

From: [Karin Adams](#)
To: [Shawn Alfred](#); [Erika Luebke](#)
Cc: [Karen Hansen](#)
Subject: Increase to employee credit card
Date: Thursday, March 30, 2023 12:25:28 PM
Attachments: [image001.png](#)

Hello!

I would like to request that Karen Hansen's credit card limit be increased to \$5,000. As the Public Services Manager, she is regularly making purchases for the Library that cause her to reach her current limit quickly, especially since the IT/technology needs are purchased through her.

Thank you for the consideration,
Karin



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