

**MINUTES OF THE
MANITOWOC PUBLIC UTILITIES COMMISSION MEETING
MONDAY, NOVEMBER 27, 2023**

The scheduled meeting of the Manitowoc Public Utilities Commission was called to order by President Diedrich at 4:00 p.m. on Monday, November 27, 2023. In attendance were Commissioners Allie, Diedrich, McMeans, Roberts, and Sitkiewitz. Also present were Rob Michaelson, Andy Onesti, Cindy Carter, Don Duenkel, and Carissa Grimm - MPU; Troy Adams - General Manager; and Attorney Andrew Steimle - Steimle Birschbach, LLC. Commissioner Nickels was excused.

CONVENE MEETING TO CLOSED SESSION: Notice had been previously given that Manitowoc Public Utilities Commission will adjourn into a closed session during the November 27, 2023 meeting pursuant to Section 19.85(1)(g) to discuss the approval of the minutes of the November 6, 2023 Closed Session Meeting and PFAS Settlements.

MOTION: A Motion to convene in closed session was made by Commissioner McMeans and seconded by Commissioner Hornung. Motion carried unanimously. Accordingly, the Commission convened in closed session at 4:01 p.m.

The meeting was reconvened to open session at 4:13 p.m.

APPROVAL OF ITEMS FROM CLOSED SESSION:

MOTION: A Motion was made by Commissioner McMeans and seconded by Commissioner Allie to recommend to City of Manitowoc to remain in the class action PFAS lawsuits. Motion carried unanimously.

Tiffany Myers joined the meeting at 4:15 p.m.

PERSONNEL COMMITTEE REPORT AND RECOMMENDATIONS: Commissioner Hornung provided an update of the November 22 meeting, which included the 2023 wage study, establishing a primary successor to the GM, and 2024 General Manager goal setting. A discussion was held on the organization structure and staffing and title changes to the senior manager positions. The title changes were supported by the committee.

MOTION: A Motion was made by Commissioner Hornung and seconded by Commissioner Allie to approve the Personnel Committee recommendations as presented. Motion carried unanimously.

2024-2026 DRAFT O&M BUDGET & 5-YEAR FINANCIAL PLAN: The proposed 2024 and preliminary 2025 and 2026 O&M budgets were distributed to the Commission for review along with the newly developed 5-year financial plan. The 2024 total operating revenues are estimated at \$74.5 million, an increase of \$2.0 million from annualized 2023. The 2024 total operating expenses are estimated at \$78.4 million, an increase of \$1.4 million from annualized 2023. The net loss in 2024 for the electric utility is mainly due to the \$5.6M of thermal spray coating planned for boiler 9. The budget assumes \$683,500 will be used in 2024 to stabilize rates as work continues on the renewable fuel pellet production. The 5-year financial plan is a useful tool for future planning.

Commissioners thanked the team for their hard work in completing the budget process and the new 5-year financial plan.

MOTION: A Motion was made by Commissioner Hornung and seconded by Commissioner Sitkiewitz to approve the 2024 O&M Budget as presented and accept the 5-year financial plan. Motion carried unanimously.

DONATION POLICY: The revised donation policy presented removed onerous selection criteria from Commission policy and transitioned it to a Management policy with an annual budget line item. The annual program budget will be set at 0.1% of retail operating revenue. As requested by commission, the new process will include a reporting function that will communicate requests and decisions to commission via the GM report.

MOTION: A Motion was made by Commissioner Sitkiewitz and seconded by Commissioner Roberts to approve the revised Donation policy with the amendment for the new reporting function. Motion carried unanimously.

2024 PRIVATE LSL REPLACEMENT PROGRAM: Rob Michaelson provided an overview of the new funding available for LSL replacement based on census tracts. He informed of challenges in encouraging property owners to replace their lead service lines with the various funding and cost share. Several strategies were discussed and next steps will be discussed at a future meeting.

Commissioner McMeans and Tiffany Myers left the meeting at 4:56 p.m.

GENERAL MANAGER'S REPORT: The report was distributed for review. Commission President David Diedrich was nominated for the APPA Policy Makers Council.

MINUTES: The Minutes from the Regular Session Meeting on November 6, 2023 were presented for approval.

APPROVAL OF CLAIMS: Claims List dated November 14, 2023, Claims List dated November 28, 2023, and Wires dated November 21, 2023 were presented for approval.

FINANCIAL REPORTS FOR OCTOBER 2023: The financial reports for October 2023 were previously distributed to the Commission for review and discussion.


2024 COMMISSION MEETING SCHEDULE AND AGENDA: The newly developed annual Commission meeting schedule and agenda was presented for adoption by the Commission.

MOTION: A Motion was made by Commissioner Sitkiewitz and seconded by Commissioner Hornung to approve the Regular Session Minutes from November 6, 2023; the Claims List dated November 14, 2023 check nos. 102783 through 102968 totaling \$2,196,152.49; Claims List dated November 28, 2023 check nos. 102969 through 103087 totaling \$1,134,114.32; Wire Transfers dated through November 21, 2023 totaling

\$3,439,369.59; the 2024 Commission Meeting Schedule and Agenda, and to place on file the Financial Reports for October 2023. Motion carried unanimously.

NEXT MEETING: Monday, December 11, 2023 at 4:00 p.m.

ADJOURN: A Motion was made to adjourn the meeting by Commissioner Sitkiewitz. Meeting adjourned at 4:58 p.m.



Approved: Troy Adams, General Manager



Approved: Scott McMeans, Secretary