

SPECIAL EVENT COMMITTEE APPROVAL FORM

MEETING DATE: 12/10/2025

EVENT NAME: Roncalli Cross Country Invite

ORGANIZER: Roncalli High School - Nathan Kaderabek

E-MAIL ADDRESS: nathan.kaderabek@roncallicatholicschools.org

EVENT DATE: 9/12/2026

NEW OR RECURRING: Recurring

LOCATION/DESCRIPTION: Use of Lincoln Park in the morning for a cross country invitational. The concession stand would be used.

COMMITTEE CONCERNS:

WAIVER OF FEES: Granted

COMMITTEE DECISION:

APPROVE	DENY
Courtney Hansen /ec	
John Musial /ec	
Todd Blaser /ec	
Dan Koski /ec	

COUNCIL ACTION REQUIRED:

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ITEMS TO INCLUDE IN LETTER:

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Special Event Application

Friday, September 26, 2025

General Event Information

Event name	Roncalli High School 59th Annual Schmitt/Schneider Cross Country Invitational
Location	Lincoln Park
Date	Saturday, September 12, 2026
Event time	9:00 AM - 12:00 PM
Setup start time	Saturday, September 12, 2026 07:00
Takedown end time	Saturday, September 12, 2026 12:00

Applicant Information

Name of Applicant	Nathan Kaderabek
Organization Name	Roncalli High School
Address	2000 Mirro Drive Manitowoc, WI, 54220
Email	nathan.kaderabek@roncallicatholicschools.org
Phone number	(920) 905-4423
On-site contact & phone number	9209054423

Event description

Start and finish line in the outfield of the softball field at Lincoln Park. Run takes place in all the roads and trails in the Lincoln Park-they will be marked by flags and cones by the school.

Estimated total attendance	500
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Est. attendance from outside Manitowoc	350
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Event Features

Select all that apply to the event	<input checked="" type="checkbox"/> Food or drink sales
Expected revenue	400
Revenue will be used for	Athletics

Route & Road Usage

Road Closure

We have had the zoo closed the last few years. We have closed off the entrance in and out of the zoo.

Road Crossing

None

Where are cars parking?

Parking lot of Lincoln Park and side streets of the park

Describe course markings and if this is a timed route

Paint on the field for start and finish line along with flags and cones for directions

Time of amplified sound

9:00 AM - 11:30 AM

Amplified sound type

Announcements and National Anthem

Event Structures

Select all that apply

☐ Portable restrooms ☐ Tent(s)

Safety & Security

Describe any assistance needed from the Police Dept. and/or Fire Dept.

There will be an ambulance there for the event for any athletes that may need them.

Equipment & Facility Requests

Facility Request

☐ Lincoln Park Concession Stand (\$74)

Park or facility request not listed above:

☐ None

Do you need power or lighting?

☐ Power would be use by concessions

☐ Parks items

☐ Post pounder

☐ Power pedestal

☐ Safety vests

☐ Security stanchions

☐ Wooded snow fence 50' roll

☐ Plastic snow fence 50' roll

☐ Snow fence posts

☐ Tent 10'x20'

☐ Ticket booth

Trash barrels 8

Traffic control

Barricades 2'

Barricades 3' **\$6 max. 50**

Barricades 8'

Barricades 12' rail type

Channelizer drums 3'

Cones 18"

Cones 28"

Delineators 42"

"Road Closed" signs 2
\$6

"Road Closed Ahead" signs

Estimated cost per day 134

Waiver of Fees

Are you requesting a Waiver of Fees?

Yes, we are a nonprofit 501(c)(3) or acting on behalf of one

Why should this Waiver of Fees be granted?

This is an event that supports all area schools. All schools around the area participate in this event and it benefits them all.

Map

Upload map and supporting documents

Scanned from a Roncalli High Schoolpdf

Legal Notice and Submission

Would you like to meet with the Special Event Committee to discuss your event?

