

SPECIAL EVENT COMMITTEE APPROVAL FORM

MEETING DATE: 5/14/2025

EVENT NAME: Kiwanis Car Show

ORGANIZER: Kiwanis Club - Aaron Erdmann

E-MAIL ADDRESS: aaron.erdmann@outlook.com

EVENT DATE: 8/10/2025

NEW OR RECURRING: Recurring

LOCATION/DESCRIPTION: Car and motorcycle show at Washington Park, annually in August.

COMMITTEE CONCERNS:

WAIVER OF FEES: Granted

COMMITTEE DECISION:

APPROVE	DENY
Todd Blaser /ec Jason Freiboth /ec Dan Koski /ec Eric Nycz /ec	

COUNCIL ACTION REQUIRED:

Waiver of Alcohol at Washington Park for 8/10/25, and approval of road closure for S 11th and S 12th between Washington and Marshall Streets for 8/10/25 from 6am to 4pm.

ITEMS TO INCLUDE IN LETTER:

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Special Event Application

Sunday, April 27, 2025

General Event Information

Event name 43rd Annual Kiwanis Car & Motorcycle Show

Location Washington Park

Date Sunday, August 10, 2025

Event time 6:00 AM - 4:00 PM

Setup start time Saturday, August 9, 2025 08:00

Takedown end time Sunday, August 10, 2025 16:30

Applicant Information

Name of Applicant Aaron Erdmann

Organization Name Kiwanis Club of Manitowoc

Address 816 Manistee Ct
Manitowoc, WI, 54220

Email aaron.erdmann@outlook.com

Phone number (920) 629-0038

On-site contact & phone number Jim Pfeifer (920) 629-7327

Event description

Display of vehicles to raise funds for Kiwanis Club of Manitowoc's programs benefitting children. Show vehicles pay a \$10 fee to enter the show. Performances by Manitowoc Marine Band Lakeshore FIRST Robotics attract attendees from outside the county.

Estimated total attendance 1500

Est. attendance from outside Manitowoc 500

Event Features

Select all that apply to the event

Alcohol sales Food or drink sales Vendor(s)

Food Trucks Collecting monetary donations

Charging admission or registration

Expected revenue 3500
Revenue will be used for To benefit children's charity

Route & Road Usage

Road Closure

S 11th and S 12th between Washington and Marshall between 6am and 4pm on day of event.

Where are cars parking? Show vehicles park on Washington park lawn.

Time of amplified sound 8:00 AM - 4:00 PM

Amplified sound type Live music and PA system

Event Structures

Select all that apply Portable restrooms Tent(s)

Safety & Security

Describe any assistance needed from the Police Dept. and/or Fire Dept.

Announcement to patrol officers that the event will be held on Sunday, August 10, during morning shift change meeting. Frequent patrol by officers on bike or foot is appreciated.

Equipment & Facility Requests

Park and/or Athletic Field Request Washington Park and MetroStage (\$75)

Do you need power or lighting? Power

Tables & seating

Banquet tables 8'x40' 15
\$7 max 22

Benches 4'

Metal folding chairs

Picnic tables 6' 16
\$6 max 20

Parks items

Post pounder

Power pedestal

Safety vests 10
\$4 max. 20

Security stanchions

Wooded snow fence 50' roll

Plastic snow fence 50' roll

Snow fence posts

Tent 10'x20' $\frac{1}{\$55 \text{ max. } 2}$

Ticket booth

Trash barrels

Traffic control

Barricades 2'

Barricades 3' $\frac{6}{\$7}$

Barricades 8' $\frac{8}{\$8}$

Barricades 12' rail type

Channelizer drums 3'

Cones 18" $\frac{10}{\$5.50}$

Cones 28" $\frac{8}{\$5.50}$

Delineators 42"

"Road Closed" signs $\frac{4}{\$6}$

"Road Closed Ahead" signs

Estimated cost per day 600

Equipment will be dropped off at the discretion of DPI. Equipment request notes:

Tents, cones, vests, etc. can be placed in band shelter.

8 ft. barricades can be placed as follows:

2 at Marshall and S 11

2 at Marshall and S 12

2 at Washington and S 11

2 at Washington and S 12

Picnic tables can be placed west of the band shelter.

Paint striper + 2 cans white paint also appreciated.

Waiver of Fees

Are you requesting a Waiver of Fees?

Yes, we are a nonprofit 501(c)(3) or acting on behalf of one

Why should this Waiver of Fees be granted?

