

PARKS & RECREATION DEPT. SPECIAL EVENT APPROVAL FORM

MEETING DATE: 8/12/2026

EVENT NAME: Halloween Glow Space Race Fundraiser

ORGANIZER: Lindsey Krause - Lakeshore Ladies Disc Golf Corp.

E-MAIL ADDRESS: lakeshoreladiesleague@gmail.com

EVENT DATE: 10/30/2026

NEW OR RECURRING: Recurring

LOCATION/DESCRIPTION: Use of the Silver Creek Disc Golf Course and concession stand for a tournament with a 20-hole modified layout.

CONCERNS:

RECOMMENDATION TO

APPROVE/DENY EVENT: Approve event.

WAIVER OF FEES

RECOMMENDATION: Approve waiver

COUNCIL ACTION REQUIRED:

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ITEMS TO INCLUDE IN LETTER:

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Special Event Application

Sunday, August 9, 2026

General Event Information

Event name	Halloween Glow Space Race - A Fundraiser Event
Location	Silver Creek Park
Date	Friday, October 30, 2026
Event time	5:30 PM - 9:00 PM
Setup start time	Friday, October 30, 2026 16:00
Takedown end time	Friday, October 30, 2026 21:00

Applicant Information

Name of Applicant	Lindsey Krause
Organization Name	Lakeshore Ladies Disc Golf Corp
Address	1140 N 17th Street Manitowoc, WI, 54220
Email	lakeshoreladiesleague@gmail.com
Phone number	(920) 242-9887
On-site contact & phone number	Lindsey Krause 920-242-9887

Event description

This is our annual fundraiser event that we run each Halloween weekend at Silver Creek Park. We will be capping this event at 48 people, but we wanted to submit the special event form to request use of the facilities and to put this event on the park schedule.

Our projected layout is noted on the map in yellow. This would be a 20-hole modified layout.

Thank you!

Estimated total attendance	48
Est. attendance from outside Manitowoc	35

Event Features

Select all that apply to the event

Collecting monetary donations

Charging admission or registration

Expected revenue

1000

Revenue will be used for

2028 United States Women's Disc Golf Championship event (course improvements, marketing, related event costs - no wages)

Route & Road Usage

Road Closure

None

Road Crossing

None

Where are cars parking?

In the Silver Creek Park fieldhouse parking lot

Describe course markings and if this is a timed route

None

Event Structures

Safety & Security

Describe any assistance needed from the Police Dept. and/or Fire Dept.

No assistance needed

Equipment & Facility Requests

Facility Request

Silver Creek Concession Stand (\$74)

Park and/or Athletic Field Request

Silver Creek Disc Golf Course (\$400)

Park or facility request not listed above:

Note: The disc golf course does NOT need to be closed to the public during this time

Do you need power or lighting?

Nothing beyond using the park concession stand

Estimated cost per day

474

Equipment will be dropped off at the discretion of DPI. Equipment request notes:

No special equipment needed

Waiver of Fees

Are you requesting a Waiver of Fees?

Yes, we are a nonprofit 501(c)(3) or acting on behalf of one

Why should this Waiver of Fees be granted?

This event is a fundraiser to support the 2028 United States Women's Disc Golf Championship

Map

Upload map and supporting documents



Legal Notice and Submission

Applicant date of birth

Tuesday, October 26, 1993

Sign

Lindsey Krause