

SPECIAL EVENT COMMITTEE APPROVAL FORM

MEETING DATE: 3/8/2023

EVENT NAME: Special Event - HFM Maritime Marathon

ORGANIZER: Manitowoc Area Running Society - Dave Nickels

E-MAIL ADDRESS: davenickels@netscape.net

EVENT DATE: 6/11/2023

NEW OR RECURRING: recurring

LOCATION/DESCRIPTION: Timed marathon from UWGB - Manitowoc Campus to Point Beach State Park and back.

COMMITTEE CONCERNS:

COMMITTEE DECISION:

APPROVE	DENY
Jason Frieboth /ec Courtney Hansen /ec Eric Nycz /ec Brock Wetenkamp /ec Shawn Alfred /ec Jason Russ /ec	

COUNCIL ACTION REQUIRED:

ITEMS TO INCLUDE IN LETTER:



City of Manitowoc

SPECIAL EVENT PERMIT APPLICATION

APPLICANT INFORMATION

Business/Org Name Manitowoc Area Running Society
Name of Applicant Dave Nickels
Street Address 604 Pine Street
Mailing Address _____
(if different)
City, State, Zip Manitowoc, WI 54220
Primary Phone 920-242-0899
Cell Phone _____
Email davenickels@netscape.net
Wisconsin Tax Exempt

ON SITE CONTACT INFORMATION

During Event
On-Site Contact Dave Nickels
On-Site Cell Phone # 920-242-0899
On-Site Security Contact Name Peter Dollhopf
On-Site Security Contact Phone # 920-374-1489

EVENT INFORMATION

Document Attached

Event Description and Map with Event Setup and Parking Required (Some maps available online)



UW-Green Bay/Manitowoc campus to Point Beach State Forest. Return to UW campus. Purpose of the event is to raise money to distribute to local charitable organizations. Parking provided on UW campus.

Event Name Froedert/MCW/HFM Maritime Marathon

Public Event YES NO

Location UW-Green Bay/Manitowoc campus

Estimated Total Attendance 600

Staging Area _____

Estimated Attendance 400
from outside City of Manitowoc

Event Website www.maritimemarathon.org

Event Date(s) Sunday, June 11, 2023

Event Start Time 7:00 AM PM

Event End Time 1:00 AM PM

Setup Date(s) 06/11/2023

Setup Start Time 5:00 AM PM

Teardown Date(s) 06/11/2023

Teardown End Time 2:00 AM PM
(Event to be cleaned by 9 a.m. on day following the event)

RECEIVED

JUN 13 2023

CITY OF MANITOWOC
PARKS & RECREATION

FACILITY REQUESTS

- Facility Location _____
- Mariner's Trail FROM June 11, 2023 7:00am
TO June 11, 2023 1:00pm
- Athletic Field(s) Request _____
- Special Power Requirements _____
- Special Lighting
(ex. ball diamonds) _____
- ADA Accommodations _____

VENDORS & MONEY EXCHANGE

- Alcohol Sales Request for Extension of Premises
Class B License
- Alcohol Served End Time _____
- Beverage or Food Sales
- Merchandise Sales
- Vendor(s) How many _____
- Collecting Money Donations
- Charging Admissions On-Site
- Credit Card Sales/Transactions
- Expected Revenue _____
- Revenue to be used for _____

ROUTE

Route map must be submitted with application

- Road Closure
Describe location(s)
+ time(s) _____
- Timed Route _____
- Road Crossing
Describe where +
if assistance needed _____
- Course Marking
Describe type
Traffic cones and signage _____
- Sidewalk
Describe usage
Quay Street and 8th Street Bridge _____

EVENT STRUCTURES

Site map must be submitted with application

- Staking Structures into Ground
(greater than 6")
- Fencing
- Bounce House # _____
- Portable Restrooms # _____
- Signs/Banners # _____
- Carnival Rides # _____
- Dumpster # _____
- Stage # _____
- Tent # 2 Size 12' x 18'
- Other # _____ Describe _____

EVENT FEATURES

- Animals # _____ Type _____
- Fireworks - Time _____
- Drone # _____
- Lights/Spotlights # _____

SOUND

- Amplified Sound
- Start Time _____ AM PM
- End Time _____ AM PM
- Type of Sound _____

EQUIPMENT REQUESTS

Fees will be calculated based on organizer's meeting with the Special Event Committee. After event is approved, changes to equipment orders are subject to non-refundable fees. Photos and more information about rental items can be found at www.manitowoc.org.

