

From: [Courtney Hansen](#)
To: [Shawn Alfred](#)
Cc: [Erika Christel](#)
Subject: Item for 3.5.24 Finance Agenda - Removal of Finance Director from SEC
Date: Wednesday, February 21, 2024 12:18:41 PM

Hi Shawn,

Would you be able to add this item to the Finance agenda: Request to remove the Finance Director as a permanent voting member of the Special Events Committee?

This is being requested so that the group of voting members is an odd number to avoid ties. Director of Tourism was added as a voting member in June 2022, which made voting members an even number. The decision was made to remove Finance Director because Director of Tourism now oversees room tax and the \$125,000 special event transfer as part of Department budget. Prior to the creation of the Tourism Department, Finance offered this insight to the committee.

The only attachment to the agenda when I was made a voting member in 2022 was the email requesting the item be added to the agenda, but please let me know if you'd like additional documentation.

Thanks!

Courtney Hansen - Director of Tourism
City of Manitowoc Department of Tourism
www.visitmanitowoc.com
chansen@manitowoc.org
(920) 686-3505

