

RESOLUTION

**TO REVISE JOB DESCRIPTIONS FOR CAPTAIN OF
DETECTIVES, CAPTAIN OF PATROL AND SCHOOL RESOURCE
OFFICE FOR THE MANITOWOC POLICE DEPARTMENT**

WHEREAS, in an effort to ensure all job descriptions are current and up-to-date to accurately reflect essential job duties and responsibilities within each department, the Human Resources Department directed department supervisors to review and update, if necessary, job descriptions from time to time; and

WHEREAS, the Human Resources Department has received the attached revised job descriptions in the Police Department, to be reviewed and considered for approval; and

WHEREAS, at a meeting held on October 7th, 2024, the Personnel Committee unanimously approved revised job descriptions of Captain of Detectives, Captain of Patrol, and School Resource Officer.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Manitowoc to approve the attached revised job descriptions of Captain of Detectives, Captain of Patrol, and School Resource Officer, in accordance with the Compensation Plan and the Employee Policy Manual.

INTRODUCED _____ ADOPTED _____

Justin M. Nickels, Mayor APPROVED _____

Fiscal Impact: Anticipated minimal fiscal impact due to only revising the minimum years of experience requirements which appear to not have an impact on compensation structure of the position(s). No additional tax levy or 2024 budget amendments required.
Funding Source: Not Applicable
Finance Director Approval: /SMA
Approved as to form: /EGN

This Resolution was drafted by Eric G. Nycz, City Attorney