



## Memorandum

To: Manistowoc Library Board of Trustees  
From: Karin Adams, Executive Director  
Re: 2026 Employee/Volunteer Appreciation Picnic  
Date: March 23, 2026

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The date of this year's City of Manistowoc Employee/Volunteer Appreciation Picnic is **Thursday, July 9, beginning at 4:00pm at Lincoln Park.**

I am asking the Library Board to please allow the Library to close at 4:00pm on this day to allow all employees the opportunity to attend the picnic and participate in the activities. Here is more information about the picnic from Mayor Nickels:

*We are working on creating a bigger and better Employee and Volunteer Appreciation Picnic this summer, and I wanted to share our plans with you early.*

*In past years, we held the event at the Aquatic Center and the Rahr-West Museum. While both were nice venues, attendance was lower than hoped, and interaction among employees, volunteers, and elected officials/managers was limited. Only a small number of families used the Aquatic Center, and volunteer participation in planning and hosting the event has decreased, placing a larger burden on the few who organize it.*

*This year, we want to reframe the event as a genuine expression of appreciation for our employees and for the citizens who serve on our boards and commissions. Our goal is for elected officials and department heads to host the celebration as a tangible "thank you" from city leadership. The plan includes a cookout, organized activities, and possibly a friendly kickball game between managers and employees/volunteers. We are also exploring other lighthearted activities—such as a "pie in the face" for your favorite department head or elected official—for some added fun. We will also look at giving out prizes this year. (The fieldhouse will be reserved, and we plan to use the ball diamond for games and activities.)*

Thank you for your consideration.