DELIVERY DATE June 9, 2023 TIME _____ AM PM LOCATION UW-Green Bay/Manitowoc campus
PICKUP DATE June 12, 2023 TIME _____ AM PM Place Items in original drop-off location after event.

**Indicate Quantities on Line*

GAMES

- Bean Bag Toss _____
- Ring Toss _____
- Sports Kit _____

STAGING / RISERS

- RISERS – 4' x 8' Wooden Platforms
6" H _____ 12"H _____ 18"H _____
- Staging – 8'x12'
- Portable Bandwagon – 35'x8'

TABLES & SEATING (Do NOT count any tables, benches, etc. already located at the park or in a facility)

- Banquet tables – 8'x40" _____
- Benches – 4' wooden _____
- Bleachers – 15'x5' portable _____
- Chairs – metal, folding _____
- Picnic Tables – 6' wooden _____
- Picnic Tables – 8' wooden, ADA accessible _____

TENTS

- Tent – 10'x 20' _____

TRAFFIC CONTROL ITEMS

- Barricades – 2' _____
- Barricades – 3' 2
- Barricades – 8' _____
- Barricades – 12' rail-type _____
- Channelizer drums – 3' reflective _____
- Cones – 18" 200
- Cones – 28" reflective _____
- Delineators – 42" reflective _____
- Parking posts with concrete base – 42"H (rope or tape not included) _____
- Traffic signs (sign only – typically placed on barricades)
 - Road Closed _____
 - Road Closed Ahead _____
 - No Parking Signs _____ 30
 - _____

MISCELLANEOUS ITEMS

- Disc golf basket – portable _____
- Grill – 2' x 3' portable, outdoor _____
- P.A. system – microphone, sound board, 2 speakers with stands _____
- Post pounder / driver _____
- Power pedestal – portable _____
- Safety vests _____
- Security stanchions _____
- Snow fence – 50' rolls – plastic _____ wooden _____
- Snow fence – posts _____
- Ticket booths – outdoor _____
- Trash barrels _____
- Other _____

VEHICLES

Parking must be included on site map

Expected number of vehicles 200

Where do you plan to park vehicles UW-Green Bay/Manitowoc campus

Are there any special parking considerations No
(VIP, ADA, Security, Emergency Vehicles, etc)

SAFETY & SECURITY

The City requires security based on attendance

Do you need assistance from: Police Dept Fire Dept/Ambulance

Describe traffic control and emergency services

Date/Time Sunday, June 11, 2023 7:00am - 1:00pm

Location UW-Green Bay/Manitowoc campus

Other than dialing 911, do you have a plan in place to deal with medical emergencies that may occur? YES NO
(If so, please attach)

ADDITIONAL QUESTIONS

Please attach any additional information which you feel will assist the Committee in evaluating your request.

Do you have any questions/comments/additional requests?

Froedert/MCW/HFM Hospital will coordinate our medical plan.

LEGAL NOTICE

I understand the filing of this application does not ensure approval of a Special Event. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Fees for park facilities, temporary beer/wine licenses, stake and fireworks permits, and other necessary licenses and permits are in addition to the fees submitted for the Special Events Application. I further understand that an incomplete application may be cause for the denial of the event.