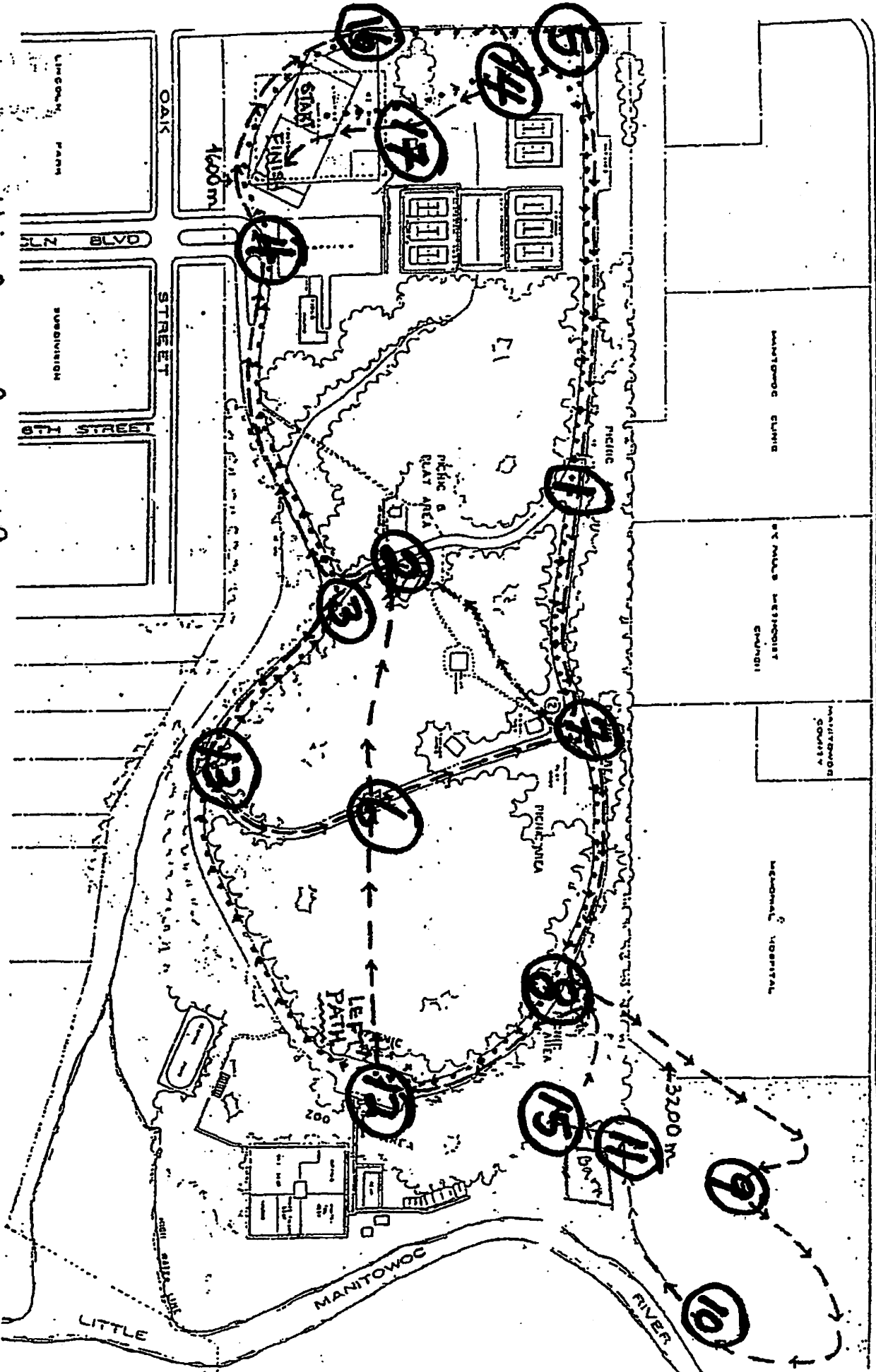
No

Applicant date of birth

Monday, July 6, 1981

Sign

Nathan Kaderabek



Roncalli Cross Country Course
 Lincoln Park, Manitowoc, WI
 5000 meter Course

--- first loop
 --- second loop