

# SPECIAL EVENT COMMITTEE APPROVAL FORM

MEETING DATE: 11/6/2024  
EVENT NAME: EWC Softball Jamboree  
ORGANIZER: Roncalli - Nathan Kaderabek  
E-MAIL ADDRESS: [nathan.kaderabek@roncallicatholicschools.org](mailto:nathan.kaderabek@roncallicatholicschools.org)  
EVENT DATE: 4/23/2025 NEW OR RECURRING: Recurring

LOCATION/DESCRIPTION: Softball tournament for multiple schools at the MYBA complex and CP field 2 with use of the concession stand and flexi fence.

**COMMITTEE CONCERNS:**

WAIVER OF FEES: Not granted

**COMMITTEE DECISION:**

APPROVE	DENY
Todd Blaser /ec Courtney Hansen /ec Dan Koski /ec Eric Nycz /ec	

**COUNCIL ACTION REQUIRED:**

**ITEMS TO INCLUDE IN LETTER:**

The City of Manitowoc reserves the right to amend its fee structure on a case-by-case basis. Factors include, but are not limited to, resources requested by the applicant, applicant classification, whether and to what extent the event benefits a charity, effect on the community, effect on tourism, history of the event, and potential scheduling conflicts.



Tuesday, November 5, 2024

## Special Event Application

**Approval Status** Not Started

### General Event Information

**Event name** EWC Softball Jamboree  
**Location** Citizen Park Complex and CP softball Diamond #2  
**Date** Wednesday, April 23, 2025  
**Event time** 10:00 AM - 3:00 PM  
**Setup date & time** Wednesday, April 23, 2025 08:00  
**Takedown date & time** Wednesday, April 23, 2025 15:00

### Applicant Information

**Name of Applicant** Nathan Kaderabek  
**Organization Name** Roncalli High School  
**Address** 2000 Mirro Drive  
Manitowoc, WI, 54220  
**Email** nathan.kaderabek@roncallicatholicschools.org  
**Phone number** (920) 905-4423  
**On-site contact name & phone number** 9209054423

### Event Details

If any questions are not applicable, you can leave them blank.

#### Event description

The EWC Jamboree brings in all 8 schools from the EWC to play a double header at the complex and CP 2. This provides the schools a chance to play in one location but also provide a opportunity to save a date later in the season for rain make-ups

**Estimated total attendance** 350

**Estimated total attendance from outside Manitowoc** 300

**Event website** EWC Webpage

## Vendors & Money Exchange

Events serving alcohol on City of Manitowoc property must apply for Extension of Premise/Temporary Class "B" License, and provide Liquor Liability to the Clerk's Office.

**Select all that apply to the event** Food or drink sales

**Expected revenue** 200

**Revenue will be used for** Athletics

## Route & Road Usage

Leave any of these blank if not applicable. Attach map at the end of application.

**Where are cars parking?** Parking Lots by Citizen Park 2 and Sports Complex

**Describe course markings and if this is a timed route** None

**Time of amplified sound** 11:30 AM - 12:30 PM

**Amplified sound type** Announcements and National Anthem

## Event Structures

**Select all that apply** Fencing

## Safety & Security

Depending on the size and nature of the event, the City may require medical and security services. Organizers should have a first aid kit at the minimum. Events that serve alcohol must ensure patrons are 21 years or older and at least one licensed bartender is on site.

**Describe any assistance the event needs from the Police Dept. and/or Fire Dept.**

We have not needed any in the past

## Equipment & Facility Requests

**Facility request** Complex Concessions

**Athletic field request** CP 2 / Citizen Park Sports Complex

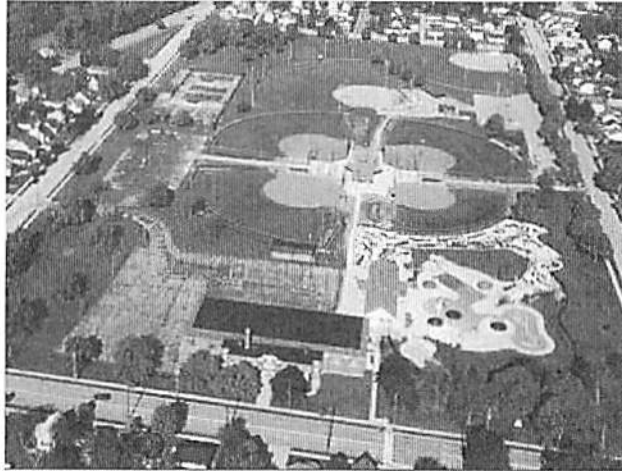
**Special power or lighting request** None unless it would be an overcast afternoon and lights might be needed

Parks items

Post pounder



Upload map and supporting documents



## Legal Notice and Submission

I understand the filing of this application does not ensure approval of a Special Event. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Fees for park facilities, temporary beer/wine licenses, stake and fireworks permits, and other necessary licenses and permits are in addition to the fees submitted for the Special Events Application. I further understand that an incomplete application may be cause for the denial of the event. The undersigned agrees to indemnify and hold the City of Manitowoc harmless for any and all damage claims or personal injury claims occurring during this event. It is further agreed that all personal property of any kind brought on the premises shall be at the sole risk of the undersigned, and that the City of Manitowoc shall not be liable for any injury, loss or damage to said property or injury to any persons on the premises. The undersigned agrees to be responsible for any damage caused to said facility or equipment by mischief or negligence. By signing, I acknowledge that I have authority to bind the sponsoring organization and acknowledge that I have received, read and understand the Special Events Guidelines and Policy and agree to be bound by all requirements as stated in the Special Events Policy and it is hereby incorporated by reference into this signed agreement.

**Applicant date of birth** Monday, July 6, 1981

**Sign** Nathan Kaderabek