

RESOURCE LIBRARY AGREEMENT

MANITOWOC PUBLIC LIBRARY / MANITOWOC-CALUMET LIBRARY SYSTEM

2026

This agreement is entered into by and between the Board of Trustees of the Manitowoc-Calumet Library System (hereinafter called MCLS) and the Board of Trustees of the Manitowoc Public Library (hereinafter called MPL), for the contract period January 1, 2026 – December 31, 2026.

WHEREAS, MCLS is organized under authority of Chapter 43 of the Wisconsin State Statutes as a federated public library system to provide for the improvement of public library services to the residents of Manitowoc and Calumet counties, and

WHEREAS, Chapter 43.16(1)(a) of the Wisconsin Statutes requires that “each public library system shall have at least one resource library,” and

WHEREAS, Chapter 43.16(1)(a) further requires that “annually, prior to the expiration of its agreement with its existing system resource library, the public library system board shall negotiate with the member library with the largest annual operating budget of all member libraries to serve as a system resource library in the following year,” and

WHEREAS, the Manitowoc Public Library has the largest annual operating budget of all member libraries in the MCLS, and

WHEREAS, MCLS and MPL have determined that it is economical and efficient to contract for resource library services and are empowered to undertake such contracts under Wisconsin State Statutes, and

WHEREAS, the Wisconsin Division for Libraries, Technology and Community Learning has issued an “*Information Sheet: Public Library System Resource Library Agreements*” regarding components that should be included in such agreements,

NOW, THEREFORE, IT IS MUTUALLY UNDERSTOOD AND AGREED THAT:

1. MPL will be the resource library of MCLS.
 - a. As resource library, MPL will provide use of full catalog records provided by OCLC, cataloging/technical services support, backup reference, additional access to Overdrive Advantage titles, information and interlibrary loan backup and training for MCLS and member libraries, including the development of and access to specialized collections, as required by Wisconsin Statutes, Chapter 43.24(2)(b).

Services include:

- Total materials access
- Answering reference questions
- Manitowoc History Collection
- Providing technology support and service, not available through MCLS for hardware, software and network issues
- Providing original cataloging services for each member of LARS at a rate of 10 items per year
- Specialized Databases

- Collection Development recommendations; each library may recommend up to \$1000, with \$200 dedicated to items for purchase to enhance overall system collection, and \$800 dedicated to OverDrive Advantage e-books and e-audiobooks. October 31st of each year will be the cutoff date for incoming purchase requests.
 - Book mending services; 20 items annually per library
2. As resource library, MPL will have at least one MPL board member on the MCLS board, as required by Wisconsin Statutes Chapter 43.19(1), (b).
 3. MPL and MCLS will cooperate in the planning and delivery of library services, so as to avoid unnecessary duplication of effort.
 4. As a member of MCLS, MPL will receive all the resources and services of MCLS on the same basis as they are available to other member libraries.
 5. The total amount owed by MCLS to MPL for the 2026 services specified above is **\$15,000**, which shall be paid in one lump sum payment by November 30, 2026.
 6. This agreement shall be in effect January 1, 2026 through December 31, 2026.

For Manitowoc-Calumet Library System

President

Date

For Manitowoc Public Library

President

Date