Reorganizational Plan

Library Board Personnel Committee

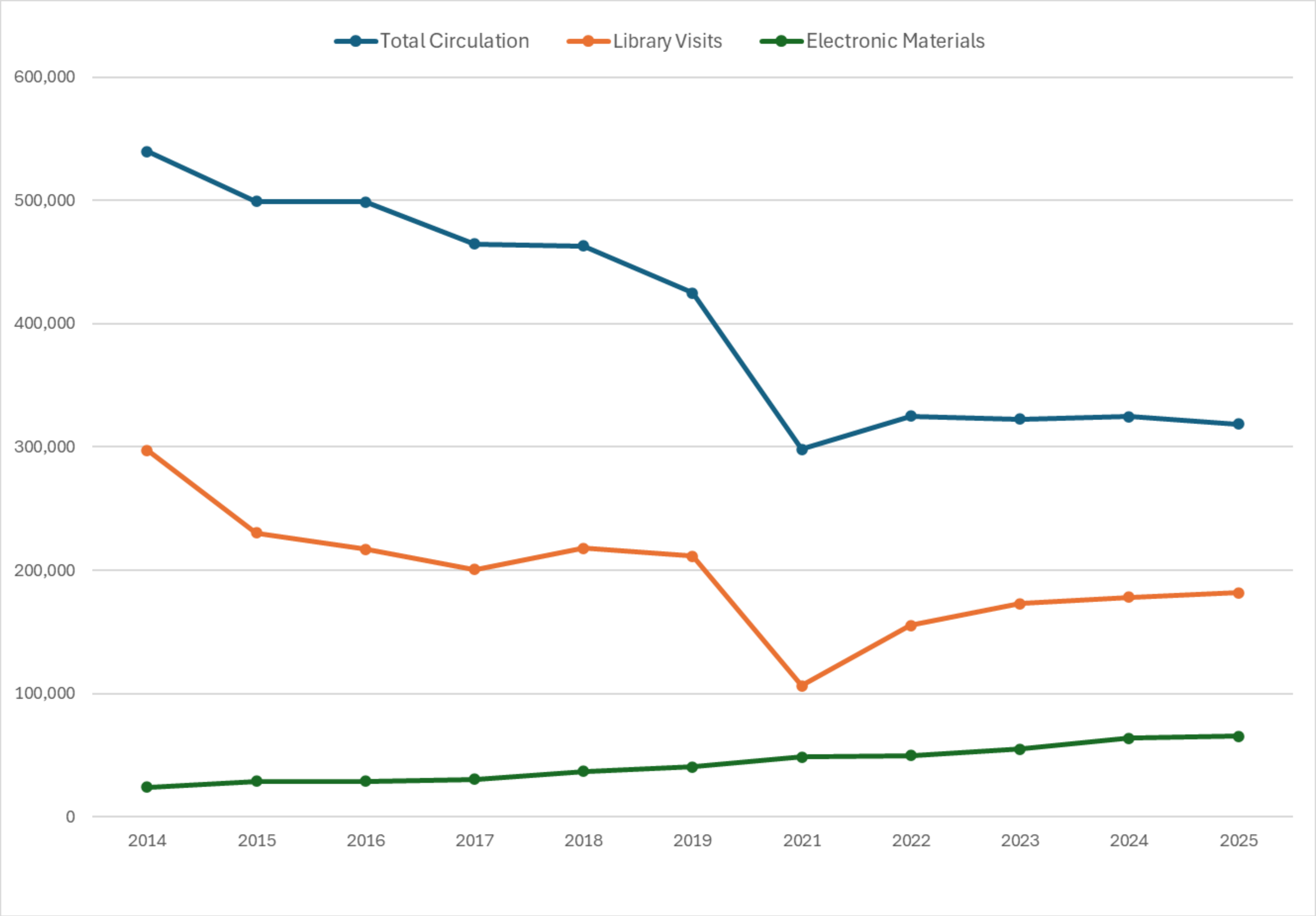
8.10.26

The following data throughout this presentation comes from both the Annual Report and internal MPL statistics. This data supports the nation-wide downward trend of physical circulation in public libraries, while MPL's building, services, and resources are recognized and needed more than ever.

