

# SPECIAL EVENT COMMITTEE APPROVAL FORM

**MEETING DATE:** 3/19/2025

**EVENT NAME:** Silver Cup Disc Golf Tournament

**ORGANIZER:** DEW Disc Golf - James Van Lanen

**E-MAIL ADDRESS:** [discgolf@discoverwisc.com](mailto:discgolf@discoverwisc.com)

7/11-13/2025 and 7/19-

**EVENT DATE:** 20/2025

**NEW OR RECURRING:** Recurring

**LOCATION/DESCRIPTION:** Two weekend disc golf tournament at Silver Creek Park. Expecting 500 people.

**COMMITTEE CONCERNS:**

**WAIVER OF FEES:** Granted

**COMMITTEE DECISION:**

APPROVE	DENY
Todd Blaser /ec Courtney Hansen /ec Jason Freiboth /ec Eric Nycz /ec Brock Wetenkamp /ec	

**COUNCIL ACTION REQUIRED:**

**ITEMS TO INCLUDE IN LETTER:**

Please send final, detailed map to [echristel@manitowoc.org](mailto:echristel@manitowoc.org) so Public Safety can be prepared in the event of an emergency. Organizer is responsible for contacting Diggers Hotline a minimum of 3 business days prior to the event. Please pay the \$50 stake permit fee by phone at (920) 686-3580 or at the City of Manitowoc Parks Office, 900 Quay St.



## General Event Information

**Event name** Silver Cup XXV Disc Golf Tournament

**Location** Silver Creek Park

**Date** Friday, July 11, 2025

**End date if multiple day event and additional dates if applicable.** 7/11-13 & 7/19-20, 2025

**Event time** 6:30 AM - 7:30 PM

**Setup start time** Wednesday, July 9, 2025 09:00

**Takedown end time** Monday, July 21, 2025 09:00

## Applicant Information

**Name of Applicant** James E Van Lanen Jr

**Organization Name** DEW Disc Golf

**Address** 4121 Martin Lane  
Two Rivers, WI, 54241

**Email** discgolf@discoverwisc.com

**Phone number** (920) 629-9997

**On-site contact & phone number** 9206299997

**Security name & phone number** Same

### Event description

Singles disc golf tournament - 1st weekend is for professional divisions and 2nd weekend is for amateur divisions. Players compete at Silver Creek Park on all 5 competition dates using tee time spacing with check-in, awards, and most player communication on-line. Concession area will be used for staff and field house will only be used for storm shelter if needed. We understand that the fieldhouse may have one or two events scheduled and we will work with them to ensure adequate parking is available for everyone. Waiver of fees is requested.

**Estimated total attendance** 500

**Est. attendance from outside Manitowoc** 400

## Event Features

Select all that apply to the event

Food or drink sales    Vendor(s)

Collecting monetary donations

Expected revenue

1500.00

Revenue will be used for

Event costs/player prizes

## Route & Road Usage

Road Closure

none

Where are cars parking?

On-premise parking lots

## Event Structures

Select all that apply

Tent(s)

## Safety & Security

Describe any assistance needed from the Police Dept. and/or Fire Dept.

None, emergency calls only.

## Equipment & Facility Requests

Facility Request

Silver Creek Fieldhouse (\$295)

Silver Creek Concession Stand (\$74)

Park and/or Athletic Field Request

Silver Creek Park

Silver Creek Disc Golf Course (\$400)

Do you need power or lighting?

Minimal - wifi for players to load scorecards

Tables & seating

Banquet tables 8'x40'

Benches 4'

Metal folding chairs

Picnic tables 6'  $\frac{20}{\$6 \text{ max } 20}$

Parks items

Post pounder  $\frac{1}{\$10 \text{ max. } 3}$

Power pedestal

Safety vests

Security stanchions

Wooded snow fence 50' roll

Plastic snow fence 50' roll

Snow fence posts  $\frac{12}{\$2.50 \text{ max. } 100}$

Tent 10'x20'

Ticket booth

Trash barrels

**Estimated cost per day** 929

**Equipment will be dropped off at the discretion of DPI. Equipment request notes:**  
Pounder and posts in the concession area and picnic tables scattered around the concession area.

## Waiver of Fees

**Are you requesting a Waiver of Fees?** Yes, we are a nonprofit 501(c)(3) or acting on behalf of one

### Why should this Waiver of Fees be granted?

The tournament promotes our parks and any fees available after the event are used for disc golf course improvements at Silver Creek and Indian Creek Parks. This is a great opportunity to expose disc golfers from all over the Midwest to our beautiful parks. We request a waiver of fees for park and concession use and picnic tables used for player lunches. Thank You!

