

# SPECIAL EVENT COMMITTEE APPROVAL FORM

**MEETING DATE:** 3/11/2026

**EVENT NAME:** Zoo Snooze

**ORGANIZER:** Lincoln Park Zoological Society - Whitney Sonnenburg

**E-MAIL ADDRESS:** reynolds\_w\_10@hotmail.com

**EVENT DATE:** 8/8-9/2026

**NEW OR RECURRING:** Recurring

**LOCATION/DESCRIPTION:** Sleepover in tents at the Lincoln Park Zoo. There will also be a movie and campfire.

**COMMITTEE CONCERNS:**

**WAIVER OF FEES:** Granted

**COMMITTEE DECISION:**

APPROVE	DENY
Courtney Hansen /ec Eric Nycz /ec Todd Blaser /ec John Musial /ec Dan Koski /ec	

**COUNCIL ACTION REQUIRED:**

Waiver of park hours for Lincoln Park Zoo for 8/8-9/2026

**ITEMS TO INCLUDE IN LETTER:**



## General Event Information

**Event name** Zoo Snooze

**Location** Lincoln Park Zoo

**Date** Saturday, August 8, 2026

**End date if multiple day event and additional dates if applicable.** 08092026

**Event time** 4:30 PM - 9:30 AM

**Setup start time** Saturday, August 8, 2026 15:00

**Takedown end time** Sunday, August 9, 2026 09:00

## Applicant Information

**Name of Applicant** Whitney Sonnenburg

**Organization Name** Lincoln park zoological society

**Address** 1218 n 8 st  
Manitowoc, Wi, 54220

**Email** reynolds\_w\_10@hotmail.com

**Phone number** (920) 323-4617

**On-site contact & phone number** Whitney 9203234616

### Event description

Community members have an opportunity to sleep in their own tents at the zoo while getting a private behind the scenes experience.

**Estimated total attendance** 80

## Event Features

Select all that apply to the event

- Collecting monetary donations
- Charging admission or registration
- Accepting credit card sales/transactions

Expected revenue 5000  
Revenue will be used for Zoo improvements

## Route & Road Usage

### Road Closure

None

Road Crossing Na

Where are cars parking? Lincoln park

Describe course markings and if this is a timed route Na

Time of amplified sound 9:00 PM - 10:30 PM

Amplified sound type Audio from movie

## Event Structures

Select all that apply Tent(s)

## Safety & Security

Describe any assistance needed from the Police Dept. and/or Fire Dept.

Would like to have outdoor campfire to roast marshmallows

## Equipment & Facility Requests

Facility Request Lincoln Park Cabin 2 (\$168)

Park or facility request not listed above: Zoo grounds

Do you need power or lighting? Yes for movie

Tables & seating

Banquet tables 8'x40'  $\frac{8}{\$7 \text{ max } 22}$

Benches 4'

Metal folding chairs  $\frac{40}{\$2 \text{ max } 200}$

Picnic tables 6'

Estimated cost per day 304

**Equipment will be dropped off at the discretion of DPI. Equipment request notes:**

Would like to use outdoor movie setup and fire pit

## Waiver of Fees

**Are you requesting a Waiver of Fees?**

Yes, we are a nonprofit 501(c)(3) or acting on behalf of one

**Why should this Waiver of Fees be granted?**

Bring community to zoo and benefit zoo improvements

## Map

**Upload map and supporting documents**



**Questions and comments**

Would like zookeeper for event and zoo will need to be closed early for private event.

## Legal Notice and Submission

**Would you like to meet with the Special Event Committee to discuss your event?**

No

**Applicant date of birth**

Wednesday, February 25, 2026

**Sign**

Whitney Sonnenburg

# Zoo Snooze Layout

## Legend

- Campsite
- Camp Host
- Camp Fire Zone
- Educational Center
- Activity Zone

