

SPECIAL EVENT COMMITTEE APPROVAL FORM

MEETING DATE: 5/30/2024

EVENT NAME: War on the Shore

ORGANIZER: Two Rivers Youth Sports - Adam Wachowski

E-MAIL ADDRESS: baseballone@ymail.com

EVENT DATE: 8/1/24-8/4/24

NEW OR RECURRING: Recurring

LOCATION/DESCRIPTION: Youth softball tournament held at the MYBA complex and CP2/3.

COMMITTEE CONCERNS:

WAIVER OF FEES: Granted

COMMITTEE DECISION:

APPROVE	DENY
Dan Koski /ch Courtney Hansen / ch Todd Blaser / ch Jason Freiboth / ch Eric Nycz / ch	

COUNCIL ACTION REQUIRED:

Waiver of alcohol at park.

ITEMS TO INCLUDE IN LETTER:

Please remind participants that dogs are not allowed in Citizen Park.



Friday, May 17, 2024

Special Event Application

Approval Status

Not Started

General Event Information

Event name	War on the Shore
Location	MYBA and CP2/CP3 (breakaway fence on both at 200ft), MYBA run
Date	concessions stand to also serve beer
End date if multiple day event and additional dates if applicable.	Thursday, August 1, 2024 08/04/24
Event time	
Setup date & time	8:00 AM - 10:00 PM Thursday, August 1, 2024 20:00 Sunday,
Takedown date & time	August 4, 2024 18:00

Applicant Information

Name of Applicant	Adam Wachowski
Organization name	Two Rivers Youth Sports
Address	4120 clover st Two Rivers, WI, 54241
Email	baseballone@ymail.com
Phone number	(920) 901-7165
On-site contact name & phone number	9209017165

Event Details

If any questions are not applicable, you can leave them blank.

Event description

Youth softball tournament

Estimated total attendance 1000

Estimated total attendance from outside Manitowoc 1000

Vendors & Money Exchange

Events serving alcohol on City of Manitowoc property must apply for Extension of Premise/Temporary Class "B" License, and provide Liquor Liability to the Clerk's Office.

Select all that apply to the event

- Food or drink sales
- Charging admission or registration

Expected revenue 5000

Revenue will be used for youth sports

Route & Road Usage

Leave any of these blank if not applicable. Attach map at the end of application.

Where are cars parking? parking lot

Time of amplified sound 8:00 AM - 9:00 PM

Amplified sound type speakers, general softball noise

Event Structures

Safety & Security

Depending on the size and nature of the event, the City may require medical and security services. Organizers should have a first aid kit at the minimum. Events that serve alcohol must ensure patrons are 21 years or older and at least one licensed bartender is on site.

Equipment & Facility Requests

Facility request cones, extra trash cans

Athletic field request MYBA fields

Special power or lighting request field lights

Est. equipment cost per day 0

Waiver of Fees

Waiver of Fees for park and streets rental items may only be requested by a nonprofit organization. Consideration for granted waivers include nonprofit status, tourism impact, cost of fees, and overall positive impact to the community. Waiver of Fees are at the sole discretion of the City and are not guaranteed. This waiver does not waive late application, late application, and cancellation fees. Parties that receive waivers shall list the City of Manitowoc and Visit Manitowoc as sponsors of the event.

Are you requesting a Waiver of Fees?

Yes, we are a nonprofit 501(c)(3) or acting on behalf of one

Why should this Waiver of Fees be granted?

we only need a few cones and garbage cans to keep the park orderly and clean

Map

All Special Events must have a map. Clearly mark event elements including applicable street closures, park rental items, and routes.

Upload map and supporting documents



Questions and comments

we are using the fields and pavilion for games and rest areas. please let me know if your looking for something different. Im not sure what else to include here.

Legal Notice and Submission

I understand the filing of this application does not ensure approval of a Special Event. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Fees for park facilities, temporary beer/wine licenses, stake and fireworks permits, and other necessary licenses and permits are in addition to the fees submitted for the Special Events Application. I further understand that an incomplete application may be cause for the denial of the event. The undersigned agrees to indemnify and hold the City of Manitowoc harmless for any and all damage claims or personal injury claims occurring during this event. It is further agreed that all personal property of any kind brought on the premises shall be at the sole risk of the undersigned, and that the City of Manitowoc shall not be liable for any injury, loss or damage to said property or injury to any persons on the premises. The undersigned agrees to be responsible for any damage caused to said facility or equipment by mischief or negligence. By signing, I acknowledge that I have authority to bind the sponsoring organization and acknowledge that I have received, read and understand the Special Events Guidelines and Policy and agree to be bound by all requirements as stated in the Special Events Policy and it is hereby incorporated by reference into this signed agreement.

Applicant date of birth

Wednesday, January 2, 1985

Sign

Adam Wachowski