

**ADDENDUM A
MONTHLY PARKING PERMIT FEE RECORDS**

This Addendum A is now attached to and incorporated into the Contract entitled "Contract for Assessment Services" made by and between the City of Manitowoc (hereafter "Municipality") and Associated Appraisal Consultants, Inc. (hereafter "Assessor").


IN CONSIDERATION of the mutual promises contained herein, the parties hereto do agree as follows:

Due to the lack of completeness of existing property record data as listed on the Wisconsin Department of Revenue (DOR) PA-117 form, Manufactured & Mobile Home Valuation Worksheet, it has been requested by the Municipality that the Assessor shall verify and collect all necessary data by conducting onsite inspections of each site subject to monthly municipal permit fee.

The Municipality shall pay the Assessor a one-time fee of **Ten Thousand Dollars (\$10,000.00)** to conduct on-site inspections to collect, verify, data enter and review the known 435 sites within the Municipality which are subject to municipal parking permit fee to ensure property records meet DOR digital property record requirements.

The compensation due to the Assessor shall be invoiced in the month after the month in which the services were provided.

SIGNATURES



Mark Brown
President
Associated Appraisal Consultants, Inc.

01/08/2024

Date

Authorized Signature
City of Manitowoc

Date