

PARKS & RECREATION DEPT. SPECIAL EVENT APPROVAL FORM

DATE: 6/30/2026
EVENT NAME: Manitowoc Metalfest 4
ORGANIZER: Paul Hoffman - PetSkull Brewing
E-MAIL ADDRESS: paul@petskullbrewing.com
EVENT DATE: 9/11 - 9/12/26 **NEW OR RECURRING:** Recurring

LOCATION/DESCRIPTION: Manitowoc Metalfest is a two-day event which includes 28 bands, food trucks, & vendors. There are 2 proposed locations. Option #1 is preferred by PetSkull Brewing. This would be the City-owned lot between the back of PetSkull Brewing & River North Drive. Option 2 would be Buffalo St. betw. N 10 & N 11 and the N 11th Boulevard. Use of trash barrels and possibly traffic control items depending on location. A waiver of the noise ordinance is requested for both days from 10 p.m. to 11 p.m.

CONCERNS:

RECOMMENDATION TO

Approve event. Recommend the City of Manitowoc enter into a short-term rental agreement with PetSkull Brewing for the use of the lot at a cost of \$100, with staff to ensure the appropriate number of days are available and that the

APPROVE/DENY EVENT: proper insurance is provided.

WAIVER OF FEES
RECOMMENDATION: Not requested.

COUNCIL ACTION REQUIRED:

See the attached memo.

ITEMS TO INCLUDE IN LETTER:

Organizer is responsible for obtaining written approval for a street closure from the affected property owners and/or residents.
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Special Event Application

Thursday, June 18, 2026

General Event Information

Event name	Manitowoc Metalfest 4
Location	PetSkull Brewing
Date	Friday, September 11, 2026
End date if multiple day event and additional dates if applicable.	09/12/2026
Event time	12:00 PM - 11:00 PM
Setup start time	Wednesday, September 9, 2026 07:00
Takedown end time	Sunday, September 13, 2026 17:00

Applicant Information

Name of Applicant	Paul Hoffman
Organization Name	PetSkull Brewing
Address	1015 Buffalo Street Manitowoc, WI, 54220
Email	paul@petskullbrewing.com
Phone number	(920) 946-5670
On-site contact & phone number	Paul Hoffman 920-946-5670
Security name & phone number	Paul Hoffman 920-946-5670

Event description

We are looking to host the fourth annual Manitowoc Metalfest where we will be hosting 28 bands from around the country, including bands from North Carolina, Florida, New Jersey, Toronto, St Louis, Chicago, Minneapolis, and of course Wisconsin. Many of the bands are on major record labels, are touring, and making our city a stop on their tours. This is a two-day event on Friday September 11 and Saturday September 12. Live music on Friday would go from 5:00pm - 11:00pm and on Saturday from 12:00pm to 11:00pm. In addition to live music, we will have food trucks and vendors. We are hoping to work with local hotels in gaining discounted rates for those presenting a ticket.

LOCATION PREFERENCE #1: We would be very interested in hosting the event on the city-owned lot between the back of PetSkull Brewing and River North Drive (see attached aerial layout Option 1). This would give us ample time to setup days in advance as we wouldn't need to block off any streets in advance for stages. Considering this is a ticketed event, it is much easier to setup fencing in a rectangular lot versus trying to block off a street and side streets. Additionally, this will have no effect on an area

businesses with road closures.

LOCATION PREFERENCE #2: If Option 1 doesn't work, we would proceed as last year with blocking off Buffalo St between North 10th and North 11th in addition to the North 11th Street Boulevard (see attached aerial layout Option 2)

Estimated total attendance 1000

Est. attendance from outside Manitowoc 500

Event Features

Select all that apply to the event

Alcohol sales

Food or drink sales

Vendor(s)

Food Trucks

Charging admission or registration

Expected revenue 25000

Revenue will be used for Festival Costs and Operating Expenses

Route & Road Usage

Road Closure

See Event Description

Where are cars parking? Throughout River Point and Downtown

Time of amplified sound 12:00 PM - 11:00 PM

Amplified sound type Live Music

Event Structures

Select all that apply

Fencing

Portable restrooms

Safety & Security

Equipment & Facility Requests

Parks items

Post pounder

Power pedestal

Safety vests

Security stanchions

Wooded snow fence 50' roll

Plastic snow fence 50' roll

Snow fence posts

Tent 10'x20'

Ticket booth

Trash barrels 20
\$6 max. 50

Estimated cost per day

120

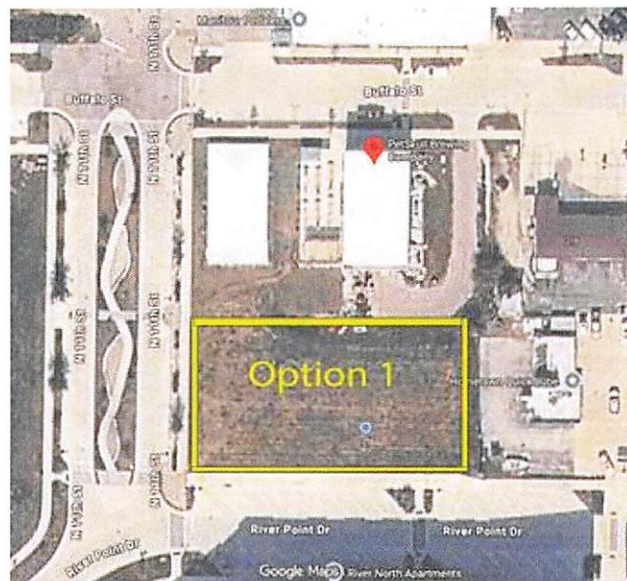
Waiver of Fees

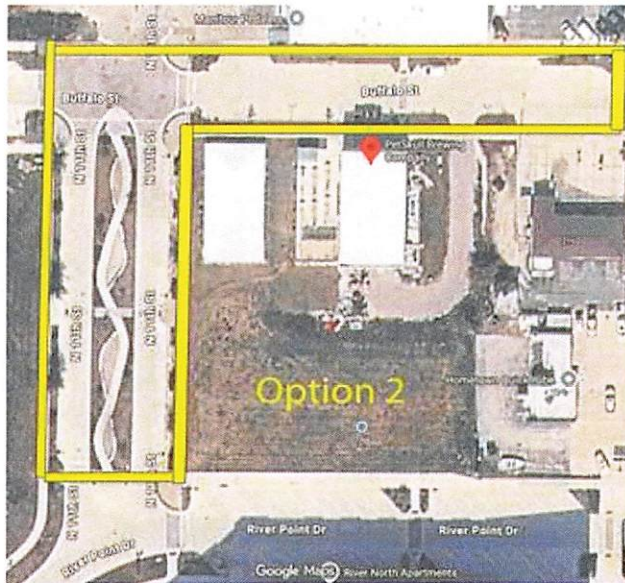
Are you requesting a Waiver of Fees?

No

Map

Upload map and supporting documents





Legal Notice and Submission

Applicant date of birth

Tuesday, August 24, 1971

Sign

Paul Hoffman