



CITY OF MANITOWOC

WISCONSIN, USA

www.manitowoc.org

MEMO

TO: Public Infrastructure Committee

FROM: Greg Minikel, PE, Engineering Division Manager

DATE: October 31, 2025

RE: Florence Drive – Request for Temp. Access Easement Agreement Over Unimproved Street

Members of the Public Infrastructure Committee:

Bill Fessler has requested access to his property off of the unimproved Right-of-Way (ROW) on the north side of Florence Dr.

If the City agrees to allow this driveway access, then the City and Bill Fessler will be required to execute a Temporary Access Easement Agreement over Unopened/Unimproved Street. Bill Fessler will be responsible for the cost to hire a RLS to draft the legal description for the easement area and a map for the agreement.

I have included photos of the area and also an aerial map showing the proposed driveway access.

There is already an existing agreement in place since 2016 for the Memory Care Facility located on the south side of Florence Drive. They paid to have the existing asphalt installed from STH 42 along Florence Drive and then southward into their facility.

I do not see any significant or valid reasons to deny the request.