	2014	2015	2016	2017	2018	2019	2021	2022	2023	2024	2025
Total Circulation	539,793	499,042	498,636	464,696	462,917	424,877	298,022	324,930	322,517	324,452	318,557
Library Visits	297,374	230,390	217,045	200,530	217,964	211,647	106,292	155,225	172,794	178,265	181,831
Electronic Materials	24,075	28,831	29,035	30,684	36,808	40,456	48,734	49,961	54,979	63,863	65,371

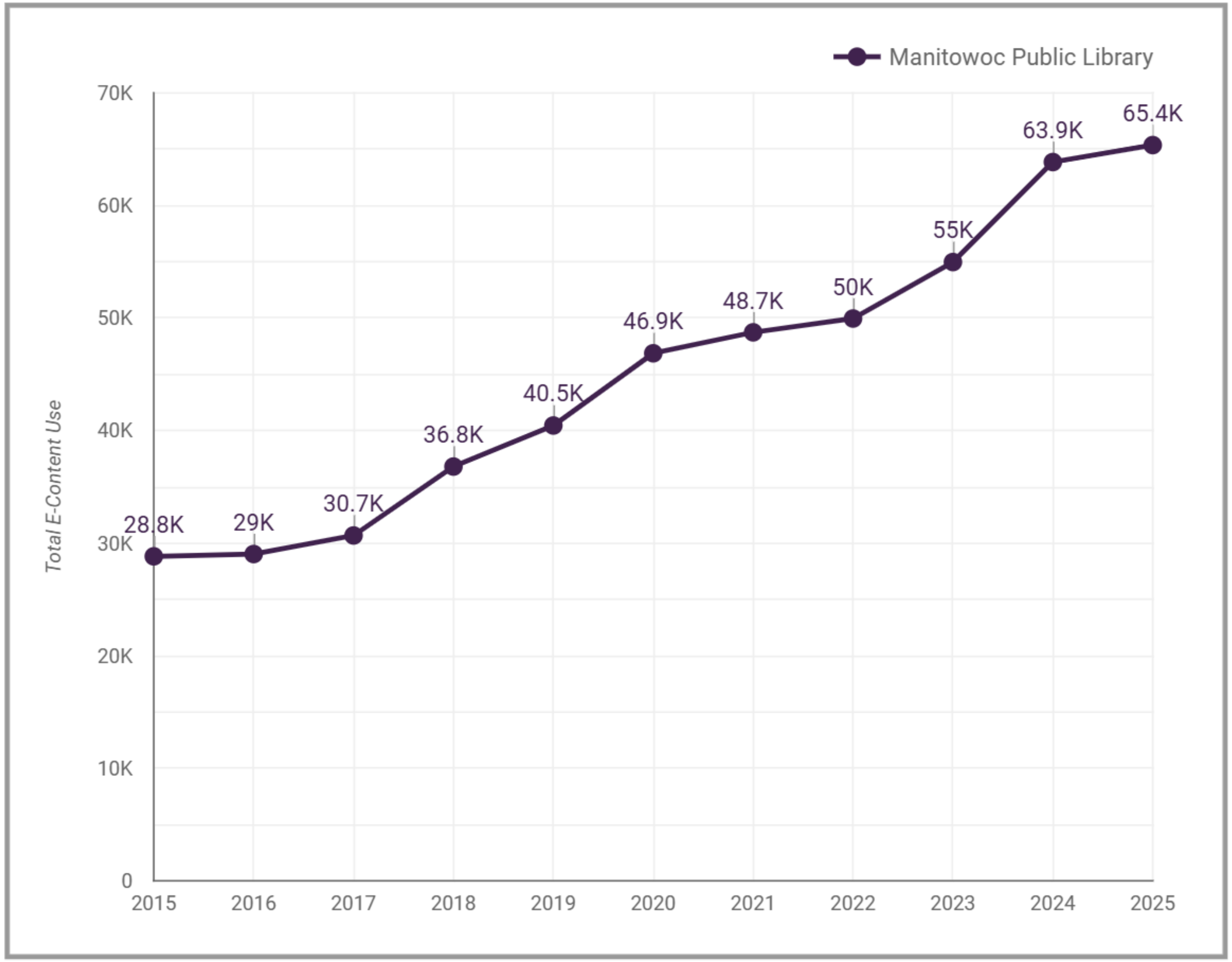
Circulation, Visitors, E-content

ANNUAL REPORT DATA



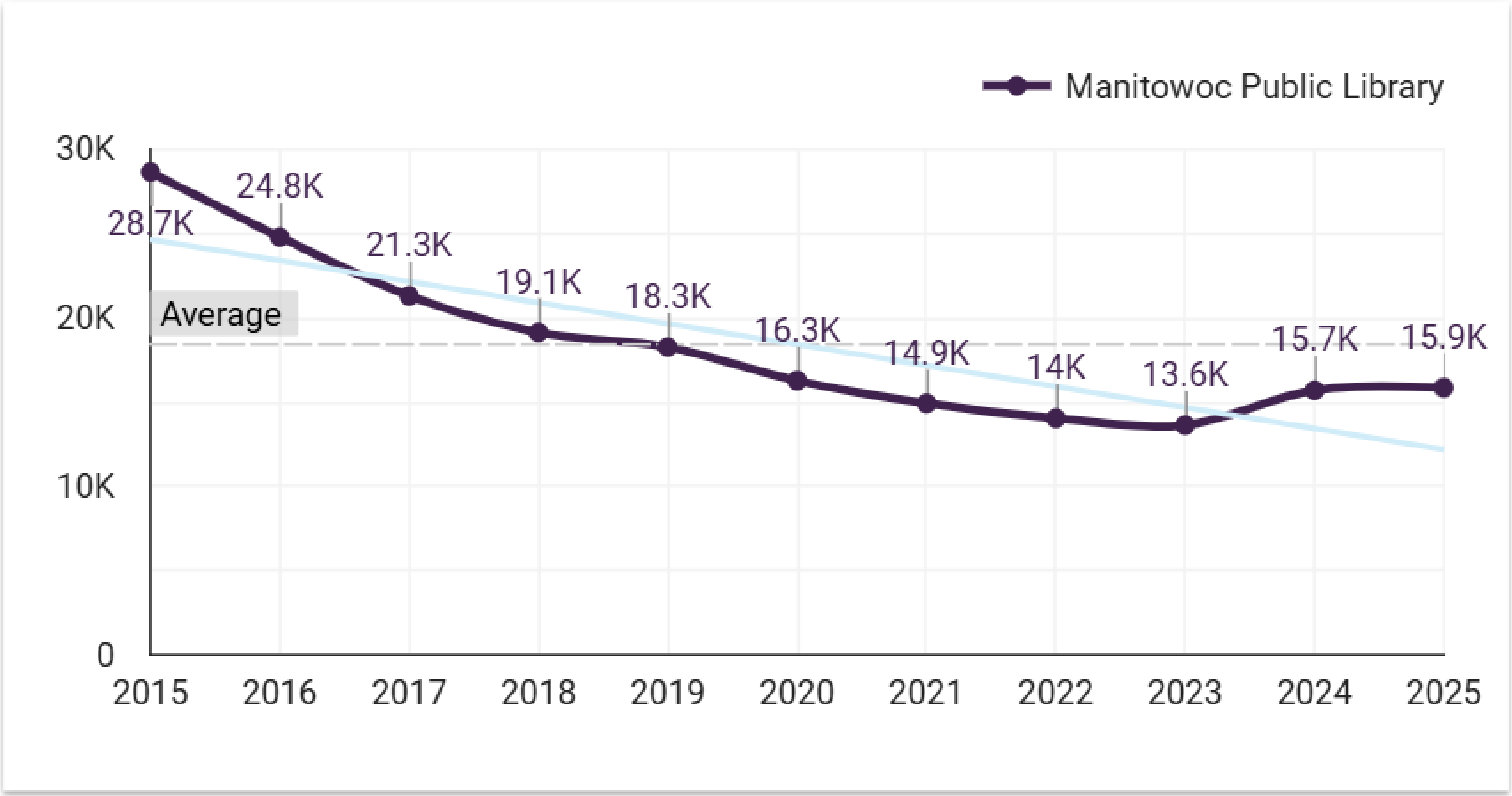
Total Circulation
Library Visits
Electronic Materials
600,000
500,000
400,000
300,000
200,000
100,000
0
2014
2015
2016
2017
2018
2019
2021
2022
2023
2024
2025

