



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Common Council

Monday, July 21, 2025

6:30 PM

Council Chambers

Note: This meeting will also be held via remote conferencing software (Zoom)

A. CALL TO ORDER

B. ROLL CALL

Alderspersons Present: 8 - Andrew Dunbar, Michael Cummings, Jim Brey, William DeBaets, Brian Anderson, Bill Schlei, Eric Sitkiewitz and Todd Reckelberg

Alderspersons Absent: 2 - Chad Beeman and Brett Norell

C. PLEDGE OF ALLEGIANCE & INVOCATION

D. PRESENTATIONS

[25-0519](#) City Clerk administers Oath of Office to Motor Pump Operator Michael Loritz, followed by Badge Pinning

[25-0505](#) City Clerk administers Oath of Office to Police Officer Austin Schisel, followed by Badge Pinning

[25-0506](#) City Clerk administers Oath of Office to Police Officer Kaden Laurent, followed by Badge Pinning

[25-0507](#) Annual Update from Progress Lakeshore

E. PUBLIC HEARINGS

F. PUBLIC INPUT

Mayor declared the meeting open for public input. In accordance with policy, the public input portion of the meeting is not made a part of the official record.

G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

H. CONSENT AGENDA

1. Removal of Consent Agenda Items

None

Approval of the Consent Agenda

Moved by Cummings, seconded by Schlei, to accept the Consent Agenda Items and recommendations of the various committees. The motion carried by the following vote:

Aye: 8 - Dunbar, Cummings, Brey, DeBaets, Anderson, Schlei, Sitkiewitz and Reckelberg

2. Miscellaneous

[25-0504](#) Minutes of the June 16, 2025 Common Council meeting; recommending approval and place on file

3. Committee of the Whole (Consent)

[25-0528](#) Report of Special Events Committee relative to the approval of the following events: Gumby's Glow Run on 7/12/25, Outdoor Movie Night on 7/17/25, Solitary Confinement on 9/25/25, Manitowalk VS ALS on 8/16/25; recommending acceptance of report and place on file

[25-0531](#) Report of Special Events Committee relative to the approval of the following waiver of fees: City Employee Picnic on 8/7/25; recommending acceptance of report and place on file

4. Finance Committee (Consent)

[25-0492](#) Request from PetSkull Brewing for a temporary extension of premises for sale of liquor and/or beer on the North 11th Street boulevard between York Street and Buffalo Streets and Buffalo Street between North 10th and North 11th Streets for Manitowoc MetalFest 3 on 9/12/2025 - 9/13/2025 from 11:00 a.m. - 11:00 p.m.; recommending to approve the request

[25-0493](#) Request from Da Brick House (dba The Fat Seagull) for a temporary extension of premises for sale of liquor and/or beer at 807 Quay Street for their annual street party event on 7/26/25 - 7/27/25 from 11:00 a.m. - 10:00 p.m.; recommending to approve the request

[25-0497](#) L25-00058 Martinez Claim for Damages >\$5,000; recommending to deny the claim

[25-0517](#) General City Claims in the amount of \$10,528,265.98 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order

[25-0533](#) Report of Finance Committee to grant various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, as detailed therein

5. Personnel Committee (Consent)

6. Public Infrastructure Committee (Consent)

[25-0515](#) Report of Board of Public Works of 7/9/2025 for 3rd & final payment of \$9,087.52 to Visu Sewer for 2025 Re-Lining Sewer Project, WU-25-7; recommending payment

7. Public Safety Committee (Consent)

8. Plan Commission (Consent)

I. COMMITTEE REPORTS

1. Committee of the Whole

[25-0529](#) Report of the Special Events Committee recommending approval of the following events subject to Council Action: St. Francis of Assisi Parish Picnic on 8/9-10/25 (Road closure of N. 14th St., between Menasha Ave. and Waldo Blvd., Friday 8am - Sunday 1pm); Lincoln High School Homecoming Parade on 10/10/25 (Road closure of S. 9th St. from Green St. to Grand Ave. and Grand Ave. from S. 9th St. to S. 23rd St. from 5:30pm - 6pm); War on the Shore on 7/31-8/3/25 (Waiver of alcohol prohibition in MYBA Complex); Manitowoc Heating Anniversary on 8/16/25 (Road closure of Buffalo St. from N. 10th to N. 9th St. from 8am - 8pm); Hoods and Hops Car Show on 10/5/25 (Road closure of N. 9th St. from York to Chicago, and Buffalo St. from N. 10th to just past Maretti's Deli from 8am - 4:30pm)

Moved by Cummings, seconded by Anderson, that this Report be approved. The motion carried by the following vote:

Aye: 8 - Dunbar, Cummings, Brey, DeBaets, Anderson, Schlei, Sitkiewitz and Reckelberg

2. Finance Committee

[25-0495](#) Two Year Operator's License Application (#240400) for M. Loewenbein

Moved by Brey, seconded by Sitkiewitz, that this license be denied pursuant to WI State Statute 111.335. The motion carried by the following vote:

Aye: 7 - Dunbar, Cummings, Brey, DeBaets, Schlei, Sitkiewitz and Reckelberg

Nay: 1 - Anderson

[25-0496](#) Two Year Operator's License Application (#250174) for C. Orth

Moved by Brey, seconded by Sitkiewitz, that this license be denied pursuant to WI State Statute 111.335. The motion carried by the following vote:

Aye: 8 - Dunbar, Cummings, Brey, DeBaets, Anderson, Schlei, Sitkiewitz and Reckelberg

[25-0508](#) Request from Chewy's LLC for a temporary extension of premises for the sale of liquor and/or beer in the closed section of Buffalo Street on 8/2/2025 from 12:00 p.m. to 10:00 p.m.

