

SPECIAL EVENT COMMITTEE APPROVAL FORM

MEETING DATE: 6/8/2026
EVENT NAME: Lakeshore CAP .5k
ORGANIZER: Colleen Homb
E-MAIL ADDRESS: colleenh@lakeshorecap.org
EVENT DATE: 8/16/2026 **NEW OR RECURRING:** New

LOCATION/DESCRIPTION: PetSkull Brewing, the surrounding block (Buffalo St, N 10th St, York St and N 11th) and N 11th Blvd. A fundraiser for Lakeshore CAP that's a 'race' around the block.

COMMITTEE CONCERNS:

Not applicable - no fees

WAIVER OF FEES:

COMMITTEE DECISION:

APPROVE	DENY
Courtney Hansen Ben Kryanek / ch Eric Nycz / ch Craig Jansen / ch Dan Koski / ch	

COUNCIL ACTION REQUIRED:

Road closure of N 11th Blvd from York St to Buffalo St on 8/16/26 from 8 am - 8 pm.

ITEMS TO INCLUDE IN LETTER:

May use the barricades and signage purchased by PetSkull Brewing for event to avoid City rental fees, but type and placement must be consistent with what was approved by the Streets Department for similar road closures.
Contact Billy Hutterer at bhutterer@manitowocwi.gov with questions.



General Event Information

Event name	Lakeshore CAP 0.5k
Location	PetSkull Brewing and the surrounding block
Date	Sunday, August 16, 2026
Event time	11:00 AM - 6:00 PM
Setup start time	Sunday, August 16, 2026 08:00
Takedown end time	Sunday, August 16, 2026 20:00

Applicant Information

Name of Applicant	Colleen Homb
Organization Name	Lakeshore CAP Inc. of Wisconsin
Address	702 State Street, PO Box 2315 Manitowoc, WI, 54221-2315
Email	colleenh@lakeshorecap.org
Phone number	(920) 686-8705
On-site contact & phone number	Colleen Homb 920-645-1766

Event description

The 0.5K-A Race for the Rest of Us is a tongue in cheek event where anyone can participate because anyone can do .5k (1,640 feet). And if you can't, send us your registration fee anyways and we will send you your medal.

This is a fundraiser for Lakeshore CAP. The 'race' will be around the block. There will be stations set up along the route in the grassy areas or on business property with permission (not the sidewalks) that will likely include a water/first aid station where anyone can get a band aide or stop and rest, a station to complete your last will and testament (Mad Libs style) for those who don't think they will make it to the end and a rest station that may include living room furniture.

The event will also include raffles and games. PetSkull Brewing has graciously agreed to support the event and are allowing us to use their location where they have already arranged for a band that afternoon.

The 'race' will take place early afternoon and other activities such as Singo (think BINGO with music) will be wrapped up prior to the band starting at 2pm. Raffle baskets will remain available until after the band has started.

Estimated total attendance	150
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Est. attendance from outside Manitowoc 50

Event Features

Select all that apply to the event

Collecting monetary donations

Charging admission or registration

Accepting credit card sales/transactions

Expected revenue 5000

Revenue will be used for supporting Lakeshore CAP

Route & Road Usage

Road Closure

None

Road Crossing none

Where are cars parking? In the areas where PetSkull patrons typically park. Behind and beside the venue

Describe course markings and if this is a timed route none

Time of amplified sound 12:30 PM - 2:00 PM

Amplified sound type live music and maybe a mega phone and starter shot to begin the 'race'

Event Structures

Safety & Security

Describe any assistance needed from the Police Dept. and/or Fire Dept.

None

Equipment & Facility Requests

Do you need power or lighting? No

Estimated cost per day 0

Waiver of Fees

Are you requesting a Waiver of Fees?

Yes, we are a nonprofit 501(c)(3) or acting on behalf of one

Why should this Waiver of Fees be granted?

I don't believe that we will need any equipment from the city. But if the city determines we need equipment, we request the fees waived so that all funds raised can go back to supporting Lakeshore CAP and the work we do to assist those in need in our community.

Map

Upload map and supporting documents



Questions and comments

PetSkull Brewing will be the entity serving alcohol and food. They have agreed to use their DORA program materials if 'racers' are allowed to take alcohol with them along the route.

Thank you for your consideration. If you have any questions or if you believe we should meet to discuss further, please let me know.

Thank you!

Colleen

Legal Notice and Submission

Would you like to meet with the Special Event Committee to discuss your event?

Yes

Applicant date of birth

Saturday, October 29, 1977

Sign

Colleen Homb

9:38 ↗

← Google



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Trophies by D

1015 Buffalo St, Manitowoc,...