This is a closer look specifically at electronic checkouts for MPL over the last decade.



Clearly, there has been a steady decline in library cardholders. We have made an intentional effort to increase that number in the last couple years.

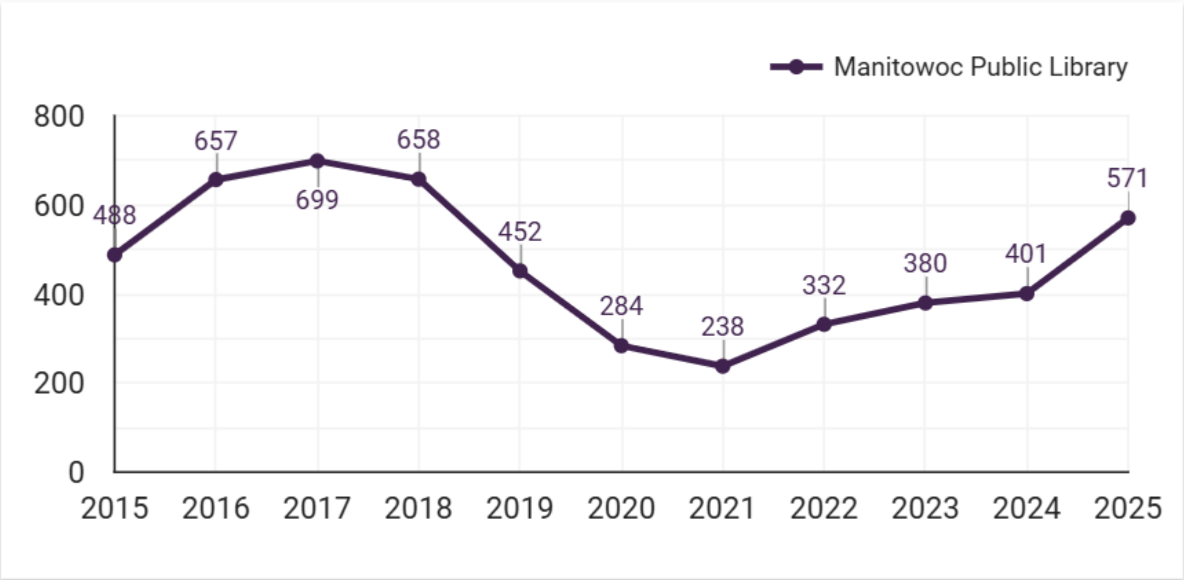
Total Registered Cardholder Numbers



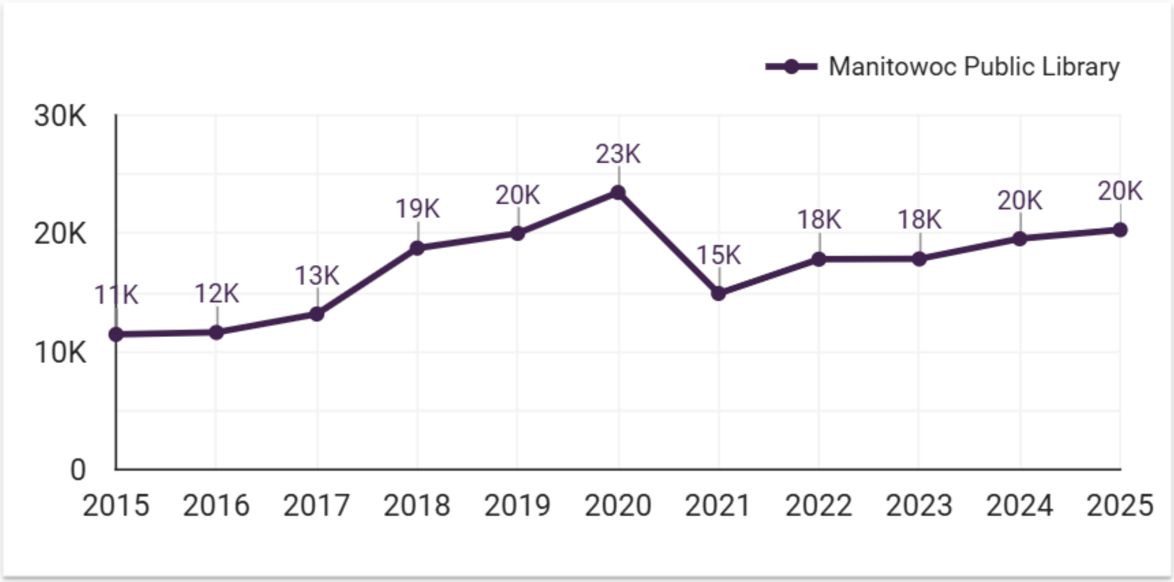
Programming has always been an important service that MPL offers. Strategically, MPL became more intentional with the types of programs offered starting in 2018, valuing quality of quantity. I made a difference, increasing attendance while decreasing the number of programs.

We continue that model today, especially after Covid, to offer quality programs that appeal to a large number of community needs and wants.

