

**MINUTES OF THE
MANITOWOC PUBLIC UTILITIES COMMISSION MEETING
MONDAY, APRIL 10, 2023**

The scheduled meeting of the Manitowoc Public Utilities Commission was called to order by Commissioner Hornung at 4:00 p.m. on Monday, April 10, 2023. In attendance were Commissioners Diedrich, McMeans, Nickels, Seidl, and Sitkiewitz. Also present were Greg Pitel - KerberRose; Jeff Matzke, Eric Duenkel, Bob Bouril, Steve Bacalzo, Rob Michaelson, Tiffany Myers, Andy Onesti, Cindy Carter, Don Duenkel, and Carissa Grimm - MPU; Troy Adams - General Manager; and Attorney Andrew Steimle - Steimle Birschbach, LLC. Commissioner Allie was excused.

At the start of the meeting the bid tab for the Watermain Replacement on N. 2nd Street and N. 3rd Street was removed from the agenda.

AWARDS/RECOGNITION/ACHIEVEMENTS: T. Adams recognized with the commission our Key Accounts Advisor for his completion of the APPA Key Accounts Program. Commission congratulated him on his accomplishment.

Jeff Matzke and Eric Duenkel left the meeting at 4:02 p.m.

RESOLUTION RECOGNIZING NATIONAL LINeworkERS APPRECIATION DAY: On April 10, 2013, the U.S. Senate recognized a National Lineworker Appreciation Day and designated April 18, 2013 as a national holiday to acknowledge the contributions of the brave men and women who protect public safety. MPU's community-owned electric utility has played a significant role in the growth and prosperity of the immediate area and at the heart of that growth has been lineworkers. Our lineworkers have done such an excellent job "keeping the lights on" and should be recognized and appreciated for their commitment to the community. Steve Bacalzo along with members of the linecrew and the electrical engineer, expressed appreciation for the recognition by Commission.

MOTION: A Motion was made by Commissioner Diedrich and seconded by Commissioner Seidl to approve the resolution. Motion carried unanimously.

RESOLUTION RECOGNIZING NATIONAL DRINKING WATER WEEK: May 7-13, 2023 is National Drinking Water Week. It is an annual celebration organized by the American Water Works Association (AWWA) and its members and intended to raise awareness of the critical role that safe, sustainable, and affordable drinking water plays in our daily lives. Drinking Water Week is a chance for everyone to appreciate water as a finite resource that requires dedicated individuals, running well-maintained systems, to make it safe and easily available. A domestic water system and other urban services like wastewater and electricity are the foundation of social and economic development. Our water system is an important part of why our community is what it is today. Commission thanked the Water Department for their commitment to safe drinking water and the community.

MOTION: A Motion was made by Commissioner Seidl and seconded by Commissioner McMeans to approve the resolution. Motion carried unanimously.

Rob Michaelson and Steve Bacalzo left the meeting at 4:04 p.m.

Greg Pitel joined the meeting at 4:04 p.m.

2022 AUDIT REPORT: The 2022 Audit Report was presented by Greg Pitel from KerberRose. Commission thanked the accounting team at MPU for the clean audit.

MOTION: A Motion was made by Commissioner McMeans and seconded by Commissioner Sitkiewitz to accept the 2022 Audit Report as presented and to place on file. Motion carried unanimously.

Greg Pitel, Tiffany Myers, and Bob Bouril left the meeting at 4:16 p.m.

CONVENE MEETING TO CLOSED SESSION: Notice had been previously given that Manitowoc Public Utilities Commission will adjourn into a closed session during the April 10, 2023 meeting pursuant to Section 19.85(1)(e) to discuss approval of the minutes of the February 13, 2023 Closed Session Meeting, and the Manitowoc Refuel Renewable Project.

MOTION: A Motion to convene in closed session was made by Commissioner Sitkiewitz and seconded by Commissioner Seidl. Motion carried unanimously. Accordingly, the Commission convened in closed session at 4:17 p.m.

The meeting was reconvened to open session at 4:41 p.m.

APPROVAL OF ITEMS FROM CLOSED SESSION: None

STRATEGIC PLAN UPDATE: The updated strategic plan was presented with a brief discussion on the layout and the addition of the dashboard to account for the previous initiatives that continue to carryover.

MOTION: A Motion by Commissioner Diedrich and seconded by Commissioner McMeans to approve the updated Strategic Plan Outcomes as presented. Motion carried unanimously.

APPA NATIONAL CONFERENCE: A request was made for approval of any Commissioners to attend the 2023 APPA National Conference in Seattle, WA from June 16-21, 2023. The approximate cost per person is \$2,875.

MOTION: A Motion by Commissioner Diedrich and seconded by Commissioner Seidl to approve Commissioner(s) attendance at the 2023 APPA National Conference. Motion carried unanimously.

AWWA ANNUAL CONFERENCE: A request was made for the Commissioners to consider attending the 2023 AWWA Annual Conference in Toronto, Ontario, Canada from June 11-14, 2023. The approximate cost per person is \$2,575.

MOTION: A Motion by Commissioner Diedrich and seconded by Commissioner Seidl to approve Commissioner(s) attendance at the 2023 AWWA Annual Conference. Motion carried unanimously.

MEUW ANNUAL CONFERENCE: The 2023 MEUW Annual Conference is being held in Green Bay, WI from May 10-12, 2023. The approximate cost per person is \$285.

MOTION: A Motion was made by Commissioner Diedrich and seconded by Commissioner Seidl to approve attendance by Commissioners. Motion carried unanimously.

