42 p.m.

**APPROVAL OF ITEMS FROM CLOSED SESSION:**

**MOTION:** A Motion by Commissioner Nickels and seconded by Commissioner McMeans to affirm the goals set in place to meet the February 2026 deadline. Motion carried unanimously.

**MOTION:** A Motion by Commissioner Nickels and seconded by Commissioner McMeans to approve the MOU for the FEED study. Motion carried unanimously.

**MOTION:** A Motion by Commissioner Nickels and seconded by Commissioner Sitkiewitz to approve the future fuel prepayment agreement at a cost not to exceed \$175,000. Motion carried unanimously.

**GLU TRANSITION STATUS UPDATE:** With the GLU Management Services transition to Marshfield Utilities approaching at the end of June, an update on the status of the transition was provided to Commission. A brief discussion was held regarding the deadline of the transition.

**WATER SERVICE RECONNECTION COSTS:** Watermain reconnection expenses have historically been an expense of the property owner in regards to reconnection to the watermain whether it's a City street reconstruction or an MPU contract where the street is not replaced. Since water services are to be installed by the property owner at their expense, it can be presumed that all properties with existing water services have already paid the costs to connect to the public watermain. The new practice would be that during a watermain replacement, when water services are not required to be replaced to the curb stop, the reconnection of an existing water service to the new watermain is a cost that will be part of the overall watermain replacement. If the property owner is required to repair or replace their water service, or install a new service, they are still responsible for all costs, including the connection to the watermain.

**MOTION:** A Motion by Commissioner Diedrich and seconded by Commissioner McMeans to approve including the water service reconnection expense, as presented, as part of a watermain replacement. Motion carried unanimously.

**GENERAL MANAGER'S REPORT:** The report was distributed for review with a brief discussion on the Cher-make wastewater charge; double sewer charge on a home the owner claimed was converted to a single family; significant water leaks in the system; and the inclusion of Wastewater in the sales variance. T. Adams also informed that

former commissioner Dave Luckow will be recognized at the MEUW Annual Conference on May 11 as a recipient of the Philip F. LaFollette Public Official Award.

**MINUTES:** The Minutes from the Regular Session Meeting on April 10, 2023 were presented for approval.

**APPROVAL OF CLAIMS:** Claims List dated April 25, 2023, Claims List dated May 9, 2023, and Wires dated May 3, 2023 were presented for approval.

**FINANCIAL REPORTS FOR JANUARY, FEBRUARY, AND MARCH 2023:** The financial reports for January, February, and March 2023 were previously distributed to the Commission for review and discussion.

**2022 PSCW ANNUAL REPORT:** MPU filed the 2022 PSCW annual report upon receipt of audit report data from KerberRose. This report is due annually on April 1.

**2022 PERFORMANCE INDICATORS:** The 2022 key performance indicators of MPU were presented and compared to 2020 and 2021. These Performance Indicators are a representation of items supporting MPU's Strategic Plan.

**MOTION:** A Motion was made by Commissioner Sitkiewitz and seconded by Commissioner Allie to approve the Regular Session Minutes from April 10, 2023; the Claim List dated April 25, 2023 check nos. 100888 through 101033 totaling \$1,083,074.04; the Claim List dated May 9, 2023 check nos. 101034 through 101172 totaling \$1,043,468.72; Wire Transfers dated through May 3, 2023 totaling \$3,409,723.45; and to place on file the Financial Reports for January, February, and March 2023, the 2022 PSCW Annual Report, and the 2022 Performance Indicators. Motion carried unanimously.

**QUOTATIONS/BIDS:** Three-phase, Pad-mount Transformers - 75, 150, 300 KVA, 480 V - \$113,833.00 - RESCO EMRCO; Watermain Replacement Division Street - \$462,541.25 - Vinton Construction Co.; Watermain Stubs Reed Avenue - \$236,127.00 - Vinton Construction Co.; Water Production Master Plan RFP - \$79,860.00 - Strand Associates; Boiler 8 PM CEMS Installation - \$53,097.00 - Durag Inc.; Security Cameras Upgrade - \$124,824.77 - Complex Security Solutions; Raw Water Pump 4 Inspection and Refurbishment - \$55,765.00 - Engineered Pump Services; MAC Dust Collector Silo and Duct Painting - \$47,975.00 - Recoveron Services; Custer Substation Relay Panel - \$34,647.00 - Electrical Power Products.

**MOTION:** A Motion was made by Commissioner Diedrich and seconded by Commissioner Seidl to approve the Three-phase, Pad-mount Transformers - 75, 150, 300 KVA, 480 V. Motion carried unanimously.

**MOTION:** A Motion was made by Commissioner Diedrich and seconded by Commissioner Sitkiewitz to approve the Watermain Replacement Division Street. Motion carried unanimously.

**MOTION:** A Motion was made by Commissioner Diedrich and seconded by Commissioner Sitkiewitz to approve the Watermain Stubs Reed Avenue. Motion carried unanimously.

**MOTION:** A Motion was made by Commissioner Diedrich and seconded by Commissioner Sitkiewitz to approve the Water Production Master Plan RFP. Motion carried unanimously.

**MOTION:** A Motion was made by Commissioner McMeans and seconded by Commissioner Diedrich to approve the Boiler 8 PM CEMS Installation. Motion carried unanimously.

**MOTION:** A Motion was made by Commissioner McMeans and seconded by Commissioner Sitkiewitz to approve the Security Cameras Upgrade. Motion carried unanimously.

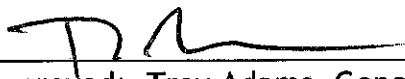
**MOTION:** A Motion was made by Commissioner Diedrich and seconded by Commissioner Seidl to approve the Raw Water Pump 4 Inspection and Refurbishment. Motion carried unanimously.

**MOTION:** A Motion was made by Commissioner Diedrich and seconded by Commissioner McMeans to approve the MAC Dust Collector Silo and Duct Painting. Motion carried unanimously.

**MOTION:** A Motion was made by Commissioner Diedrich and seconded by Commissioner Seidl to approve the Custer Substation Relay Panel. Motion carried unanimously.

**NEXT MEETING:** Monday, June 12, 2023 at 4:00 p.m.

**ADJOURN:** A Motion was made to adjourn the meeting by Commissioner Diedrich. Meeting adjourned at 5:01 p.m.

  
Approved: Troy Adams, General Manager

  
Approved: Alex Allie, Secretary