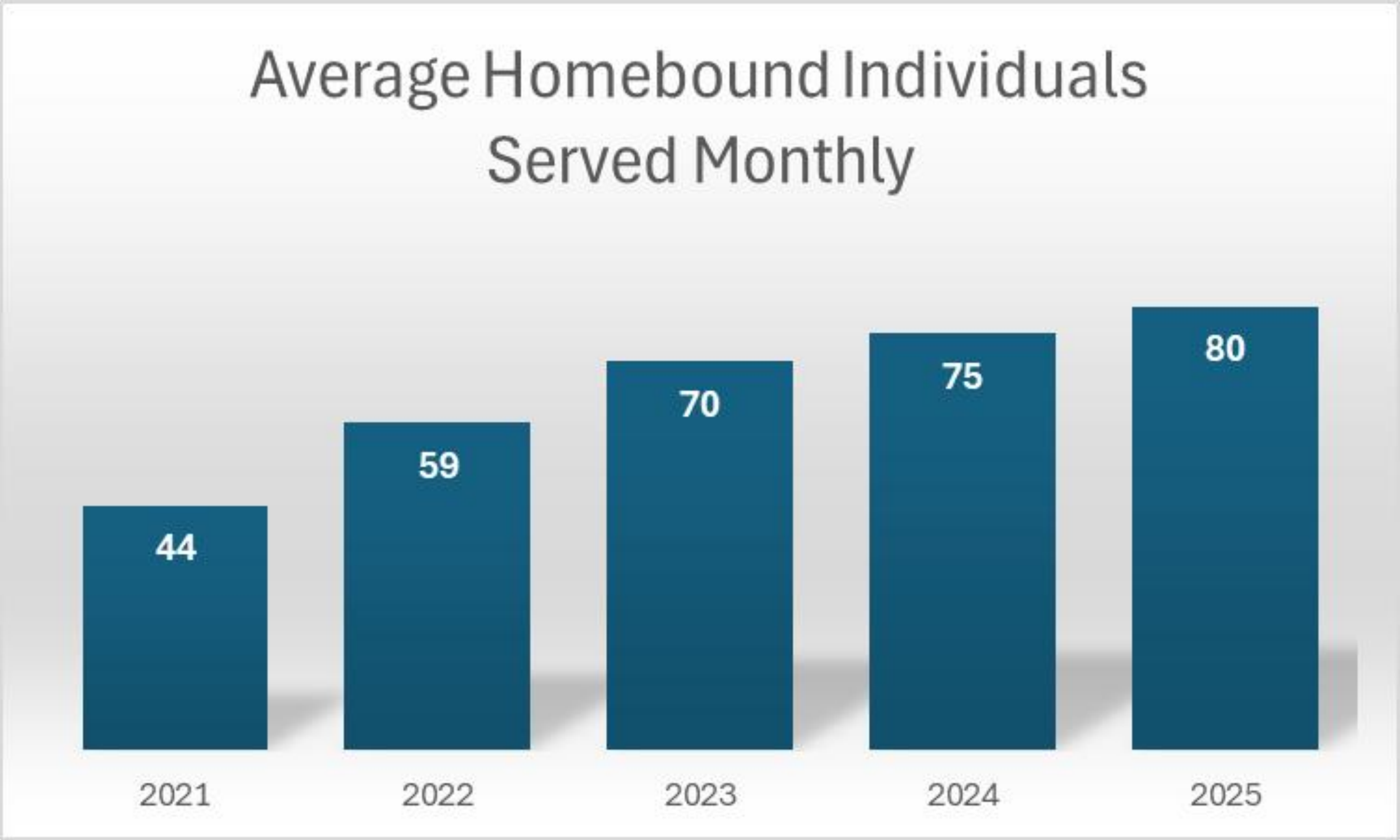
Total Programming



