



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes - Draft

Library Board

Monday, June 23, 2025

5:00 PM

Manitowoc Public Library Board Room
and Remotely via Zoom

1.) Call to Order

The meeting was called to order by President Darian Kaderabek at 5:01 p.m.

Present: 6 - Peters, Doneff, Kaderabek, Buchko, Pauwels and Able

Absent: 4 - Brick, Norell, O'Connor and Goetz

Others present: Adams, Bialek, Gadzinski, Hansen, Verbeten, and Hanf

2.) Requests to Amend

3.) Public Comment

Members of the public are invited to speak at the Manitowoc Public Library Board of Trustees meeting each month on any matter related to the oversight of Manitowoc Public Library. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Manitowoc Public Library Board of Trustees.

4.) Approval of Minutes (action requested)

[25-0408](#)

- a. Regular Board Meeting - April 28, 2025
- b. Nominating Committee Meeting - June 10, 2025

Attachments: [Regular Library Board Meeting Minutes - April 28, 2025](#)
[Nominating Committee Meeting Minutes-June 10 2025](#)

Moved by Pauwels, seconded by Able, that the minutes be approved. The motion carried by the following vote:

Aye: 6 - Peters, Doneff, Kaderabek, Buchko, Pauwels and Able

5.) Financial Reports (action requested)

[25-0409](#)

- Budget Status - April 2025 (Fund 2810)
- Budget Status - April 2025 (Fund 2813)
- Budget Status - May 2025 (Fund 2810)
- Budget Status - May 2025 (Fund 2813)
- MPL Check Register - April 26, 2025 - June 20, 2025
- Financial Summary

Attachments: [Budget Status April 2025 \(Fund 2810\)](#)
[Budget Status April 2025 \(Fund 2813\)](#)
[Budget Status May 2025 \(Fund 2810\)](#)
[Budget Status May 2025 \(Fund 2813\)](#)
[MPL Check Register May and June 2025](#)
[Financial Summary April-May 2025](#)

Moved by Able, seconded by Buchko, that the Financial Reports be approved.
The motion carried by the following vote:

Aye: 6 - Peters, Doneff, Kaderabek, Buchko, Pauwels and Able

6.) Correspondence

[25-0410](#) a. Correspondence_CVR
b. Correspondence_SE
c. Correspondence_GT

Attachments: [Correspondence_CVR](#)
[Correspondence_SE](#)
[Correspondence_G.T. about Comic Book Day 2025](#)

7.) Administrative Reports

[25-0411](#) a. Director's Report - April/May 2025
b. Manager Highlights - April 2025
c. Manager Highlights - May 2025
d. Monthly Statistics - April 2025
e. Monthly Statistics - May 2025
f. Seehafer News Articles - April 2025
g. Seehafer News Articles - May 2025

Attachments: [Director's Report 6.23.25](#)
[April Manager Highlights](#)
[May Manager Highlights](#)
[Monthly Stats April 2025](#)
[Monthly Stats May 2025](#)
[April 2025 Articles](#)
[May 2025 Articles](#)

8.) New Business

[25-0469](#) a. Nominating Committee Update - Megan O'Connor

[25-0470](#) b. Parking Lot Use for Lakeshore Balloon Glow, 8/15/25 (action requested)

Attachments: [SEA Lakeshore Balloon Glow 081525](#)

Moved by Able, seconded by Peters, that the Parking Lot Use for Lakeshore Balloon Glow on 8/15, be approved. The motion carried by the following vote:

Aye: 6 - Peters, Doneff, Kaderabek, Buchko, Pauwels and Able

[25-0471](#) c. Prorated 10-Year Lump Sum Payments-Part-Time Employees (action requested)

Attachments: [Memo-10-Year Lump Sum Payments-Part-Time Employees](#)
[Employee Request Letter](#)

Moved by Buchko, seconded by Able, that the Prorated 10-Year Lump Sum Payments for Part-Time Employees be approved. The motion carried by the following vote:

Aye: 6 - Peters, Doneff, Kaderabek, Buchko, Pauwels and Able

[25-0472](#) d. Acceptance of Renovation Funding (action requested)

Attachments: [memo.Facility Renovation Project](#)

Moved by Able, seconded by Buchko, that the Acceptance of Renovation Funding approved. The motion carried by the following vote:

Aye: 6 - Peters, Doneff, Kaderabek, Buchko, Pauwels and Able

9.) Old Business

[25-0412](#) a. Facilities and Building Updates - Stacey Bialek

10.) Adjournment

Moved by Buchko, seconded by Able, that this meeting be adjourned at 5:26 p.m. The motion carried by the following vote:

Aye: 6 - Peters, Doneff, Kaderabek, Buchko, Pauwels and Able

Submitted by Olivia Hanf, Recording Secretary