

SPECIAL EVENT COMMITTEE APPROVAL FORM

MEETING DATE: 7/16/2025

EVENT NAME: Manitowoc Heating Anniversary

ORGANIZER: Manitowoc Heating - Terry Welnicke

E-MAIL ADDRESS: melissa@manitowocheating.com

EVENT DATE: 8/16/2025

NEW OR RECURRING: New

LOCATION/DESCRIPTION: New event requesting a road closure for a street party with employee, customers, and the public to celebrate 25 years in business. Partnering with Craft Creek and Shooter Malone's

COMMITTEE CONCERNS:

WAIVER OF FEES: Not requested

COMMITTEE DECISION:

APPROVE	DENY
Courtney Hansen /ec Todd Blaser /ec Brock Wetenkamp /ec Dan Koski /ec	

COUNCIL ACTION REQUIRED:

Road closure of Buffalo St from N 10th to N 9th St from 8am-8pm

ITEMS TO INCLUDE IN LETTER:

Organizer is responsible for obtaining written approval for a street closure from the affected property owners and/or residents.



General Event Information

Event name	Manitowoc Heating's 25th year Anniversary
Location	211 N 10th St
Date	Saturday, August 16, 2025
Event time	12:00 PM - 6:00 PM
Setup start time	Saturday, August 16, 2025 08:00
Takedown end time	Saturday, August 16, 2025 20:00

Applicant Information

Name of Applicant	Terry Welnicke
Organization Name	Manitowoc Heating & Refrigeration Services Inc.
Address	3303 Chasm Ln Manitowoc, WI, 54220
Email	melissa@manitowocheating.com
Phone number	(920) 686-7378
On-site contact & phone number	9206867378
Security name & phone number	9203741022

Event description

Manitowoc Heating will invite customers, employees and their families to their 25th year Anniversary celebration, but public is allowed to stop as well. We will be working in part with Craft Creek Brewing, Shooter Malone's and some food trucks, if they are available. Quantity of attendance is questionable, but all customers will be receiving an e-mail invitation. We are also hoping to have a representative there from Lakeshore Humane Society as we help them fundraise in August.

Estimated total attendance 500

Est. attendance from outside	0
Manitowoc	

Event Features

Select all that apply to the event	Alcohol sales	Food or drink sales	Vendor(s)
1. Community event	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Fundraising event	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Social event	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Other event	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Food Trucks Collecting monetary donations

Expected revenue 0

Revenue will be used for WE will not be profiting - we have vendors who will be doing the sales

Route & Road Usage

Road Closure

We would like Buffalo Street closed, between 9th St and 10th St, from 8:00 am to 8:00 pm, which allows for set-up and clean-up before and after the event. The items on the street in the area may be food trucks and vehicles owned by Manitowoc Heating.

Where are cars parking? Parking lot south of Manitowoc Heating and surrounding city streets

Time of amplified sound 12:00 PM - 6:00 PM

Amplified sound type Siren on company owned vehicle and music from stereo speakers

Event Structures

Select all that apply Animals Portable restrooms

Safety & Security

Equipment & Facility Requests

Estimated cost per day 0

Waiver of Fees

Are you requesting a Waiver of Fees? No

Map

A stylized map showing the intersection of Chicago St and Buffalo St. The map includes labels for various businesses such as Marchionni Heating & Refrigeration Services Inc., Marchetti's Deli, Oakville, Pansori, Overness Construction, Maritime Dr, Skene Westbank LLC, and 70% Mapquest Holdings LLC. It also features a compass rose indicating North (N) and South (S), and a scale bar at the bottom.

Would you like to meet with the Special Event Committee to discuss your event?

Sign Terry Welnicke