SPECIAL EVENT COMMITTEE APPROVAL FORM

APPROVAL DATE:	8/6/2025			
RENTAL:	High School Girls Fall League			
ORGANIZER:	Manitowoc Youth Baseball - Randy Heinzen			
E-MAIL ADDRESS:	randy.heinzen@outlook.com			
RENTAL DATE:	8/17, 8/24, 9/7, 9/14/25			
LOCATION/DESCRIPTION:	Use of MYBA fields for 4 dates			
COMMITTEE CONCERNS:	Per the City's agreement with the MYBA, this waiver is granted.			
COMMITTEE DECISION:				
	APPROVE	DENY		
	Todd Blaser /ec			
	Courtney Hansen /ec			
	Eric Nycz /ec			
	Dan Koski /ec			
		ı		
ITEMS TO INCLUDE IN LETTER:				
	· · · · · · · · · · · · · · · · · · ·			
		·		

CITY OF MANITOWOC - DPI

SPECIAL CONSIDERATION FOR WAIVER OF PART OR ALL FEES FOR USE OF CITY FACILITIES OR EQUIPMENT

Groups or organizations requesting special consideration for waiver of all or partial fees ordinarily charged to groups for the use of City-owned facilities or equipment must fill out this form, completely, at least 30 days in advance of the event. The request will be reviewed by the Special Event Committee and/or the Public Infrastructure Committee and the group or organization will be notified by e-mail or letter of their decision(s). Groups or organizations must be current on all financial accounts with the City of Manitowoc in order to be considered for a waiver of any fees.

ALL QUESTIONS MUST BE ANSWERED

Name	of event: High School Girls	Fall League			_	
Applie	cant: Randy Heinzen			randy.heinzen@outlook.co	XII	
• • •	2002 Marshall Street	Name Manitowoc		Email 920-323-6400		
	2002 Walshan Gueet	Address		Phone	-	
1.	Name of club/organiza	ation making request	Manitowoc Youth Baseball / Softball Ltd		_	
	Club/organization: 200	02 Marshall Street	920-323-6400	randy.heinzen@outloo		
	Citto, organization.	Address	Phone	Email	_	
2.	Facility requested:	Manitowoc Youth Sports	Complex	# of people ²⁰⁰	_	
	Equipment requested:	None	and the second s		_	
3.	Specific dates and hou	rs facility/equipment v	will be used: Date(s)8-17-25 8-24-2	5 9-7-25 9-14-25 Hrs		
4.	Please explain your request, as to what fees you desire waived or reduced and the reason you believe you are entitled to a waiver					
5.	Which do you consider your group to be? A. Community service B. Non-profit_x C. Private business D. Club or organization E. Other, please explain					
6.	Will money be collected, tickets sold, concessions sold or money raised in conjunction with the event?YesNoYES					
7.	If #6 is "yes," explain and list specific charges and anticipated revenuesConcession Sales - As I submit this request, it is not know 100% if this fall leage will happen. Teams are down this year					
8.	What will revenues be used for? Paying for product and field maintenance					
9.	Do you wish to meet p	ersonally with the Cor	nmittee to further explain your rec	quest? YesNo×	_	
10.	Insurance requirements with sufficient limits li	s: The City reserves the city as an additional the City as an additionate of Insurance.	ne right to require a Certificate of Iditional insured as well as an Ado Said certificates must be turned in	Insurance evidencing coverage	ent	
occurred of any p	d during this event. The under	Swoc narmiess for any and a signed agrees to be respons acknowledge that I have the	plication does not ensure approval of a fer all damages, claims or personal injuries th sible for any damage caused to said facility authority to bind the sponsoring organization.	at may occur or are alleged to have	e	
Signed	Randall Heinzen			Date 8-6-2025		
					_	

Please attach any additional information which you feel will assist the committee in evaluating your request.