The undersigned agrees to indemnify and hold the City of Manitowoc harmless for any and all damage claims or personal injury claims occurring during this event. It is further agreed that all personal property of any kind brought on the premises shall be at the sole risk of the undersigned, and that the City of Manitowoc shall not be liable for any injury, loss or damage to said property or injury to any persons on the premises. The undersigned agrees to be responsible for any damage caused to said facility or equipment by mischief or negligence. By signing, I acknowledge that I have authority to bind the sponsoring organization and acknowledge that I have received, read and understand the Special Events Guidelines and Policy and agree to be bound by all requirements as stated in the Special Events Policy and it is hereby incorporated by reference into this signed agreement.

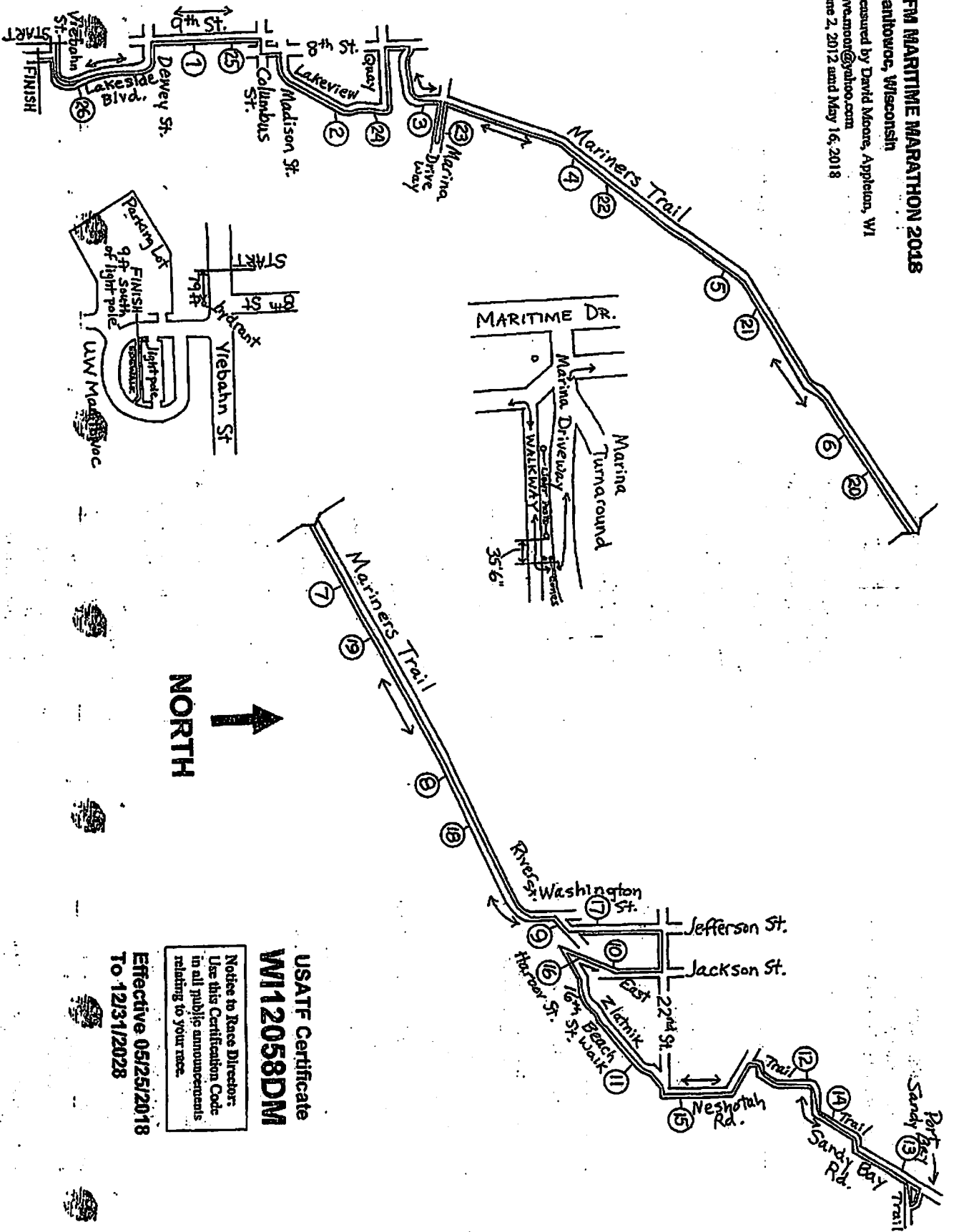
Date of birth of applicant 5 / 13 / 1954

