



CITY OF MANITOWOC

WISCONSIN, USA

www.manitowoc.org

MEMO

TO: Mayor & Common Council

FROM: Greg Minikel, PE, Engineering Division Manager

DATE: July 16, 2026

RE: Proposals & Professional Services Agreement for Real Estate Work for S.T.H. 42 (Calumet Ave.) Reconstruction

Members of the Common Council:

As part of the design for the reconstruction of S.T.H. 42 (Calumet Ave.) from S. 30th St. to I-43, the Wisconsin Department of Transportation (WisDOT) is requiring the City of Manitowoc to acquire the necessary Right-of-Way for the project. In most cases, these are temporary limited easements (TLE's) for grading, sloping and restoration work to match into the private property areas. There are approximately 50 parcels to be acquired for this portion of the project.

The City sent out proposals via e-mail to 5 consultants from the DOT's Roster of Eligible Consultants that perform the necessary real estate work.

We received proposals from MSA and Terra Venture Advisors. MSA had the successful and lowest cost proposal.

MSA has sent us their Professional Services Agreement and it was reviewed and approved by the City Attorney.

It is my understanding that the WisDOT will eventually reimburse the City for these Real Estate costs.

I am recommending that Council approve and enter into the agreement with MSA.

Thanks.

DEPARTMENT OF PUBLIC WORKS

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