

# SPECIAL EVENT COMMITTEE APPROVAL FORM

**MEETING DATE:** 2/5/2025

**EVENT NAME:** Manitowoc Area Pickleball Tournament

**ORGANIZER:** The Pickleball Connection - Gary Underwood

**E-MAIL ADDRESS:** [pbconnectioninfo@gmail.com](mailto:pbconnectioninfo@gmail.com)

**EVENT DATE:** 8/9/2025

**NEW OR RECURRING:** New

**LOCATION/DESCRIPTION:** A pickleball tournament part of a master tournament that will utilize Rheame and Fleetwood Park Pickleball Courts.

**COMMITTEE CONCERNS:**

**WAIVER OF FEES:** Not granted

**COMMITTEE DECISION:**

APPROVE	DENY
Todd Blaser /ec Eric Nycz /ec Dan Koski /ec	

**COUNCIL ACTION REQUIRED:**

**ITEMS TO INCLUDE IN LETTER:**

Please include signage to direct leisure Pickleballers to the courts at Citizen Park.



# Special Event Application

Friday, January 24, 2025

## General Event Information

<b>Event name</b>	Manitowoc area Pickleball Tournament
<b>Location</b>	Rheaume Park courts
<b>Date</b>	Saturday, August 9, 2025
<b>Event time</b>	8:00 AM - 8:00 PM
<b>Setup start time</b>	Saturday, August 9, 2025 07:00
<b>Takedown end time</b>	Saturday, August 9, 2025 21:00

## Applicant Information

<b>Name of Applicant</b>	Gary Underwood
<b>Organization Name</b>	The Pickleball Connection
<b>Address</b>	1467 North Rapids Road Manitowoc, wi, 54220
<b>Email</b>	pbconnectioninfo@gmail.com
<b>Phone number</b>	(920) 242-0779
<b>On-site contact &amp; phone number</b>	Gary 9202420779

## Event Details

### Event description

Part of a master tournament with sponsors and 200 registrants, exhibition players and spectators. Total of 9-12 tournaments at four venues including the YMCA and Two Rivers Washington Park. Estimates below include all four venues with Rheaume being the largest because of available space.

<b>Estimated total attendance</b>	300
<b>Est. attendance from outside Manitowoc</b>	96

## Vendors & Money Exchange

<b>Select all that apply to the event</b>	<input type="checkbox"/> Vendor(s)	<input checked="" type="checkbox"/> Food Trucks
---	------------------------------------	---

Charging admission or registration

Expected revenue 20000

Revenue will be used for operations and marketing

## Route & Road Usage

Where are cars parking? lot

Time of amplified sound 8:00 AM - 8:00 PM

Amplified sound type PA system

## Event Structures

## Safety & Security

## Equipment & Facility Requests

Park or facility request not listed above: Rheume Park Pickleball courts. Possibly Fleetwood Courts also. Will amend.

Do you need power or lighting? no

Est. equipment cost per day 0

## Waiver of Fees

Are you requesting a Waiver of Fees? Yes - 501c7

## Map

Upload map and supporting documents



Rheume Park Event Space.docx

## Questions and comments

Would use area east of courts for vendors with tables and canopies. Otherwise just parking and restroom use and player check in table inside main gate.

## Legal Notice and Submission

Would you like to meet with the Special Event Committee to discuss your event? No

Applicant date of birth Sunday, March 16, 1952

**Sign**

**Gary Underwood**