

Sonja Birr

From: Curtis Hall
Sent: Thursday, February 29, 2024 10:54 AM
To: Sonja Birr
Subject: HMI agreement approval for PI agenda
Attachments: shadowing waiver 2023.docx

Hi Sonja,

The HMI agreement memo is saved in the PI Com. meeting file. Perhaps you want to attach the email correspondence below as part of the HMI agreement request. The attached waiver is saved in the PI committee meeting file to be attached to the agenda as well.

Let me know if you need anything else.

Thanks,



Curtis Hall | City of Manitowoc
Parks and Recreation Division Manager
3330 Custer Street
Manitowoc, WI 54220
Phone: (920) 686-3061

Our Mission: The Manitowoc Parks and Recreation Divisions are committed to improving the quality of life for all Manitowoc's residents and visitors. This is accomplished by providing and promoting well maintained parks, facilities, and public open spaces as well as offering a variety of lifelong recreational opportunities and special events for people of all ages.

From: Jen Mazur <jen@hmicompany.com>
Sent: Thursday, February 29, 2024 10:43 AM
To: Curtis Hall <chall@manitowoc.org>
Cc: Jason Neuenfeldt <jasonn@hmicompany.com>
Subject: RE: External: City Projects

Sounds great, thank you Curt. We approve proceeding with this request and adding this to the agenda for the Public Infrastructure Committee meeting. If it helps, we do have all attendees execute a liability waiver when attending our training. I have attached a copy of the waiver to this email for your reference.

Jen Mazur
jen@hmicompany.com
Direct : +1 920-214-5589 Call/Text/Fax
Whatsapp: +1 (920)-948-5547
4466 Custer St. Manitowoc WI 54220 USA

From: Curtis Hall <chall@manitowoc.org>
Sent: Thursday, February 29, 2024 10:28 AM
To: Jen Mazur <jen@hmicompany.com>
Cc: Jason Neuenfeldt <jasonn@hmicompany.com>
Subject: RE: External: City Projects

Hi Jen and Jason,

I am being advised that since this is not a traditional/standard agreement that this request should go to Public Infrastructure Committee for approval. The reason it's a little different than a standard contractor agreement is because you will have non HMI staff onsite. We will likely need to execute an agreement that clearly identifies who is assuming liability for trainees during the training events. The agreement should not be anything too crazy, once we get approval from committee to enter into an agreement then I will work with our legal team to draft an agreement to make this official. As long as everything goes as planned we should have an agreement executed and approved by end of March.

We have a Public Infrastructure Committee meeting Weds. March 6th at 5:30pm at City Hall. You would not need to be there but you are welcome to attend if you would like. **With your approval I will add this item/request to the agenda? Just want to make sure that is OK with you before I put it on the agenda?**

Thanks,



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From: Jen Mazur <jen@hmicompany.com>
Sent: Tuesday, February 20, 2024 10:38 AM
To: Curtis Hall <chall@manitowoc.org>
Cc: Jason Neuenfeldt <jasonn@hmicompany.com>
Subject: RE: External: City Projects

That sounds great Curt! Please send us a punch list when you have some locations picked out. We will have an estimator stop by and take pictures. We can treat each site/project as a project through RaiseRite. We will bid as normal and then discount the projects so there is no cost. That way you will know the value of the project for future reference. This will also fulfill the 'agreement' requirement when signed and run under our standard terms and conditions within our contracting division. I have copied Jason Neuenfeldt on this email. He is the head of our sales department that coordinates the training seminar.

Jen Mazur
jen@hmicompany.com

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From: Curtis Hall <chall@manitowoc.org>
Sent: Tuesday, February 20, 2024 9:40 AM
To: Jen Mazur <jen@hmicompany.com>
Subject: RE: External: City Projects

Hi Jen,

Yes this sounds like a great opportunity. I can think of a handful of locations in parks off the top of my head, as you know there are probably many other locations throughout the City 😊.

I assume there will need to be some sort of agreement executed to make sure all parties are covered. Let me run this up the ladder, I will present to our City Engineer and Managers and get back to you asap.

Thanks,



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From: Jen Mazur <jen@hmicompany.com>
Sent: Tuesday, February 20, 2024 9:34 AM
To: Curtis Hall <chall@manitowoc.org>
Subject: External: City Projects

Hi Curt,

I hope Ang and the kiddos are doing well! I was in a meeting last week and we had an idea that could be mutually beneficial for the City of Manitowoc and our company HMI. On a monthly basis our company hosts a training seminar. Companies from around the US and internationally travel to Manitowoc to attend this 2-3 day training event. These groups are evaluating the concrete raising business to see if this is something they want to start as a business in their area. Typically when we host this event we will schedule 'job shadowing' on residential projects with customers who have hired Raise Rite Concrete Lifting to lift their settled concrete. This is challenging when we have 20+ people trying to watch a slab being raised in a small backyard. It has also been difficult from a customer service standpoint. You can understand how intimidating it can be to have a big group of people pile on to your property to watch a concrete slab get raised back into place.

Here is where the city comes in. We are wondering if the city, parks, or any other public owned property might have concrete that needs to be raised? We would like to use this as an opportunity to feature the project and teach the attendees on a live demo. We would not charge the city for the repair. Once a month April-November we would spend about 4 hours on the project. If the project is large enough, we could complete it in phases across multiple seminars. This could be a great way for the city to save some money and we could have bigger groups of attendees on public property. This could be a park pavilion slab that is settled or walkways with a trip hazard. We can also correct a slab pitch to improve drainage or level out a cracked slab. We would also have the capacity to raise a roadway section provided we would have time to finish the project within the 4 hour time window. This can re-pitch a slab or remove a low point.

If you have a few ideas for areas to repair, we can send an estimator out to evaluate the area. The next seminar is planned for April with a shadowing day planned on April 10th (weather permitting). Please let me know if you think this is something the city would be interested in.

Jen Mazur

jen@hmicompany.com

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