



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Finance Committee

Tuesday, November 4, 2025

5:30 PM

Council Chambers / Virtual (via Zoom)

1. Call to Order

2. Roll Call

Present: 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

3. Public Comment

Finance Committee Chair Alderperson Sitkiewitz declared the meeting open for public comment. In accordance with policy, the public comment portion of the meeting is not made part of the official record.

4. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

REMOVAL OF CONSENT AGENDA ITEMS: None

Approval of the Consent Agenda

Moved by Reckelberg, seconded by Schlei, to accept the Consent Agenda Items and recommendations of the various committees. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

[25-0780](#)

Minutes of October 7, 2025 Finance Committee meeting, recommending approval and place on file

Attachments: [10-7-2025 Finance Committee Minutes](#)

[25-0781](#)

3rd Qtr. 2025 Budget Exception Report, recommending approval and place on file

Attachments: [Q3 2025 Budget Exception Report](#)

[25-0782](#)

3rd Qtr. 2025 Investment Report, recommending approval and place on file

Attachments: [Q3 2025 INVESTMENT RECONCILIATION](#)

5. Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(a) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body.

The specific subject matter that may be considered in closed session is:

[25-0790](#) Two Year Operators License (#250289) for M. Richter; recommending denial of the license pursuant to Wisconsin State Statute 111.335

Attachments: [2YR Operator License #250289](#)

[25-0791](#) Two Year Operators License (#250292) for M. Reyes; recommending denial of the license pursuant to Wisconsin State Statute 111.335

Attachments: [2YR Operator License #250292](#)

[25-0792](#) Two Year Operators License (#250293) for J. Kralovetz; recommending approval of the license pursuant to Wisconsin State Statute 111.335

Attachments: [2YR Operator License #250293](#)

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The specific subject matter that may be considered in closed session is:

[25-0565](#) Second Amendment to the City of Manitowoc TID No. 22 Development Agreement with River Landing Developers LLC

Attachments: [River Landing Developers LLC 1st Amendment - Recorded](#)
[River Landing Development Agreement - Recorded](#)

Moved by Reckelberg, seconded by Schlei, that this meeting be convened in closed session. The motion carried by the following roll call vote:

Aye: 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

6. Reconvene In Open Session

Moved by Schlei, seconded by Reckelberg, that this meeting be reconvened in open session. The motion carried by the following roll call vote:

Aye: 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

[25-0790](#) Two Year Operators License (#250289) for M. Richter; recommending denial of the license pursuant to Wisconsin State Statute 111.335

Attachments: [2YR Operator License #250289](#)

Moved by Reckelberg, seconded by Dunbar, to recommend denial of the license pursuant to WI State Statute 111.335. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

[25-0791](#) Two Year Operators License (#250292) for M. Reyes; recommending denial of the license pursuant to Wisconsin State Statute 111.335

Attachments: [2YR Operator License #250292](#)

Moved by Reckelberg, seconded by Dunbar, to recommend denial of the license pursuant to WI State Statute 111.335. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

[25-0792](#) Two Year Operators License (#250293) for J. Kralovetz; recommending approval of the license pursuant to Wisconsin State Statute 111.335

Attachments: [2YR Operator License #250293](#)

Moved by Reckelberg, seconded by Dunbar, to recommend approval of the license pursuant to WI State Statute 111.335. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

[25-0565](#) Second Amendment to the City of Manitowoc TID No. 22 Development Agreement with River Landing Developers LLC

Attachments: [River Landing Developers LLC 1st Amendment - Recorded](#)
[River Landing Development Agreement - Recorded](#)

Moved by Reckelberg, seconded by Schlei, to direct staff to proceed with the termination of the Development Agreement with River Landing Developers LLC and repurchase the property per the terms of the agreement. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

7. Discussion and Action Items

[25-0783](#) 3rd Qtr. 2025 Claims Report from City Attorney's Office; recommending to place on file

Attachments: [Q3 2025 Claims Report for Finance](#)

Moved by Reckelberg, seconded by Schlei, that this Report be placed on file. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

[25-0784](#) Tax Levy Certification from Lakeshore Technical College (LTC) for Fiscal Year 2025-2026; recommending to place on file

Attachments: [LTC LTC Tax Levy Appointment 2025-2026 - City](#)
[LTC Tax Levy Appointment 2025-2026 - All Munis](#)

Moved by Reckelberg, seconded by Schlei, that this Item be placed on file. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

[25-0785](#) Ordinance to amend Section 11.220 of the Manitowoc Municipal Code Regulating Animal Licenses

Attachments: [Ord to Amend 11.220 Chicken Licenses- Final](#)
[Memo to CC re Chicken Amendment](#)

Moved by Schlei, seconded by Reckelberg, that this Ordinance be approved as presented, with the request that a memo from the Police Department be included on the Council agenda giving more detail and background on the reason for this request, including the number of complaints received, and what the implementation and inspection plan will look like. If this information is not received before the November Council meeting, Chairperson Sitkiewitz will call the item back to Finance Committee. The motion carried by the following vote:

Aye: 4 - Sitkiewitz, Schlei, Reckelberg and Brey

Nay: 1 - Dunbar

[25-0786](#) Request to Rescind Partial 2023 Tax Bill for Parcel 813-202-222 Due To Palpable Error; recommending to refund as presented

Attachments: [Palpable Error 813-202-222](#)

Moved by Reckelberg, seconded by Schlei, that this Request be approved. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

[25-0787](#) Initial Resolution Regarding Revenue Bond Financing for Immanuel Evangelical Lutheran Church, Inc. Project. Information with respect to the job impact of the project will be available at the time of consideration of the Initial Resolution

Attachments: [Email re Request for Conduit from HuschBlackwell](#)
[Initial Resolution - Immanuel Evangelical Lutheran Church](#)
[4919-5668-6965.1](#)

Moved by Schlei, seconded by Dunbar, that this Resolution be approved. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

[25-0793](#) Scope of Engagement re: Not to Exceed \$4,000,000 City of Manitowoc Revenue Bonds, Series 2025 (Immanuel Evangelical Lutheran Church, Inc. Project) (the "Bonds")

Attachments: [Manitowoc, C of - 2025 Revenue Bonds - Scope of Engagement Letter](#)

Moved by Reckelberg, seconded by Schlei, to approve entering into this Scope of Engagement. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

[25-0788](#) Request to use Winter Maintenance Non-Lapsing Fund, for an amount not to exceed \$25,000, for purchase of equipment for Downtown snow removal; recommending to approve

Attachments: [Snow Pusher Capital Request](#)
[Snow Pusher CAWG Approvals](#)

Moved by Reckelberg, seconded by Dunbar, that this Request be approved. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey

[25-0789](#) Discussion, and possible action, on the City of Manitowoc's 2026 Budget

Attachments: [2026 Budget Mayoral Proposal](#)
[City of Manitowoc 2025 Reval Stat Sheet](#)
[MLHS - Lancer Circle Project Support \(Nov 2025\)](#)
[RWAM Board Letter of Support for 2026 Mayor Proposed Budget](#)
[MIRA 2026 Budget \\$10K Request Letter](#)

This Item was discussed and held for further discussion at future Finance Committee meetings. The first discussion meeting will be held on November 12, 2025 from 4:30-5:30 pm.

8. Adjournment

Moved by Dunbar, seconded by Reckelberg, that this meeting be adjourned. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Schlei, Reckelberg, Dunbar and Brey