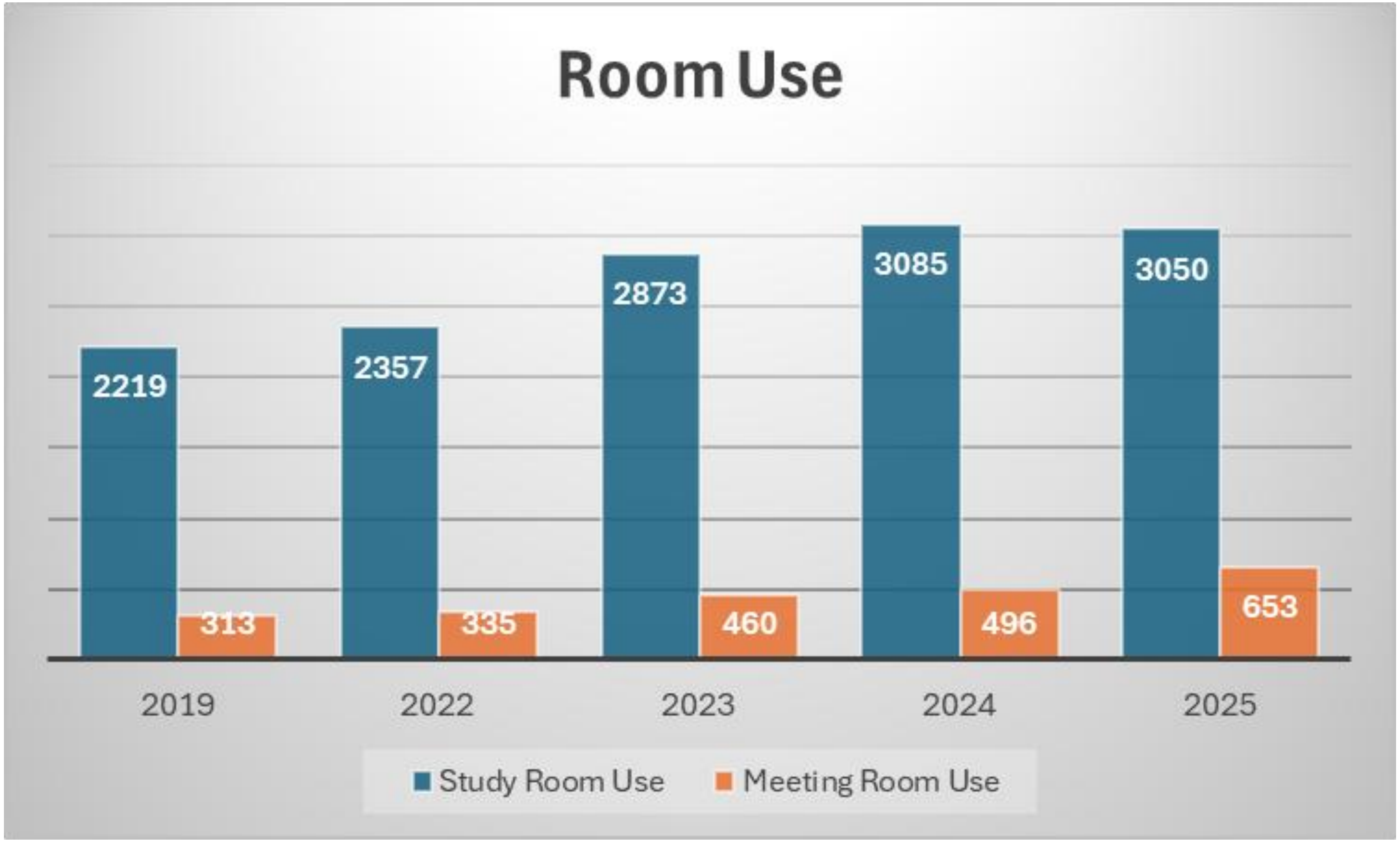
Total Attendance



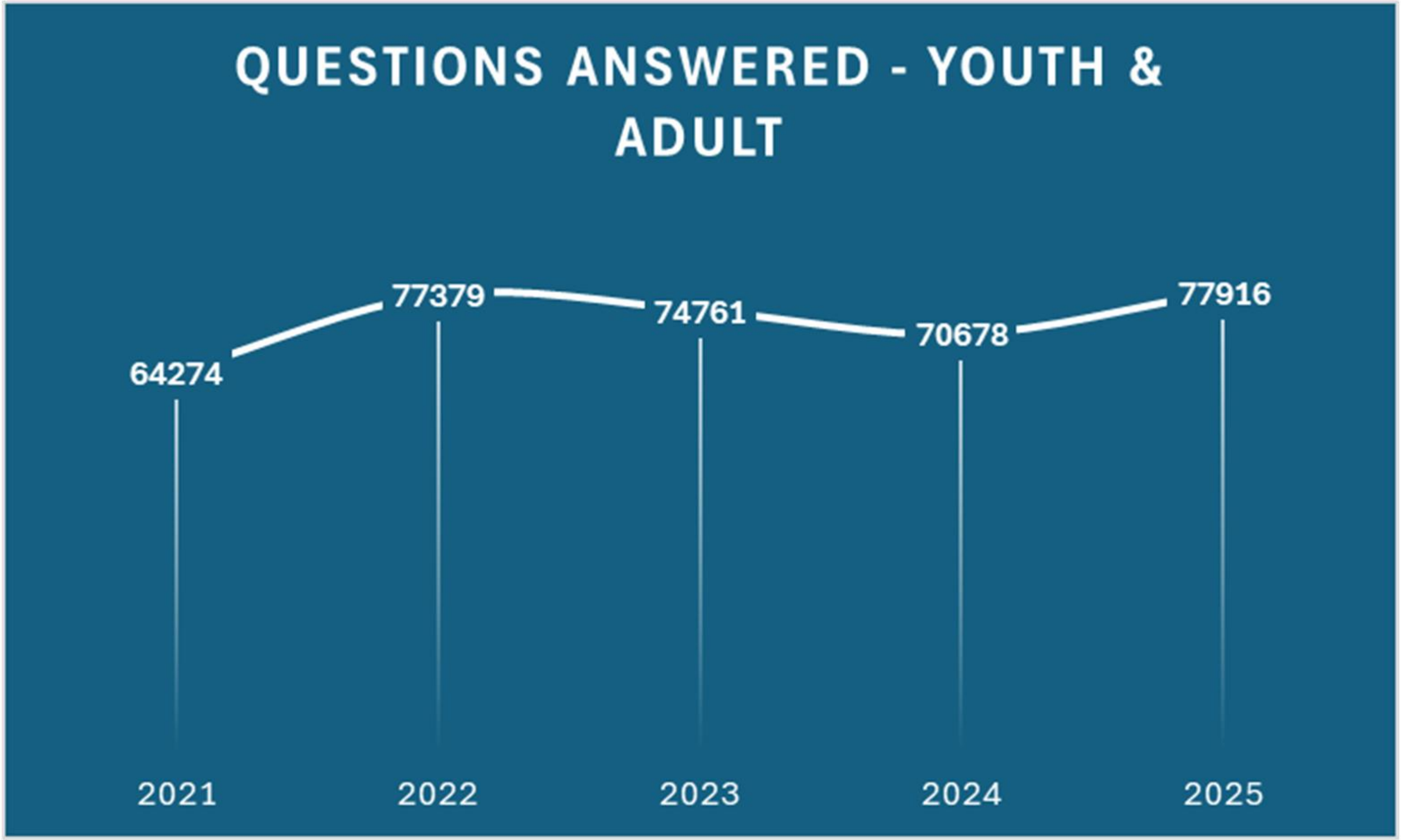
Consistent with local census data, our Homebound Service continues to grow.