## Map

**Upload map and supporting documents**



Course Map - Silver Creek Disc Golf C... .pdf

## Legal Notice and Submission

**Would you like to meet with the  
Special Event Committee to discuss  
your event?**

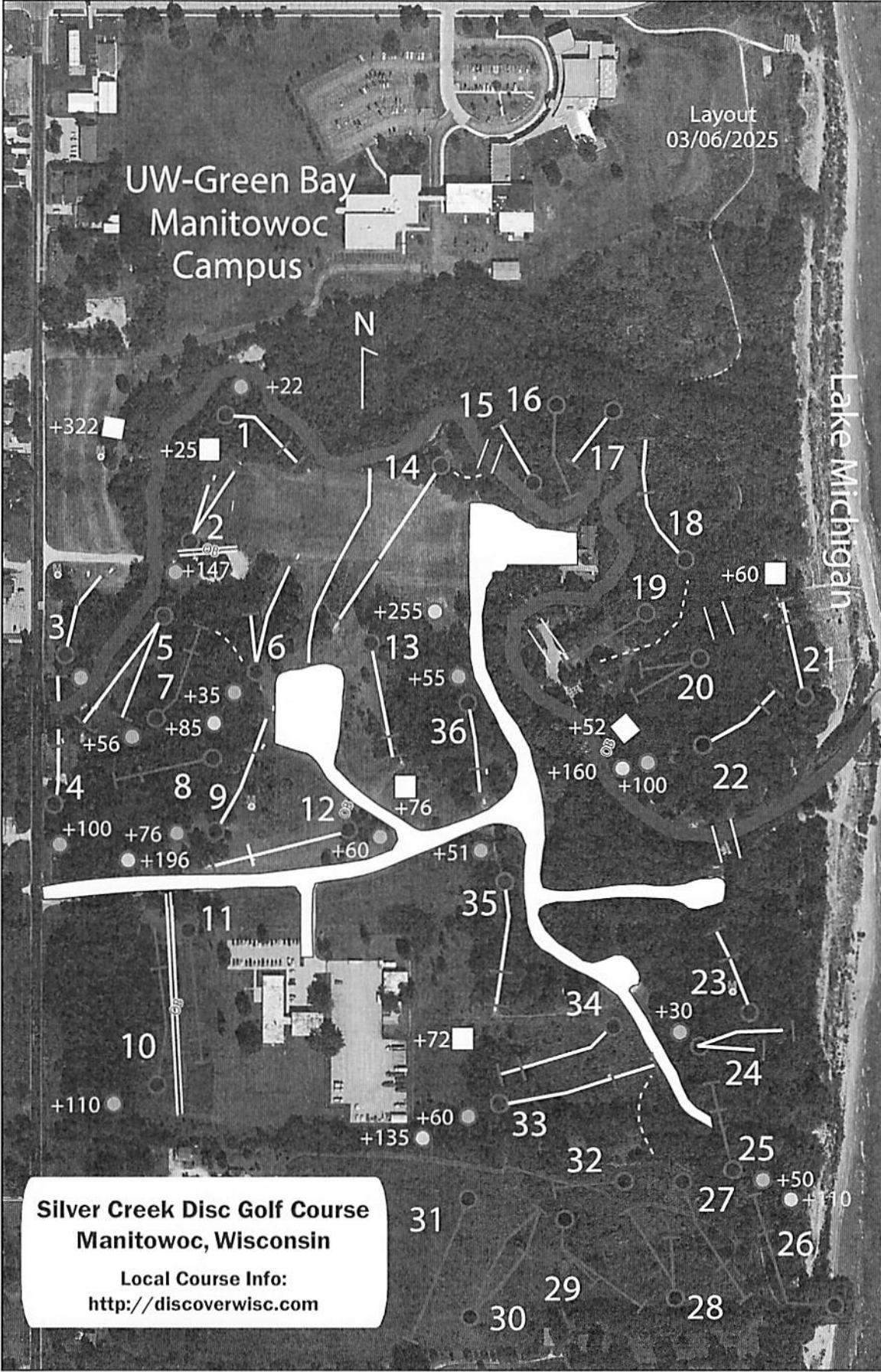
Yes

**Applicant date of birth**

Wednesday, February 6, 1963

**Sign**

James Van Lanen



Layout  
03/06/2025

UW-Green Bay  
Manitowoc  
Campus

Lake Michigan

**Silver Creek Disc Golf Course**  
Manitowoc, Wisconsin  
  
Local Course Info:  
<http://discoverwisc.com>

		Short Tees			
Hole	Par	A	B	C	
1	3	148	170		
2	3	147			
3	3	200			
4	3	142	242		
5	3/4	205	352		
6	4	146	181	231	
7	3	200	256		
8	3	150			
9	3/4	233	309	429	
10	4	290	400		
11	3	270			
12	3	248	323		
13	3	245			
14	4	288			
15	3	160			
16	3	225			
17	3	170			
18	3	190			
Front	59	3657	4278	4448	
19	3	192			
20	3	150			
21	3	154			
22	4	205	305	365	
23	3	160			
24	3	171	206		
25	3	185	235	295	
26	4	335			
27	3	225			
28	3	156			
29	3	184			
30	3	238			
31	3	226			
32	3	184			
33	4	258	318	393	
34	3	238	392		
35	3	242	293		
36	4	172	227	427	
Back	58	3675	4026	4421	
Total	117	7332	8304	8869	
		Long Tees Champ			
Hole	Par	A	B	C	A
1	3	188	210		
2	3	205			230
3	3/4	228	288		610
4	3	244	344		
5	3	308	455		
6	4	318	353	403	
7	3	275	331		
8	3	240			
9	3/4	322	398	518	
10	4	415	525		
11	3	324			
12	3	351	426		
13	3	310			386
14	4	478			
15	3	160			
16	3	225			
17	3	170			
18	3	330			
Front	59	5091	5772	5882	6365
19	3	248			
20	3	198			250
21	3	212			272
22	4	235	335	395	
23	3	245			
24	3	213	248		
25	3	255	305	365	
26	4	450			
27	3	330			
28	3	260			
29	3	285			
30	3	330			
31	3	400			
32	3	306			
33	4	368	428	503	
34	3	298	452		524
35	3	311	362		
36	4	240	295	495	
Back	58	5184	5689	6084	6268
Total	117	10775	11461	11966	12613