

RESOLUTION

REQUEST TO REVISE FIREFIGHTER/PARAMEDIC JOB DESCRIPTIONS

WHEREAS, in an effort to ensure all job descriptions are current and up-to-date to accurately reflect essential job duties and responsibilities within each department, the Human Resources Department directed department supervisors to review and update, if necessary, job descriptions from time to time; and

WHEREAS, Fire Department job descriptions have not been updated since 2021 and updates are recommended at this time, including education requirements and certification requirements to ensure the City is promoting the most qualified candidates; and

WHEREAS, at a meeting held on October 7th, 2024 the Personnel Committee approved revised job descriptions of Firefighter/Paramedic.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Manitowoc to approve the attached revised job descriptions of Firefighter/Paramedic, in accordance with the Compensation Plan, Employee Policy Manual and the Labor Agreement with the Manitowoc Firefighters International Association of Firefighters, Local 368.

INTRODUCED _____ ADOPTED _____

Justin M. Nickels, Mayor

APPROVED _____

Fiscal Impact: Anticipated minimal fiscal impact due to only revising the certificate/license requirements which appear to not have an impact on compensation structure of the position(s). No additional tax levy or 2024 budget amendments required.

Funding Source: Not Applicable

Finance Director Approval: /SMA

Approved as to form: /EGN

This Resolution was drafted by Eric G. Nycz, City Attorney