GENERAL MANAGER'S REPORT: The report was distributed for review with a brief discussion on the status of the rate cases; GLC agreement that was signed as it's a budgeted item; and a 10-day disconnect notice that was delivered and next steps.

GLU UPDATE: The report was distributed for review with a discussion on the transition of the operating services to ACES and the management services to Marshfield Utilities.

CBCWA UPDATE: The report was distributed for review with no discussion.

MINUTES: The Minutes from the Regular Session Meeting on February 13, 2023 were presented for approval.

APPROVAL OF CLAIMS: Claims List dated February 28, 2023, Claims List dated March 14, 2023, Claims List dated March 28, 2023, Claims List dated April 11, 2023, and Wires dated April 4, 2023 were presented for approval.

FINANCIAL REPORTS FOR DECEMBER 2022: The financial reports for December 2022 were previously distributed to the Commission for review and discussion.

POWER PLANT GROUNDING CART CAPITAL PROJECT: The 2023 capital budget includes new tools and equipment item to purchase grounding carts for Boiler 9 13.8 kV and 4160V electrical switchgear. A cost of \$120,000 was approved for this project. Grounding carts are specific to the switchgear manufacturer, Eaton, and provided to MPU through their regional distributor, Werner Electric. To maintain switchgear electrical compliance, modifications must be listed with the manufacturer. Therefore, this additional switchgear equipment is being sourced solely through the manufacturer and their authorized regional distributor. MPU has received a proposal to supply this this equipment for a total cost of \$121,153.

MOTION: A Motion was made by Commissioner Diedrich and seconded by Commissioner Nickels to approve the Regular Session Minutes from February 13, 2023; the Claim List dated February 28, 2023 check nos. 100284 through 100424 totaling \$3,476,322.73; the Claim List dated March 14, 2023 check nos. 100425 through 100562 totaling \$1,430,059.84; the Claim List dated March 28, 2023 check nos. 100563 through 100758 totaling \$2,773,877.56; the Claim List dated April 11, 2023 check nos. 100759 through 100887 totaling \$2,413,291.20; Wire Transfers dated through April 4, 2023 totaling \$6,329,681.08; and to place on file the Financial Reports for December 2022. Commission requested a separate Motion to approve the Power Plant Grounding Cart Capital Project purchase.

MOTION: A Motion was made by Commissioner Diedrich and seconded by Commissioner McMeans to approve the Power Plant Grounding Cart Capital Project for a cost of \$121,153.00. Motion carried unanimously.

QUOTATIONS/BIDS: B9 Emergency Lighting Inverter - \$54,950.00 - Graybar; Electric Distribution System Study Update - \$69,060.00 - Power Systems Engineering; Electric Distribution Resiliency Project Consultant - \$238,950.00 - Utilitra / Farnsworth Group; Single-phase, Pole-mount Transformers-50 KVA - \$49,014.00 - RESCO Ermco; Power Plant Fork Trucks - \$96,180.00 - Congor Industries, Inc.; Watermain Replacement on N. 2nd Street and N. 3rd Street - \$182,020.85 - Mammoth Construction; Watermain Replacement on Division Street - \$462,541.25 - Vinton Construction Company; Electric Distribution Dump Truck (Truck 27) - \$93,732.00 - Bergstrom Ford Lincoln; WWTF Plan Improvements - Design, Bidding, and Construction Phase Services - \$1,509,973.00 - Donohue & Associates; Intrusion Detection Monitoring - \$49,843.50 - Artic Wolf.

MOTION: A Motion was made by Commissioner Diedrich and seconded by Commissioner Sitkiewitz to ratify the approval for the B9 Emergency Lighting Inverter. Motion carried unanimously.

MOTION: A Motion was made by Commissioner Diedrich and seconded by Commissioner McMeans to ratify the approval for the Electric Distribution System Study Update. Motion carried unanimously.

MOTION: A Motion was made by Commissioner Seidl and seconded by Commissioner McMeans to approve the Electric Distribution Resiliency Project Consultant. Motion carried unanimously.

MOTION: A Motion was made by Commissioner Diedrich and seconded by Commissioner Seidl to approve the Single-phase, Pole-mount Transformers - 50 KVA. Motion carried unanimously.

MOTION: A Motion was made by Commissioner Seidl and seconded by Commissioner Sitkiewitz to approve the purchase of two Power Plant Fork Trucks. Motion carried unanimously.

MOTION: A Motion was made by Commissioner Diedrich and seconded by Commissioner Sitkiewitz to approve the Watermain Replacement on Division Street. Motion carried unanimously.

MOTION: A Motion was made by Commissioner McMeans and seconded by Commissioner Seidl to approve the Electric Distribution Dump Truck (Truck 27). Motion carried unanimously.

MOTION: A Motion was made by Commissioner Diedrich and seconded by Commissioner McMeans to approve the WWTF Plan Improvements - Design, Bidding, and Construction Phase Services subject to successful negotiations of final scope and fees. Motion carried unanimously.

MOTION: A Motion was made by Commissioner Seidl and seconded by Commissioner Sitkiewitz to approve the Intrusion Detection Monitoring. Motion carried unanimously.

NEXT MEETING: Monday, May 8, 2023 at 4:00 p.m.

ADJOURN: A Motion was made to adjourn the meeting by Commissioner Sitkiewitz. Meeting adjourned at 5:02 p.m.



Approved: Troy Adams, General Manager



Approved: Alex Allie, Secretary