



CITY OF MANITOWOC

WISCONSIN, USA
www.manitowoc.org

May 15, 2024

MTWC Dairy Promo Committee
Attn: Bill Neumann
4823 Thunder Road
Whitelaw, WI 54247

RE: *Waiver of Fees – Picnic tables for Breakfast on the Farm held on June 9, 2024*

Dear Event Organizer:

The above request was acted upon by the Special Events Committee at the meeting held on April 17, 2024, at which time the committee granted your request.

When listing sponsors for your event, we ask that you consider listing the City of Manitowoc and Visit Manitowoc since some or all fees have been waived.

Organizers to pick up and drop off picnic tables at locations determined by Parks & Rec. Coordinate pick up and drop off with Parks & Rec staff.

If you have any questions, please contact me at 920-686-6950.

Very truly yours,

Mackenzie Reed
City Clerk / Deputy Treasurer

MR/jls

cc: Special Events Approval Group

WAIVER OF FEES APPROVAL FORM

APPROVAL DATE: 4/17/2024
RENTAL: Breakfast on the Farm
ORGANIZER: MTWC Dairy Promo Committee
E-MAIL ADDRESS: bill@neumannag.com
RENTAL DATE: 6/9/2024

LOCATION/DESCRIPTION: Picnic tables for annual Breakfast on the Farm.

COMMITTEE CONCERNS:

WAIVER OF FEES: Granted

COMMITTEE DECISION:

APPROVE	DENY
Dan Koski / ch Courtney Hansen / ch Eric Nycz / ch Jason Freilboth / ch Todd Blaser / ch	

ITEMS TO INCLUDE IN LETTER:

Organizers to pick up and drop off picnic tables at locations determined by Parks & Rec. Coordinate pick up and drop off with Parks & Rec staff.



Wednesday, April 3, 2024

Special Event Application

Approval Status

Not Started

General Event Information

Event name	Breakfast on the Farm
Location	Gries Libertyland Farms Valders
Date	Sunday, June 9, 2024
Event time	8:00 AM - 11:59 AM
Setup date & time	Saturday, June 8, 2024 09:00
Takedown date & time	Sunday, June 9, 2024 13:00

Applicant Information

Name of Applicant	Bill Neumann
Organization name	MTWC Dairy promo committee
Address	4823 Thunder Road Whitelaw, WI, 54247
Email	bill@neumannag.com
Phone number	(920) 973-6729
On-site contact name & phone number	Bill 973-6729
Security name & phone number	9209736729 Bill

Event Details

If any questions are not applicable, you can leave them blank.

Event description

Over 4500 people enjoy Breakfast on the Farm in Manitowoc County each year. It highlights the local dairy industry in this non profit event. Good WI Food and a tour of a modern dairy farm

Estimated total attendance 4500

Estimated total attendance from outside Manitowoc 800

Event website MTWC B O T F

Vendors & Money Exchange

Events serving alcohol on City of Manitowoc property must apply for Extension of Premise/Temporary Class "B" License, and provide Liquor Liability to the Clerk's Office.

Select all that apply to the event Food or drink sales

Expected revenue 5000

Revenue will be used for other promotional events in the county especially for youth

Route & Road Usage

Leave any of these blank if not applicable. Attach map at the end of application.

Road Closure

T B D

Where are cars parking? Newton Road and HWY 42

Time of amplified sound 8:00 AM - 11:59 AM

Amplified sound type speaker

Event Structures

Safety & Security

Depending on the size and nature of the event, the City may require medical and security services. Organizers should have a first aid kit at the minimum. Events that serve alcohol must ensure patrons are 21 years or older and at least one licensed bartender is on site.

Describe any assistance the event needs from the Police Dept. and/or Fire Dept.

ST Nazianz fire and rescue

Equipment & Facility Requests

Facility request picnic tables

Est. equipment cost per day 0

Equipment request notes

We would like to get 2 trailer loads of picnic tables. We will pick them up and return them

Waiver of Fees

Waiver of Fees for park and streets rental items may only be requested by a nonprofit organization. Consideration for granted waivers include nonprofit status, tourism impact, cost of fees, and overall positive impact to the community. Waiver of Fees are at the sole discretion of the City and are not guaranteed. This waiver does not waive late application, late application, and cancellation fees. Parties that receive waivers shall list the City of Manitowoc and Visit Manitowoc as sponsors of the event.

Are you requesting a Waiver of Fees?

Yes, we are a nonprofit 501(c)(3) or acting on behalf of one

Why should this Waiver of Fees be granted?

It is for a non profit and a wonderful event that highlights Dairy in Manitowoc County

Map

All Special Events must have a map. Clearly mark event elements including applicable street closures, park rental items, and routes.

Upload map and supporting documents



Questions and comments

We have done this event with success for over 30 years and provides educational info to many people about this huge industry to Manitowoc County

Legal Notice and Submission

I understand the filing of this application does not ensure approval of a Special Event. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Fees for park facilities, temporary beer/wine licenses, stake and fireworks permits, and other necessary licenses and permits are in addition to the fees submitted for the Special Events Application. I further understand that an incomplete application may be cause for the denial of the event. The undersigned agrees to indemnify and hold the City of Manitowoc harmless for any and all damage claims or personal injury claims occurring during this event. It is further agreed that all personal property of any kind brought on the premises shall be at the sole risk of the undersigned, and that the City of Manitowoc shall not be liable for any injury, loss or damage to said property or injury to any persons on the premises. The undersigned agrees to be responsible for any damage caused to said facility or equipment by mischief or negligence. By signing, I acknowledge that I have authority to bind the sponsoring organization and acknowledge that I have received, read and understand the Special Events Guidelines and Policy and agree to be bound by all requirements as stated in the Special Events Policy and it is hereby incorporated by reference into this signed agreement.

Applicant date of birth

Tuesday, July 29, 1969

Sign

Bill Neumann