

SPECIAL EVENT COMMITTEE APPROVAL FORM

MEETING DATE: 12/10/2025

EVENT NAME: Kiwanis Car Show

ORGANIZER: Kiwanis Club of Manitowoc - Aaron Erdmann

E-MAIL ADDRESS: aaron.erdmann@outlooks.com

EVENT DATE: 8/9/2026

NEW OR RECURRING: Recurring

LOCATION/DESCRIPTION: This is the 44th annual Kiwanis Car Show, using Washington Park and the side streets on either side. Money raised goes to a variety of child-focused charities.

COMMITTEE CONCERNS:

WAIVER OF FEES: Granted

COMMITTEE DECISION:

APPROVE	DENY
Courtney Hansen /ec John Musial /ec Todd Blaser /ec Dan Koski /ec	

COUNCIL ACTION REQUIRED:

Alcohol at Washington Park, Road closure of S 11th and S 12th streets between Washington St and Marshall St for 6am-4pm on 8/9/26

ITEMS TO INCLUDE IN LETTER:

Organizer is responsible for obtaining written approval for a street closure from the affected property owners and/or residents.



Special Event Application

Sunday, August 10, 2025

General Event Information

Event name 44th Annual Kiwanis Car & Motorcycle Show

Location Washington Park

Date Sunday, August 9, 2026

Event time 6:00 AM - 4:00 PM

Setup start time Saturday, August 8, 2026 08:00

Takedown end time Sunday, August 9, 2026 16:30

Applicant Information

Name of Applicant Aaron Erdmann

Organization Name Kiwanis Club of Manitowoc

Address 816 Manistee Ct
Manitowoc, WI, 54220

Email aaron.erdmann@outlook.com

Phone number (920) 629-0038

On-site contact & phone number Jim Pfeifer (920) 629-7327

Event description

Display of vehicles to raise funds for Kiwanis Club of Manitowoc's programs benefitting children. Show vehicles pay a \$10 fee to enter the show. Performances by Manitowoc Marine Band Lakeshore FIRST Robotics attract attendees from outside the county.

Estimated total attendance 1500

Est. attendance from outside Manitowoc 500

Event Features

Select all that apply to the event

Alcohol sales Food or drink sales Vendor(s)

Food Trucks Collecting monetary donations

Charging admission or registration

Expected revenue 3500

Revenue will be used for To benefit children's charity

Route & Road Usage

Road Closure

S 11th and S 12th between Washington and Marshall between 6am and 4pm on day of event.

Where are cars parking? Show vehicles park on Washington park lawn.

Time of amplified sound 8:00 AM - 4:00 PM

Amplified sound type Live music and PA system

Event Structures

Select all that apply ☒ Portable restrooms ☒ Tent(s)

Safety & Security

Describe any assistance needed from the Police Dept. and/or Fire Dept.

Announcement to patrol officers that the event will be held on Sunday, August 9, during morning shift change meeting. Frequent patrol by officers on bike or foot is appreciated.

Equipment & Facility Requests

Park and/or Athletic Field Request ☒ Washington Park and MetroStage (\$75)

Do you need power or lighting? ☒ Power

Tables & seating

Banquet tables 8'x40' 15
\$7 max 22

Benches 4'

Metal folding chairs

Picnic tables 6' 16
\$6 max 20

Parks items

Post pounder

Power pedestal

Safety vests 10
\$4 max. 20

Security stanchions

Wooded snow fence 50' roll

Plastic snow fence 50' roll

Snow fence posts

Tent 10'x20' $\frac{1}{\$55 \text{ max. } 2}$

Ticket booth

Trash barrels

Traffic control

Barricades 2'

Barricades 3' $\frac{6}{\$7}$

Barricades 8' $\frac{8}{\$8}$

Barricades 12' rail type

Channelizer drums 3'

Cones 18" $\frac{10}{\$5.50}$

Cones 28" $\frac{8}{\$5.50}$

Delineators 42"

"Road Closed" signs $\frac{4}{\$6}$

"Road Closed Ahead" signs

Estimated cost per day 600

Equipment will be dropped off at the discretion of DPI. Equipment request notes:

Picnic tables can be placed west of the band shelter.

Paint striper + 2 cans white paint also appreciated.

Waiver of Fees

Are you requesting a Waiver of Fees?

Yes, we are a nonprofit 501(c)(3) or acting on behalf of one

Why should this Waiver of Fees be granted?

All proceeds benefit CASA, Lakeshore Foster Families, Boys and Girls Club, Big Brothers Big Sisters, numerous youth sports, and Lincoln scholarships.

Map

Upload map and supporting documents

Event Map.pdf

Questions and comments

We request setup the day before on Saturday, August 8. If Painting Pathways would like to book Washington Park for this day, we would be open to sharing the space.

Legal Notice and Submission

Would you like to meet with the Special Event Committee to discuss your event?

No

Applicant date of birth

Sunday, March 29, 1987

Sign

Aaron Erdmann

WASHINGTON ST.

N↑ 2016

20ft 20ft

15th St

ENTER

15th St

GATE 2

PARKING

DRIVEWAY

PARKING

PARKING

DRIVEWAY

PARKING

PARKING

DRIVEWAY

PARKING

PARKING

DRIVEWAY

PARKING

PARKING

DRIVEWAY

PARKING

11th St

FOOD COURT & BEVERAGE

Register

Seating
BAND
Shelter

PINK
VEHICLES

FEATURED
CAR
AREA

PLAY AREA
SWINGS

11th St motorcycles

PARKING

DRIVEWAY

PARKING

DRIVEWAY

Rest
rooms

PARKING

PARKING

PARKING

PARKING

DRIVEWAY

PARKING

MARSHALL ST

Driveway and
parking spaces are 20ft