

12/13/2024

**No-contact Order for Honorable Steven (R.) Olson of the City of Manitowoc Municipal Court**

This statement is addressed to Steven (R.) Olson, who works for the City of Manitowoc Municipal Court. This is a no-contact order provided by Emily J/Jeanne/Jeanné Allain in response to his behavior toward her on the dates of April 17, 2024 and December 11, 2024 while acting in his official capacity as a municipal judge. Emily Allain, who currently resides within the City of Manitowoc, was aware of how she had acted in the beginning of their initial interaction, and recognized that she was under unusual amounts of stress at the time. She reported to the Honorable on April 17, 2024 in Municipal Court at City Hall regarding a moving violation that was written by the police officer Matthew Baughman, who worked for the police department in the City of Manitowoc, on January 16, 2024 after Emily Allain was involved in a traffic accident that she experienced on the same day. The Honorable Steven R. Olson should reasonably be aware of his behavior that he displayed toward Emily Allain.

Due to the behavior that Honorable Steven R. Olson repeatedly displayed toward and the damages to the reputation and possible financial problems created for Emily Allain by Honorable Steven R. Olson on the dates of April 17, 2024 and December 11, 2024, Honorable Steven R. Olson is no longer permitted to interact with Emily Allain in any capacity, whether on duty or off duty and in public or private settings under any circumstances. This stipulation is also active during emergency situations.

Emily Allain currently works as a Private Security Person for two separate companies, one of which exists in the City of Manitowoc, and one that is stationed outside the County of Manitowoc. Emily Allain had spoken to her supervisors regarding her experience with the Honorable municipal judge. Emily Allain inquired to her supervisors about the obligation to render first aid of any kind to other individuals in medical emergencies while on duty at any of her worksites. Emily Allain was informed that she is not required to provide any form of medical care towards any person while on duty, therefore will not provide any form of medical care to Honorable Steven R. Olson for any reason if he were to become ill or injured while occupying space for any reason at any of her client sites and/or while she's on duty.

Emily Allain is aware that she will be required to abide by the same rules that she set for Honorable Steven R. Olson. Honorable Steven R. Olson is to comply with this written order until Emily Allain provides a written statement that modifies this order.

Emily Allain  
GiS Jeanne Allain  
12/16/2024

D.O.B. 03/29/1997

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DEC 16 2024

MANITOWOC MUNICIPAL COURT

Emily J. Allain 12/14/2025  
D.O.B.: 03/24/1997  
Phone Number: 9206297021  
Email: [emilyallain18@gmail.com](mailto:emilyallain18@gmail.com)

12/16/2024

**Money Owed by the City of Manitowoc**

**Lost Wages for December 11, 2024 through December 13, 2024 = \$288.00**

- 16 work-hours lost x \$18/Hr. = \$288.00

**Replacement Parts for 2005 Chevrolet Colorado 2-door Truck = \$349.33**

- Tires x2 = \$95.00 x 2 front tires = \$190.00
- Grille Assembly x1 = \$112.00
- Front Headlight x2 ( Left/ Driver-side) = x4 =  $\$95.87 \div 2 = 47.935 = \$47.93$
- Front wheel-alignment service, plus outer tie rod replacement x2 = \$580.69 -Not serviced

**Miscellaneous = \$9,863.40**

- Verbal Abuse and Abuse of Power by Officer Matthew Baughman from the City of Manitowoc police department-From the dates of 01/16/2024 through 12/11/2024 = \$1,000.00
- Verbal Abuse and Abuse of Power by Municipal Court judge Honorable Steven R. Olson with the City of Manitowoc on the date of 12/11/2024 = \$1,000.00
- Damage to reputation and possibly finances by Officer Matthew Baughman from the City of Manitowoc police department = \$1,000.00
- Damage to reputation and possibly finances by Municipal Court judge Honorable Steven R. Olson = \$1,000.00
- Time spent in jail = Per Diem-12/11-13/2024 = \$75.00 + Booking Fee-12/11/2024 = \$25.00 = \$100.00 + False Imprisonment = \$5,000 = \$5,100 + Disorderly Conduct = \$500 = \$5,600
- Citation fee = \$136.60
- Witness fee = \$26.80
- Damage by "witnesses" = \$20 x 5 = \$100.00

Category:	Amount Owed:
1. Lost wages:	\$288.00
2. Replacement Vehicle Parts:	\$349.93
3. Miscellaneous:	\$9,863.40
	<b>\$10,501.33</b>

Each category may be paid by mail separately from one another. Postage-paid is the responsibility of the City of Manitowoc. Categories "1" and "2" are due by Monday, February 3, 2025. Category "3" is due by Monday, March 3, 2025.

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MANITOWOC MUNICIPAL COURT

**Manitowoc County Jail  
1025 South 9th Street  
Manitowoc, WI 54220**

EMILY ALLAIN 190025  
1642 MIRRO DR 703  
MANITOWOC, WI 54220  
Friday, December 13, 2024

Dear EMILY ALLAIN,

**NOTICE OF INTENT TO REFER DEBT TO THE DEPARTMENT OF REVENUE**

NOTE: If you are "sentenced", on a case not yet billed to your inmate account at time of your release, a booking fee & per diem fees will be charged for days the court granted you credit. As well, any medical bills received by the jail in your name, which incurred during your incarceration will be applied to your account.

