

**MINUTES OF THE  
MANITOWOC PUBLIC UTILITIES COMMISSION MEETING  
THURSDAY, JUNE 15, 2023**

The scheduled meeting of the Manitowoc Public Utilities Commission was called to order by Commissioner Hornung at 12:03 p.m. on Thursday, June 15, 2023. In attendance were Commissioners Allie, McMeans, Nickels, Seidl (via Teams). Also present were Andy Onesti, Cindy Carter, Don Duenkel, and Carissa Grimm - MPU; Troy Adams - General Manager; and Attorney Andrew Steimle - Steimle Birschbach, LLC (via Teams). Commissioners Diedrich and Sitkiewitz were excused.

**CONVENE MEETING TO CLOSED SESSION:** Notice had been previously given that Manitowoc Public Utilities Commission will adjourn into a closed session during the June 15, 2023 meeting pursuant to Section 19.85(1)(e) to discuss the Manitowoc Refuel Renewable Project.

**MOTION:** A Motion to convene in closed session was made by Commissioner McMeans and seconded by Commissioner Allie. Motion carried unanimously. Accordingly, the Commission convened in closed session at 12:04 p.m.

The meeting was reconvened to open session at 12:08 p.m.

**APPROVAL OF ITEMS FROM CLOSED SESSION:** None

**GOVERNANCE POLICY MANUAL:** Preliminary work has started to develop a governance policy manual which would pull in existing MPU Commission policy into a comprehensive group of documents. The draft policy and scope have been discussed with a governance policy manual work group which includes Commission President Hornung and Commissioner Diedrich. John Miner has been re-engaged to discuss availability for consulting on the final work product.

**MOTION:** A Motion by Commissioner McMeans and seconded by Commissioner Allie to approve retaining Collaborative Learning at a cost of \$20,000. Motion carried unanimously.

**COMMUNITY SOLAR PROGRAM EXPANSION:** The previously approved Community Solar Program allowed for a 1000 kW maximum limit. GRNE was selected and is currently in the design phase with construction expected to start later this year. Since receiving approval from the PSC, MPU has been advertising the project to customers with a strong response of interest. Due to the level of interest, MPU discussed with GRNE the possibility of expanding the proposed solar facility to 1.5 MWs to accommodate the additional interest from MPU customers. There is enough room on the existing site for the proposed expansion and GRNE is willing to hold the existing PPA rate if they are able to construct it on the same timeline as the original facility. MPU would need to submit a request for approval from the PSCW to expand the program size to 1.5 MWs.

**MOTION:** A Motion by Commissioner McMeans and seconded by Commissioner Nickels to approve submitting the request to PSC to expand the program as presented. Motion carried unanimously.

**WWTF WDNR NOTICE OF NON-COMPLIANCE:** Wastewater Treatment Facility received a Notice of Noncompliance from the WDNR on May 9, 2023 for violations of the WPDES Permit.

**GENERAL MANAGER'S REPORT:** The report was distributed for review.

**MINUTES:** The Minutes from the Regular Session Meeting on May 8, 2023 and Special Meeting Minutes from June 1, 2023 were presented for approval.

**APPROVAL OF CLAIMS:** Claims List dated May 23, 2023, Claims List dated June 13, 2023, and Wires dated June 7, 2023 were presented for approval.

**FINANCIAL REPORTS FOR APRIL 2023:** The financial reports for April 2023 were previously distributed to the Commission for review and discussion.

**2022 WWTF COMPLIANCE MAINTENANCE ANNUAL REPORT:** The Compliance Maintenance Annual Report (CMAR) is a wastewater plant discharge permit requirement under State Statue NR 208.04. The Report is used to assist municipalities and the DNR in determining the strengths and weaknesses of the wastewater treatment facility, land application program, finances, and the sanitary collection system and lift stations. The owner and the DNR may use the CMAR to identify needs for future planning actions. In conjunction with a grading system, the CMAR shall establish when treatment works owners are required to initiate actions to prevent violations of WPDES permit effluent limits and conditions.

**STRATEGIC AREAS OF FOCUS BENCHMARKS:** The strategic plan has an identified objective to use data analytics to improve operations and management of utility facilities. The MPU Commission approved the final version of benchmarks in 2022 and requested an annual update.

**GLU FINANCIAL RISK MANAGEMENT POLICY REQUIREMENTS FOR MPU:** In accordance with the Great Lakes Utilities Financial Risk Management Policy audited financial statements are required as documentation of the Member's ability to produce sufficient revenues to support its commitments to GLU and an Affidavit attesting to member's maintenance of adequate levels of cash at all times during the previous year to meet the Operating Reserve Requirement under the Long-Term Power Supply Contract.

**2022 ELECTRIC DISTRIBUTION RELIABILITY:** The 2022 electric distribution reliability performance data was presented. MPU uses APPA eReliability Tracker software to trend reliability performance to IEEE standard 1366, "Guide for Electric Power Distribution Reliability Indices". For 2022, MPU SAIDI was 28 minutes, CAIDI was 67 minutes, and

SAIFI was .43. The APPA benchmarks any utility with a SAIDI of less than 84 minutes as “an exceptional service provider.” A brief discussion ensued on a very good reliability data of MPU.

**SDWLP REIMBURSEMENT RESOLUTION:** The current strategic plan has an identified objective to use data analytics to improve operations and management of utility facilities. The MPU Commission approved the final version of benchmarks in 2020 and requested an annual update.

**MOTION:** A Motion was made by Commissioner Nickels and seconded by Commissioner McMeans to approve the Regular Session Minutes from May 8, 2023; the Special Meeting Minutes from June 1, 2023; the Claim List dated May 23, 2023 check nos. 101173 through 101313 totaling \$1,927,828.87; the Claim List dated June 13, 2023 check nos. 101314 through 101476 totaling \$2,205,725.02; Wire Transfers dated through June 7, 2023 totaling \$4,363,169.46; and to place on file the Financial Reports for April 2023, the 2022 WWTF CMAR, the Strategic Areas of Focus Benchmarks, the 2022 Electric Distribution Reliability; and to authorize President Dan Hornung to execute the Affidavit as required by the GLU Financial Risk Management Policy. Motion carried unanimously.

**QUOTATIONS/BIDS:** Custer Substation Relay Panel Installation - \$16,328.00 - Pieper Power; Truck 26 Replacement - \$329,938.00 - Altec; Leak Detection - \$45,450.00 - ASTERRA; Cedar Unframed Utility Poles - \$200,316.00 - RESCO.

**MOTION:** A Motion was made by Commissioner Seidl and seconded by Commissioner Nickels to approve the Custer Substation Relay Panel Installation. Motion carried unanimously.

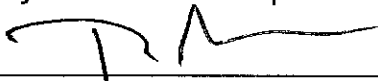
**MOTION:** A Motion was made by Commissioner McMeans and seconded by Commissioner Nickels to approve the Truck 26 Replacement. Motion carried unanimously.

**MOTION:** A Motion was made by Commissioner Allie and seconded by Commissioner McMeans to approve the Leak Detection. Motion carried unanimously.

**MOTION:** A Motion was made by Commissioner McMeans and seconded by Commissioner Nickels to approve the Cedar Unframed Utility Poles. Motion carried unanimously.

**NEXT MEETING:** Monday, July 10, 2023 at 4:00 p.m.

**ADJOURN:** A Motion was made to adjourn the meeting by Commissioner Seidl. Meeting adjourned at 12:23 p.m.

  
Approved: Troy Adams, General Manager

  
Approved: Alex Allie, Secretary