Patrons continue to value the need for physical spaces; MPL’s room use has only grown since Covid.



This is an internal statistic that is tracked at each service desk; patrons rely on in-person help at each of our service points.



PUBLIC SERVICES (11 people)

- Customer service at 2 public desks
- Patron library card accounts
- Check out of materials
- IT (public and staff)
- Marketing
- Collection maintenance of Adult materials
- Meeting room scheduling and coordination
- Volunteer coordination
- Homebound services
- One-to-One Literacy
- Programming for Adults

MATERIALS MANAGEMENT (19 people)

- Selection and ordering
- Acquisitions
- Cataloging
- Processing and mending
- Check in and sorting of materials
- Shelving materials and pulling Holds
- ILL
- Running reports of materials

Due to the trends in Library and patron usage in the last decade, we need to make departmental changes:

- Patron/in-person service focus
- Right-size departments
- Balance responsibilities/tasks

CURRENT Department Structures

FUTURE REORGANIZATION

PUBLIC SERVICES (8 people)

- Customer service at Business Center
- Reference
- IT (public and staff)
- Marketing
- Collection maintenance of Adult materials
- Meeting room scheduling and coordination
- Volunteer coordination
- One-to-One Literacy
- Programming for Adults

New TECHNICAL SERVICES (8 people)

- Selection and ordering
- Acquisitions
- Cataloging
- Processing and mending
- ILL
- Homebound Services
- Reports of collections

New CIRCULATION (14 people)

- Main customer service desk
- Patron library card accounts
- Check in/out and sorting of materials
- Shelving materials and pulling Holds
- Reports of materials movement/patron accounts

Next Steps…

1. Meet individually with staff to determine department details (June/July)
   - Positions, titles, job descriptions, tasks, etc.
2. Present reorganization to Library Board Personnel Committee (July/Aug)
   - This would happen in alignment with the 2027 Budget preparations
3. Library Board approval (Sept/Oct)
4. City Council approval (Nov/by Dec)
5. Training for staff in new/changing roles -> implementation of new departments in 2027 (Nov/Dec)