

WAIVER OF FEES APPROVAL FORM

APPROVAL DATE: 6/9/2026

RENTAL: KAN Cool for School giveaway

ORGANIZER: Jeff Dvorachek

E-MAIL ADDRESS: itdvorachek@yahoo.com

RENTAL DATE:

8/8/2026

LOCATION/DESCRIPTION: Use of traffic control items on Roncalli property to distribute school supplies

COMMITTEE CONCERNS:

COMMITTEE DECISION:

APPROVE	DENY
Courtney Hansen Craig Jansen / ch Eric Nycz / ch Dan Koski / ch	

ITEMS TO INCLUDE IN LETTER:



General Event Information

Event name	KAN Cool for School giveaway
Location	Roncalli High School
Date	Saturday, August 8, 2026
Event time	7:00 AM - 12:00 PM
Setup start time	Saturday, August 8, 2026 07:00
Takedown end time	Saturday, August 8, 2026 12:00

Applicant Information

Name of Applicant	Jeff Dvorachek
Organization Name	KAN Cool for School Inc
Address	PO BOX 2254 MANITOWOC, WI, 54221-2254
Email	jtdvorachek@yahoo.com
Phone number	(920) 645-1079
On-site contact & phone number	9206451079

Event description

Providing school supply vouchers and backpacks to low income families. The event will happen at Roncalli High School. We do not need any facilities from the City of Manitowoc. We are requesting traffic cones from DPW and also requesting that the rental fee be waived.

Estimated total attendance	800
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Est. attendance from outside Manitowoc	250
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Event Features

Expected revenue	0
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Route & Road Usage

Road Closure

None

Where are cars parking?

Parking lot at Roncalli

Event Structures

Safety & Security

Equipment & Facility Requests

Traffic control

Barricades 2'

Barricades 3'

Barricades 8'

Barricades 12' rail type

Channelizer drums 3'

Cones 18"

Cones 28" 45
\$5.50

Delineators 42"

"Road Closed" signs

"Road Closed Ahead" signs

Estimated cost per day 247.50

Equipment will be dropped off at the discretion of DPI. Equipment request notes:

We can pick up the cones at DPW as we have in prior years.

Waiver of Fees

Are you requesting a Waiver of Fees?

Yes, we are a nonprofit 501(c)(3) or acting on behalf of one

Why should this Waiver of Fees be granted?

We are a non-profit organization giving school supplies to low-income families in Manitowoc County.

Map

Upload map and supporting documents



KAN Roncalli.pdf

Legal Notice and Submission

Would you like to meet with the Special Event Committee to discuss your event?

No

Applicant date of birth

Wednesday, May 13, 2026

Sign

Jeff Dvorachek