



City of Manitowoc Parks and Recreation

www.manitowoc.org



Date: February 2, 2026

To: PI Committee

From: Michelle Michels, Recreation Team Leader- Parks and Recreation Division

Re: *Manitowoc Senior Center Open House*

Hello,

This year we would like to have a week-long Open House from September 14-18. The center would be open to all people ages 50 and up, members and non-members to visit, sit-in, and enjoy classes and activities that we offer on a weekly basis. Senior Center punch card classes would not require a punch this week either, but they would require all non-members to sign the Hold Harmless waiver.

In the past we have tried to put a week's worth of activities into one day and that hasn't turned out as well as we have liked. We have also tried an evening open house with booths for information, but that was not well attended. In the week long model, everyone will get to see the full classes and on the days that they are regularly scheduled (which is also helpful for those seniors that may still work part-time and can only come on certain days/times).

Please confirm approval on moving forward.

Thank you,

Michelle L. Michels