



CITY OF MANITOWOC

WISCONSIN, USA

www.manitowoc.org

MEMO

Date: 12/12/2024
To: City of Manitowoc - Common Council
From: Shawn M. Alfred, Finance Director/Treasurer
Re: American Rescue Plan Act (ARPA) Subrecipient Agreement with Manitowoc County for Water Main Extension Phase 2 & 3

Recently the City entered into contract with Vinton Construction to complete phases 2 and 3 of the City's Water Main Project at a cost of \$3,053,077.25. The funding source of these phases is the City's allotment of ARPA funding. In addition, City has the opportunity to enter into a voluntary subrecipient cost share agreement with Manitowoc County to provide additional funding from the County's ARPA allotment on this project.

The accelerated schedule is due to the lengthy time the Public Service Commission ("PSC") took in approving the expansion of the watermain project. The construction bid could not be awarded until the City received PSC approval, and the agreement could not be drafted until the bid was awarded. The County is now drafting the agreement, which will be substantially similar to the ARPA Subrecipient Agreement that was signed in 2022 between the City and County for an earlier phase of the watermain project. It is vitaly important that the agreement be executed prior to December 31, 2024, as that is the federal deadline to commit ARPA funds; i.e. – if a contract is not executed by December 31, 2024 we will not have those additional funds available to fund the project.

Therefore; the intent of this memo is to request that Common Council give staff (specifically Mayor and City Clerk) authorization and direction to execute the agreement once we receive and approve it.

If Common Council approves this request, an appropriate motion would be:

Motion to direct staff to execute a staff-approved ARPA Subrecipient Agreement with Manitowoc County to help fund the next phase of the watermain project.