Pursuant to Sec. 71.93 (8), Wis. Stats, the **Manitowoc County Jail** is notifying you the following debt may be referred to the Department of Revenue (DOR):

313721	12/11/2024 Per Diem (PERD) : PER DIEM 12/11/24- 12/13/24*REL	\$75.00
313720	12/11/2024 Booking Fee (BF) : BOOKING FEE 12/11/24	\$25.00

Total Unpaid Debt: \$100.00

By signing below, you hereby accept & acknowledge receipt of this debt currently owed to the Manitowoc County Jail. If debt is not paid in full within 30 days of this debt letter, collection actions may follow. Collection action may include one or all for the following. Some will result in additional fees & interest may accrue until the amount due is paid in full via DOR or your inmate account funds.

- Interception of your Wisconsin Tax Refunds;
- Attachment of wages or other compensation being paid to you;
- Garnishments, seizure or levy against your property, bank accounts and IRA's
- Filing a delinquent tax warrant with the Clerk of Courts in the county in which you reside and/or property. This warrant will act as judgment and lien on any real and personal property that you own and may affect your credit rating.

You acknowledge the address provided above is your current and correct mailing address to receive future correspondences from the jail.

Please send payment in the form of a CASHIER CHECK or MONEY ORDER along with a copy of this letter or pay your bill through the Manitowoc County Jail lobby kiosk.

Billing questions can be directed to Manitowoc County's Account Specialist.

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Signature

*Emily Allain*

Date

12/13/2024

MANITOWOC MUNICIPAL COURT

PR 24-00001

1 OF 1

**CITY OF MANITOWOC MUNICIPAL COURT DISPOSITION**

A  / J  / B

CITATION #: 25-00001

NAME: \_\_\_\_\_  
(Last) (First) (Middle Initial)

AMOUNT DUE: \_\_\_\_\_

DATE DUE: \_\_\_\_\_

**PAYMENT ADDRESS:** Checks made payable to City of Manitowoc can be mailed to: Manitowoc Municipal Court, 900 Quay Street, Manitowoc, WI 54220. Credit/debit payments are accepted online. Visit Manitowoc.org, click on 'online bill pay', select 'pay citation' and follow instructions. Payments are also accepted during business hours at City Hall, 900 Quay Street or the Manitowoc Police Department, 910 Jay Street. If you do not pay the total amount due by the due date, or make alternate arrangements with the Municipal Court Clerk (920) 686-6920, your driving privileges may be suspended, you may be committed to the County Jail or your debt may be certified with the Department of Revenue. \*CONTACT THE MUNICIPAL COURT CLERK AT 920-686-6920 FOR COURT ORDERED ALCOHOL ASSESSMENTS OR IGNITION INTERLOCKS.

DEFENDANT'S CHANGE OF ADDRESS: \_\_\_\_\_

CHARGE: Driving While Intoxicated ATTORNEY: \_\_\_\_\_

PRE-TRIAL DATE: 12/11/24 DISPOSITION DATE: 12/11/24  TRIAL REQUESTED / SCHEDULING NOTICE DATE: \_\_\_\_\_

COMMENTS: \_\_\_\_\_  
Witness statement reviewed  
and plea entered

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- NO CONTEST:  IN PERSON  BY PHONE/MAIL/EMAIL WITH:  DEFENDANT  ATTORNEY
- AMENDED TO: \_\_\_\_\_ STATUTE/ORDINANCE: \_\_\_\_\_
- DISMISSED BY ATTORNEY FOR CITY  NOT GUILTY AFTER TRIAL  GUILTY AFTER TRIAL  GUILTY BY DEFAULT
- SUSPENSION/REVOCAION: \_\_\_\_\_ DAYS/MONTHS  BAC: \_\_\_\_\_ DEMERIT POINTS: \_\_\_\_\_  ALCOHOL ASSESSMENT\*
- IGNITION INTERLOCK ORDERED\* WITNESS FEE: \_\_\_\_\_ FORFEITURE AMOUNT: \$300

MANITOWOC MUNICIPAL COURT

With this letter I voluntarily change my plea from "Not Guilty" to "No Contest" in the above entitled matter and agree that the prosecutor did not make any promises in exchange for my plea. I understand I am giving up my right to a trial in front of the Judge by entering this plea. I understand the forfeiture for the above violation must be paid on or before the "Date Due" noted above.

DEFENDANT'S/ATTORNEY FOR DEFENDANT'S SIGNATURE \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_ DATE \_\_\_\_\_

PROSECUTING ATTORNEY'S SIGNATURE \_\_\_\_\_ DATE 12-11-2024 SEND/GIVEN PAY SLIP TO:  DEFENDANT  ATTORNEY

DEFERRED JUDGMENT AGREEMENT:  APPROVED  DENIED \_\_\_\_\_

\_\_\_\_\_ MUNICIPAL JUDGE \_\_\_\_\_ DATE \_\_\_\_\_

**FINAL DISPOSITION BY THE COURT**

This agreement between the defendant and attorney for the City is considered final upon the Judge's approval. If the Judge is not in agreement with the disposition, the defendant will be notified by telephone within one week of date of disposition.

- RECOMMEND DISPOSITION **APPROVED**, AND HEREBY ORDERED
- RECOMMEND DISPOSITION **DENIED**

\_\_\_\_\_ MUNICIPAL JUDGE \_\_\_\_\_ DATE \_\_\_\_\_