SPECIAL EVENT COMMITTEE APPROVAL FORM

MEETING DATE: 7/16/2025

EVENT NAME: Manitowoc Heating Anniversary **ORGANIZER:** Manitowoc Heating - Terry Welnicke **E-MAIL ADDRESS:** <u>melissa@manitowocheating.com</u>

EVENT DATE: 8/16/2025 NEW OR RECURRING: New

LOCATION/DESCRIPTION: New event requesting a road closure for a street party with employee,

customers, and the public to celebrate 25 years in business. Partnering with

Craft Creek and Shooter Malone's

COMMITTEE CONCERNS:

WAIVER OF FEES: Not requested

COMMITTEE DECISION:

APPROVE	DENY
Courtney Hansen /ec	
Todd Blaser /ec	
Brock Wetenkamp /ec	
Dan Koski /ec	:

COUNCIL ACTION REQUIRED:

Road closure of Buffalo St from N 10th to N 9th St from 8am-8pm

ITEMS TO INCLUDE IN LETTER:

Organizer is responsible for obtaining written approval for a street closure from the affected property owners and/or residents.

Event 7 Copy to: Clerk

General Event Information

Event name Manitowoc Heating's 25th year Anniversary

Location 211 N 10th St

Date Saturday, August 16, 2025

Event time 12:00 PM - 6:00 PM

Setup start time Saturday, August 16, 2025 08:00

Takedown end time Saturday, August 16, 2025 20:00

Applicant Information

Name of Applicant Terry Welnicke

Organization Name Manitowoc Heating & Refrigeration Services Inc.

Address 3303 Chasm Ln

Manitowoc, WI, 54220

Email melissa@manitowocheating.com

Phone number (920) 686-7378

On-site contact & phone number 9206867378

Security name & phone number 9203741022

Event description

Manitowoc Heating will invite customers, employees and their families to their 25th year Anniversary celebration, but public is allowed to stop as well. We will be working in part with Craft Creek Brewing, Shooter Malone's and some food trucks, if they are available. Quantity of attendance is questionable, but all customers will be receiving an e-mail invitation. We are also hoping to have a representative there from Lakeshore Humane Society as we help them fundraise in August.

Estimated total attendance 500

Est, attendance from outside

Manitowoc

Event Features

Select all that apply to the event

Alcohol sales Food or drink sales Vendor(s)

0

Food Trucks Collecting monetary donations

Expected revenue 0

Revenue will be used for WE will not be profiting - we have vendors who will be doing

the sales

Route & Road Usage

Road Closure

We would like Buffalo Street closed, between 9th St and 10th St, from 8:00 am to 8:00 pm, which allows for set-up and clean-up before and after the event. The items on the street in the area may be food trucks and vehicles owned by Manitowoc Heating.

Where are cars parking? Parking lot south of Manitowoc Heating and surrounding city

streets

Time of amplified sound 12:00 PM - 6:00 PM

Amplified sound type Siren on company owned vehicle and music from stereo

speakers

Event Structures

Select all that apply Animals Portable restrooms

Safety & Security

Equipment & Facility Requests

Estimated cost per day 0

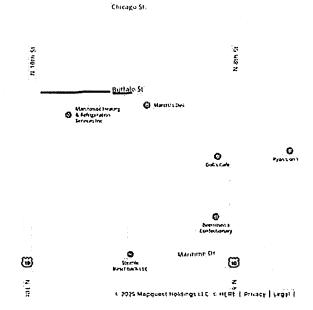
Waiver of Fees

Are you requesting a Waiver of Fees? No

Map



Upload map and supporting documents



Legal Notice and Submission

Would you like to meet with the Special Event Committee to discuss your event?

No

Applicant date of birth

Saturday, July 7, 1973

Sign

Terry Welnicke

