

Out of State Travel/Training Request Presented to Oversight Committee for Approval

Requesting Supervisor/Manager: CHIEF REIMER Department: POLICE

Names of Employees Attending: REBECCA SCHVETTPELZ (DETECTIVE)

Name of Training	Dates of Training	Location of Training
IACIS TRAINING CONFERENCE	04/27/26 - 05/08/26	ORLANDO, FLORIDA

Estimated cost of training	\$ 3995	
Estimated cost of travel	\$ 500	
Estimated cost of meals	\$ 900	
Estimated cost of accommodations	\$ 1300	
Estimated cost of misc. expenses	\$?	Please explain
Any anticipated overtime costs	\$ NO	
Total estimated cost	\$ 6,695	

Requesting Supervisor/Manager Comments:

SEE BELOW

What are the objectives for the training?

THE OBJECTIVES FOR THIS TRAINING ARE TO PROVIDE FORMAL TRAINING ON PHONE + COMPUTER FORENSICS.

How will this training be shared / implemented upon return?

DET. SCHVETTPELZ WILL ANALYZE FORENSIC DATA + TESTIFY IN COURT ON FORENSIC CASES.

How will this training benefit the City? What is the return on the investment?

THIS TRAINING WILL BENEFIT THE CITY BECAUSE MOST CASES THAT MITD INVESTIGATES INVOLVE A PHONE OR COMPUTER, WHICH DET. SCHVETTPELZ WILL BE ABLE TO ANALYZE.

Supervisor Approval/Decline

Approved Declined Reason for decline: _____

Supervisor/Manager Signature: Chief Alrick Reimer Dated: 01-27-2016

**Please attach any additional information you would like considered with this request