



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes - Final

Personnel Committee

Thursday, September 5, 2024

5:30 PM Council Chambers-Meeting is also available via Remote Conferencing-Zoom

1. Call to Order

The meeting was called to order at 5:30 p.m.

2. Roll Call

Jessie Lillibridge, Pam Wimmer, Eric Nycz, and Todd Blaser

Present: 4 - Sitkiewitz, Schlei, Norell and Vanderkin

Excused: 1 - Brey

3. Public Comment

None

4. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS: None

[24-1791](#) Approval of August 5, 2024 Personnel Committee Minutes

Attachments: [08-05-2024 Minutes](#)

[24-1792](#) Review of Legal Fees Billed out Through August, 2024-Human Resources

Attachments: [_OUTSIDE LEGAL COUNSEL FOR HR Costs](#)

[24-1797](#) Monthly Report out on Health Plan

Attachments: [City of Manitowoc MER through July, 2024-no hcc](#)

[24-1793](#) Report out of Human Resources' Office Initiatives September, 2024

Attachments: [HR Update September 2024](#)

[24-1794](#) Report out of City Attorney's Office Initiatives September, 2024

Attachments: [ATTORNEY'S OFFICE UPDATE SEPT 2024](#)

Approval of the Consent Agenda

Moved by Vanderkin, seconded by Norell, to accept the Consent Agenda Items as presented. The motion carried by the following vote:

Aye: 4 - Sitkiewitz, Schlei, Norell and Vanderkin

Excused: 1 - Brey

5. Convene in Closed Session

Moved by Vanderkin, seconded by Norell, to convene in closed session at 5:32 p.m. The motion carried by the following vote:

Aye: 4 - Sitkiewitz, Schlei, Norell and Vanderkin

Excused: 1 - Brey

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The specific subject matter that may be considered in closed session is:

[24-1712](#) Manitowoc Professional Firefighters International Association of Firefighters Local 368 Contract Negotiations-2025-2027

Attachments: [External_L368_City Bargaining.pdf](#)

[24-1795](#) Manitowoc Professional Firefighters International Association of Firefighters Local 368 Tentative Agreement

Attachments: [Fire Tentative Agreement 08.2024](#)

[24-1796](#) Manitowoc Professional Firefighters International Association of Firefighters Local 368 Request to Arbitrate Grievances

Attachments: [Request to arbitrate grievances 08.2024](#)

[Memo to council from Chief re grievance 08.2024](#)

(Closed Session portion of the Minutes has been redacted)

6. Reconvene in Open Session

Moved by Vanderkin, seconded by Norell, to reconvene in open session at 5:54 p.m. The motion carried by the following vote:

Aye: 4 - Sitkiewitz, Schlei, Norell and Vanderkin

Excused: 1 - Brey

[24-1712](#) Manitowoc Professional Firefighters International Association of Firefighters Local 368 Contract Negotiations-2025-2027

Attachments: [External_L368_City Bargaining.pdf](#)

Moved by Vanderkin, seconded by Norell, that the Manitowoc Professional Firefighters International Association of Firefighters Local 368-Contract Negotiations 2025-2027 be placed on file and referred to Council. The motion carried by the following vote:

Aye: 4 - Sitkiewitz, Schlei, Norell and Vanderkin

Excused: 1 - Brey

[24-1795](#) Manitowoc Professional Firefighters International Association of Firefighters Local 368 Tentative Agreement

Attachments: [Fire Tentative Agreement 08.2024](#)

Tentative Agreement redline version to be completed by outside legal and presented to Council.

[24-1796](#) Manitowoc Professional Firefighters International Association of Firefighters Local 368 Request to Arbitrate Grievances

Attachments: [Request to arbitrate grievances 08.2024](#)

[Memo to council from Chief re grievance 08.2024](#)

Moved by Vanderkin, seconded by Norell, that the Manitowoc Professional Firefighters International Association of Firefighters Local 368 request to arbitrate grievances be placed on file and referred to Council. The motion carried by the following vote:

Aye: 4 - Sitkiewitz, Schlei, Norell and Vanderkin

Excused: 1 - Brey

7. Adjournment

Moved by Vanderkin, seconded by Norell, that this meeting be adjourned at 5:55 p.m. The motion carried by the following vote:

Aye: 4 - Sitkiewitz, Schlei, Norell and Vanderkin

Excused: 1 - Brey

Submitted by Pam Wimmer, Human Resources Assistant