Moved by Brey, seconded by Sitkiewitz, that this Request be approved. The motion carried by the following vote:

Aye: 8 - Dunbar, Cummings, Brey, DeBaets, Anderson, Schlei, Sitkiewitz and Reckelberg

[25-0516](#)

Out of State Travel/Training Request - Community Development Director Adam Tegen - for 2025 EPA National Brownfields Conference in Chicago, IL on August 5, 2025 - August 8, 2025

Moved by Brey, seconded by Sitkiewitz, that this Request be approved. The motion carried by the following vote:

Aye: 8 - Dunbar, Cummings, Brey, DeBaets, Anderson, Schlei, Sitkiewitz and Reckelberg

[25-0518](#)

Two Year Operator's License Application (#250196) for K. Franjose

Moved by Brey, seconded by Sitkiewitz, that this license be approved per WI State Statute 111.335. The motion carried by the following vote:

Aye: 8 - Dunbar, Cummings, Brey, DeBaets, Anderson, Schlei, Sitkiewitz and Reckelberg

[25-0520](#)

Resolution Authorizing a Harbor Assistance Program (HAP) Grant Application pursuing crane platform extension in Manitowoc, WI

Moved by Brey, seconded by Sitkiewitz, that this Resolution be adopted. The motion carried by the following vote:

Aye: 8 - Dunbar, Cummings, Brey, DeBaets, Anderson, Schlei, Sitkiewitz and Reckelberg

[25-0521](#)

Resolution Authorizing Execution of the Department of Natural Resources Principal Forgiven Financial Assistance Agreement

Moved by Brey, seconded by Sitkiewitz, that this Resolution be adopted. The motion carried by the following vote:

Aye: 8 - Dunbar, Cummings, Brey, DeBaets, Anderson, Schlei, Sitkiewitz and Reckelberg

3. Personnel Committee

[25-0522](#)

Resolution to Approve Seasonal Employment Pay Rates for 2026

Moved by Sitkiewitz, seconded by Cummings, that this Resolution be adopted. The motion carried by the following vote:

Aye: 8 - Dunbar, Cummings, Brey, DeBaets, Anderson, Schlei, Sitkiewitz and Reckelberg

[25-0524](#)

Resolution to Approve New and Revised Job Descriptions in the Department of Public Infrastructure - Zoo Reorganization

Moved by Sitkiewitz, seconded by Cummings, that this Resolution be adopted. The motion carried by the following vote:

Aye: 8 - Dunbar, Cummings, Brey, DeBaets, Anderson, Schlei, Sitkiewitz and Reckelberg

[25-0532](#)

Resolution to Approve Revised Job Description for Associate Planner in the Community Development Department

**Moved by Sitkiewitz, seconded by Cummings, that this Resolution be adopted.
The motion carried by the following vote:**

Aye: 8 - Dunbar, Cummings, Brey, DeBaets, Anderson, Schlei, Sitkiewitz and Reckelberg

4. Public Infrastructure Committee

[25-0525](#) Engineering Services Contract with the WI DOT and JT Engineering for the design of E. Albert Dr. - Johnston Dr. to Mirro Dr. Reconstruction

Moved by Schlei, seconded by DeBaets, that this Agreement be approved. The motion carried by the following vote:

Aye: 8 - Dunbar, Cummings, Brey, DeBaets, Anderson, Schlei, Sitkiewitz and Reckelberg

[25-0526](#) Resolution Authorizing the Removal of Three (3) Non-ornamental Street Lights at the 1000 Block of S. 10th St.

Moved by Schlei, seconded by DeBaets, that this Resolution be adopted. The motion carried by the following vote:

Aye: 8 - Dunbar, Cummings, Brey, DeBaets, Anderson, Schlei, Sitkiewitz and Reckelberg

[25-0527](#) Amendment #1 to WEM State-Local Building Resilient Infrastructure & Communities Agreement 2022 BRIC Grant, City of Manitowoc Flood Control Design

Moved by Schlei, seconded by DeBaets, that this Amendment be approved. The motion carried by the following vote:

Aye: 8 - Dunbar, Cummings, Brey, DeBaets, Anderson, Schlei, Sitkiewitz and Reckelberg

5. Public Safety Committee

6. Plan Commission

25-0530 Resolution Approving the Discontinuance of a Portion of an Un-named Street, in the Interest of the Public, Pursuant to Wis. Stat. 66.1003(4)

Moved by Brey, seconded by Cummings, that this Resolution be introduced referred to the Plan Commission. The motion carried by the following vote:

Aye: 8 - Dunbar, Cummings, Brey, DeBaets, Anderson, Schlei, Sitkiewitz and Reckelberg

J. OTHER BUSINESS

K. ADJOURN

A motion was made by Cummings, seconded by Sitkiewitz, that this meeting be adjourned at 6:57 p.m. The motion carried by the following vote:

Aye: 8 - Dunbar, Cummings, Brey, DeBaets, Anderson, Schlei, Sitkiewitz and Reckelberg

**Mackenzie Reed
City Clerk**

