

SPECIAL EVENT COMMITTEE DENIAL FORM

DENIAL DATE: 4/16/2025

RENTAL: Breakfast on the Farm

ORGANIZER: Mtwc Co Dairy Promotion

E-MAIL ADDRESS: bill@neumannag.com

RENTAL DATE: 6/8/2025

LOCATION/DESCRIPTION: Requested waiver of fees of city picnic tables at 9429 US Highway 151

COMMITTEE CONCERNS: This event is outside the city of Manitowoc and does not fit the criteria for a waiver of fees.

COMMITTEE DECISION:

APPROVE

DENY

Courtney Hansen /ec
Todd Blaser /ec
Jason Freiboth /ec
Dan Koski /ec
Eric Nycz /ec

ITEMS TO INCLUDE IN LETTER:

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RECEIVED



**CITY OF MANITOWOC - DPI
SPECIAL CONSIDERATION FOR WAIVER OF PART OR ALL FEES
FOR USE OF CITY FACILITIES OR EQUIPMENT**

CITY OF MANITOWOC

ENGINEERING

Groups or organizations requesting special consideration for waiver of all or partial fees ordinarily charged to groups for the use of City-owned facilities or equipment must fill out this form, completely, at least 30 days in advance of the event. The request will be reviewed by the Special Event Committee and/or the Public Infrastructure Committee and the group or organization will be notified by e-mail or letter of their decision(s). Groups or organizations must be current on all financial accounts with the City of Manitowoc in order to be considered for a waiver of any fees.

ALL QUESTIONS MUST BE ANSWERED

Name of event: Manitowoc County Breakfast on the Farm

Applicant: Bill Neumann bill@neumannag.com

Name	E-mail
<u>4823 Thunder Road Whitelaw WI 54247</u>	<u>920 973-6729</u>
Address	Phone

1. Name of club/organization making request Mtwc Co dairy promo com and Farm Bureau

Club/organization: <u>4823 Thunder Road Whitelaw WI 54247</u>	<u>920 973-6729</u>	<u>bill@neumannag.com</u>
Address	Phone	E-mail

2. Facility requested: _____ # of people _____

Equipment requested: a lot of picnic tables

3. Specific dates and hours facility/equipment will be used: Date(s) 6-8-25 Hrs. 8 til noon

4. Please explain your request, as to what fees you desire waived or reduced and the reason you believe you are entitled to a waiver we are non profit for the promotion of the dairy industry in the county

5. Which do you consider your group to be?

A. Community service _____	B. Non-profit* _____	C. Private business _____
D. Club or organization _____	E. Other, please explain _____	

6. Will money be collected, tickets sold, concessions sold or money raised in conjunction with the event? Yes _____
No _____

7. If #6 is "yes," explain and list specific charges and anticipated revenues _____
\$10 per person for the meal

8. What will revenues be used for? cover the cost of the event. any profit will be used for promotion

9. Do you wish to meet personally with the Committee to further explain your request? Yes _____ No _____

10. Insurance requirements: The City reserves the right to require a Certificate of Insurance evidencing coverage with sufficient limits listing the City as an additional insured as well as an Additional Insured Policy endorsement accompanying the Certificate of Insurance. Said certificates must be turned in to the City Clerk no less than 30 calendar days prior to the event.

Legal Notice and Submission: I understand the filing of this application does not ensure approval of a fee waiver. The undersigned agrees to indemnify and hold the City of Manitowoc harmless for any and all damages, claims or personal injuries that may occur or are alleged to have occurred during this event. The undersigned agrees to be responsible for any damage caused to said facility or equipment by mischief or negligence of any person or party. By signing, I acknowledge that I have the authority to bind the sponsoring organization and acknowledge that I have received, read and understand the guidelines set forth in this application.

Signed Bill Neumann Date 4-7-25

Please attach any additional information which you feel will assist the committee in evaluating your request.

When completed, return this form to the City of Manitowoc - Parks Division
900 Quay St. Manitowoc, WI 54220 · Phone 920-686-3580 · E-mail parksadmin@manitowoc.org