



CITY OF MANITOWOC

WISCONSIN, USA

www.manitowoc.org

5.30.25

To: Public Infrastructure Committee

From: Curtis Hall, Park and Recreation Division Manager

Re: Senior Center Long-Range Master Plan RFP

The Committee on Aging(COA) has requested to have City staff draft an RFP to seek proposals for the development of a plan that will address long-range Senior Center facility maintenance and operations. City staff also supports the development of a long-range masterplan as it will assist with gathering public input, inventory existing maintenance needs, and formalizing a shared vision for future facility and programming developments. Staff has developed a working draft of the RFP for review. Staff estimates that a budget for a plan of this scope would be \$25,000-\$35,000.

The COA and City staff is requesting approval to distribute RFP to consultants in an effort to receive proposals with the intent to include the master plan in the 2026 City budget development process.