



CITY OF MANITOWOC

WISCONSIN, USA

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Date: February 22, 2024

To: Public Infrastructure Committee

From: Curtis Hall - Park and Rec Division Manager

Re: City Facility Usage and Maintenance Agreement Between City of Manitowoc and Manitowoc Public School District

The City of Manitowoc Parks and Recreation Division is submitting the 2024 Facility Usage and Maintenance Agreement between the City of Manitowoc and Manitowoc Public School District for approval.

This is an annual agreement that is being submitted for the 2024 athletic seasons and will automatically renew in subsequent years.

Key revisions to the document are specified below.

- Middle School Cross Country and Summer School programs were added to the agreement as these groups have used City park facilities in the past.
- Manitowoc Youth Baseball Association will cut the grass at the Citizen Park Complex during the MPSD spring Softball season. In the past this was a responsibility of MPSD during the spring season.
- MPSD will provide its own materials, infield mix, clay, etc. to maintain all baseball/softball diamonds that MPSD utilizes during their sport seasons.
- MPSD will participate in a field maintenance training led by City and Manitowoc Youth Baseball Association at Citizen Park Complex.
- Language was added that allows the City to charge for facility rental or maintenance if MPSD fails to complete required maintenance as described in the agreement.
- Language was added to the agreement for auto-renewal the agreement does not have to be brought to Council each year.