



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes - Draft

Library Board

Monday, July 28, 2025

5:00 PM

Manitowoc Public Library Board Room
and Remotely via Zoom

1.) Call to Order

The meeting was called to order by President Darian Kaderabek at 5:00 p.m.

Present: 9 - Brick, Peters, Doneff, Norell, Kaderabek, Pauwels, O'Connor, Goetz and Able

Absent: 1 - Buchko

Others present: Adams, Bialek, Gadzinski, Hansen, Verbeten, John, Hanf, and Pöllhuber-Löhr

2.) Requests to Amend

3.) Public Comment

Members of the public are invited to speak at the Manitowoc Public Library Board of Trustees meeting each month on any matter related to the oversight of Manitowoc Public Library. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Manitowoc Public Library Board of Trustees.

4.) Approval of Minutes (action requested)

[25-0499](#) a. Regular Board Meeting - June 23, 2025

Attachments: [Regular Library Board Meeting Minutes -June 23, 2025](#)

Moved by Able, seconded by Brick, that the minutes be approved. The motion carried by the following vote:

Aye: 9 - Brick, Peters, Doneff, Norell, Kaderabek, Pauwels, O'Connor, Goetz and Able

5.) Financial Reports (action requested)

[25-0500](#)

- Budget Status - June 2025 (Fund 2810)
- Budget Status - June 2025 (Fund 2813)
- MPL Check Register - June 21, 2025 - July 25, 2025
- Financial Summary

Attachments: [Budget Status June 2025 \(Fund 2810\)](#)

[Budget Status June 2025 \(Fund 2813\)](#)

[MPL Check Register July 2025](#)

[Financial Summary June 2025](#)

**Moved by Able, seconded by O'Connor, that the financial reports be approved.
The motion carried by the following vote:**

Aye: 9 - Brick, Peters, Doneff, Norell, Kaderabek, Pauwels, O'Connor, Goetz and Able

6.) Correspondence

[25-0501](#) a. None

7.) Administrative Reports

[25-0502](#) a. Director's Report - June 2025
b. Manager Highlights - June 2025
c. Monthly Statistics - June 2025
d. Seehafer News Articles - June 2025

Attachments: [Director's Report 7.28.25](#)
[June Manager Highlights](#)
[Monthly Stats June 2025](#)
[June 2025 Articles](#)

8.) Nomination of Officers 2025-2026

[25-0540](#) a. Nomination of Officers 2025-2026 (action requested)

Motion to approve the recommendation of the Nominating Committee for the following slate of Officers for 2025-2026:

**President: Darian Kaderabek
Vice-President: Pam Brick
Treasurer: Christopher Able**

Moved by Norell, seconded by Peters, that the nomination of officers for 2025-2026 be approved. The motion carried by the following vote:

Aye: 9 - Brick, Peters, Doneff, Norell, Kaderabek, Pauwels, O'Connor, Goetz and Able

[25-0541](#) b. Election of Officers 2025-2026 (action requested)

Motion to approve a Unanimous Ballot of the nominated slate of officers for 2025-2026:

**President: Darian Kaderabek
Vice-President: Pam Brick
Treasurer: Christopher Able**

Moved by Norell, seconded by Peters, that the election of officers for 2025-2026 be approved. The motion carried by the following vote:

Aye: 9 - Brick, Peters, Doneff, Norell, Kaderabek, Pauwels, O'Connor, Goetz and Able

9.) New Business

- [25-0542](#) a. Welcome New Board Member - Dayna Goetz
- [25-0543](#) b. Finance Committee Meeting in August for 2026 Budget review, set date - Chris Able
- [25-0544](#) c. Maintenance Department New Position - Maintenance Specialist (action requested)

Attachments: [memo.New Position Maintenance Specialist](#)
[Library Maintenance Specialist PROPOSED](#)
[Current-Compensation-Plan-Structure](#)

Moved by Able, seconded by Brick, that the new position in the maintenance department - maintenance specialist, be approved. The motion carried by the following vote:

Aye: 9 - Brick, Peters, Doneff, Norell, Kaderabek, Pauwels, O'Connor, Goetz and Able

10.) Old Business

- [25-0545](#) a. HVAC Project Update
- [25-0503](#) b. Facilities and Building Updates - Stacey Bialek

Attachments: [Facility and Building Updates](#)

11.) Adjournment

Moved by Pauwels, seconded by Peters, that this meeting be adjourned at 5:43 p.m. The motion carried by the following vote:

Aye: 9 - Brick, Peters, Doneff, Norell, Kaderabek, Pauwels, O'Connor, Goetz and Able

Submitted by Olivia Hanf, Recording Secretary