Signature of Applicant: *Dave Nichols* Date: 03/02/23

E-MAIL

PRINT

HFM MARITIME MARATHON 2018
Manitowoc, Wisconsin
 Measured by David Moore, Appleton, WI
 davidmoor@yahoo.com
 June 2, 2012 and May 16, 2018



USATF Certificate
W112058DM

Notice to Race Directors:
 Use this Certification Code
 in all public announcements
 relating to your race.
 Effective 05/25/2018
 TO 12/31/2028

COURSE DESCRIPTION

- Depart Viebahn Street near intersection with 8th Street.
- Turn left on Lakeside Boulevard to Dewey Street.
- Left on Dewey Street to South 9th Street (on the return leg, an added aid station is on 9th Street at Jaycee Drive).
- Turn right onto South 9th Street to Columbus Street (past Lincoln High School).
- Right on Columbus Street to South 8th Street.
- Left on South 8th Street to Madison Street.
- Right on Madison Street to Lakeview Drive, angling left onto Lakeview Drive, passing **1st aid station** and the Lake Michigan Car Ferry terminal.
- Angle left onto Quay Street, past Manitowoc Public Library to South 8th Street.
- Right on South 8th Street, on bridge over Manitowoc River to Mariner's Trail.
- Right on Mariner's Trail going past submarine, behind Best Western Hotel and YMCA, to North Pier.
- Turn right at Blue railing.
- Make u-turn at course marshal on to service driveway.
- Turn right on to Mariner's Trail, staying on Mariner's Trail toward Yacht Club (**2nd aid station**).
- Staying on Mariner's Trail to Wayside across from Woodland Clinic (**3rd aid station**).
- First **RELAY EXCHANGE** is past the flag pole on Mariner's Trail entering the City of Two Rivers.
- Staying on Mariner's Trail to Wayside across from the Honey Pot (**4th aid station**).
- Staying on Mariner's Trail, angling left over bridge (past McDonald's), once over the bridge, angling right on River Street to Jefferson Street.
- Left on Jefferson Street past Fisher Hamilton offices (**5th aid station**) to 22nd Street.
- Right on 22nd Street over bridge to Jackson Street.
- Right on Jackson Street.
- Angle right off Jackson Street on East Street to Harbor Street.
- Turn left on Harbor Street
- On Harbor Street angle right to 16th Street to the end.
- Turn left onto Zlatnik Drive entering Neshotah Beach (**6th aid station**).
- Right onto trail.
- Angle right on new beachfront walkway and stay on it until it ends where ...
- The beachfront walkway makes a left turn for a short distance and turns right on 22nd Street.
- After a few steps, 22nd Street ends and we turn left on Neshotah Road.
- Stay on Neshotah Road through the bend to the left to Sandy Bay Road.
- Cross Sandy Bay Road onto Rawley Point Trail turning right over bridge on Rawley Point Trail (**7th aid station**).
- Stay on Rawley Point Trail until trail again intersects with Sandy Bay Road.
- Turn left onto Sandy Bay Road.
- Stay on Sandy Bay Road turning right onto the trail into Point Beach State Park just south of parking lot of Port Sandy Bay.
- Stay on trail until first left.
- Turn left on trail and head back to parking lot to the 13.1 half-way mark and the **RELAY EXCHANGE** and the **8th aid station**.
- Returning to start, runners will turn down Sandy Bay Road following the same route back to the start