All proceeds benefit CASA, Lakeshore Foster Families, Boys and Girls Club, Big Brothers Big Sisters, numerous youth sports, and Lincoln scholarships.

Map

Upload map and supporting documents



Event Map.pdf

Questions and comments

All proceeds benefit youth in Manitowoc.

Legal Notice and Submission

Would you like to meet with the Special Event Committee to discuss your event?

Yes

Applicant date of birth

Sunday, March 29, 1987

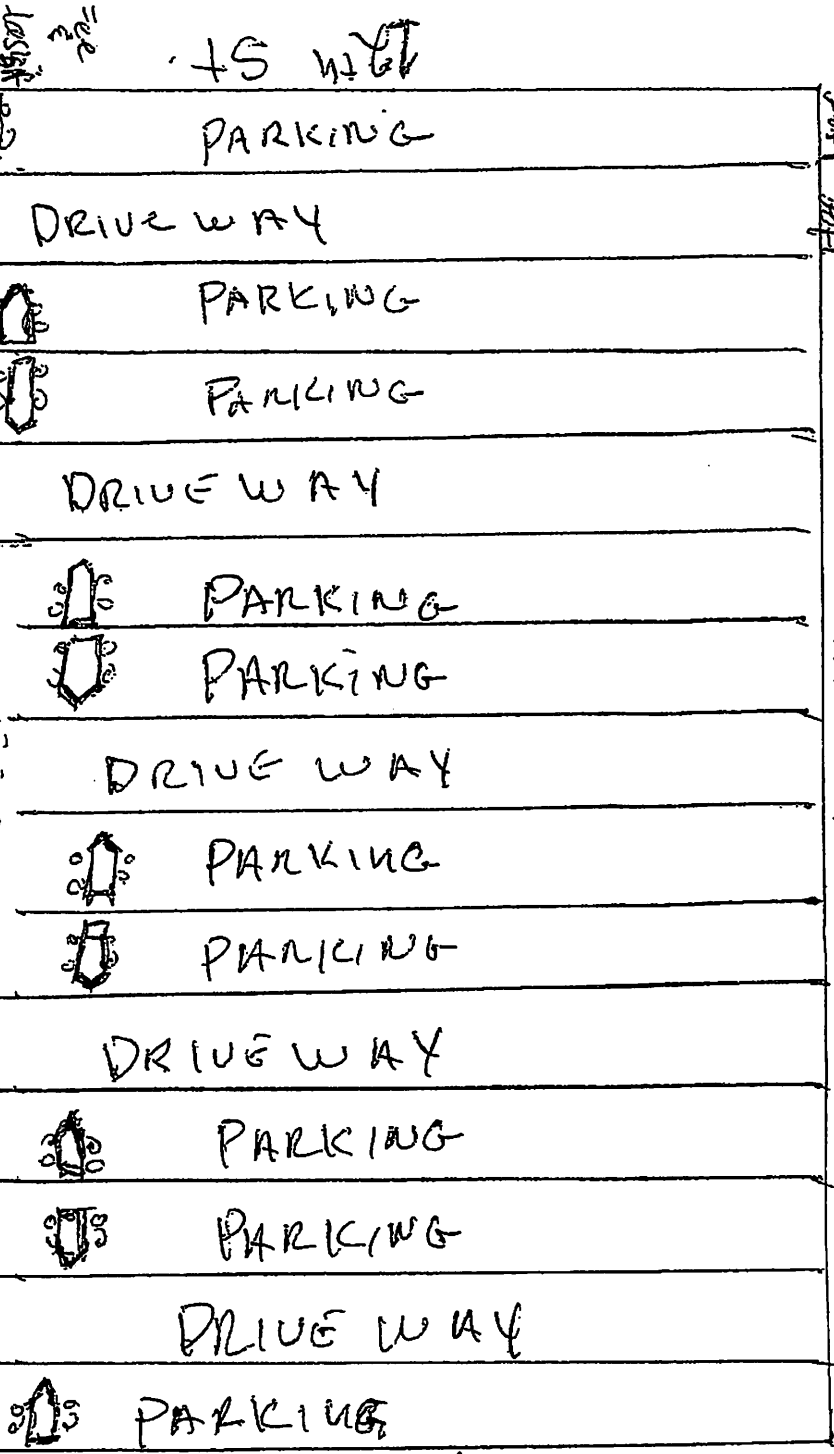
Sign

Aaron Erdmann

Post Off

WASHINGTON ST.

N ↑ 2016



ENTER EXIT
IS with street access
GATE 1
Five
NO PARKING

FOOD COURT & BEVERAGE

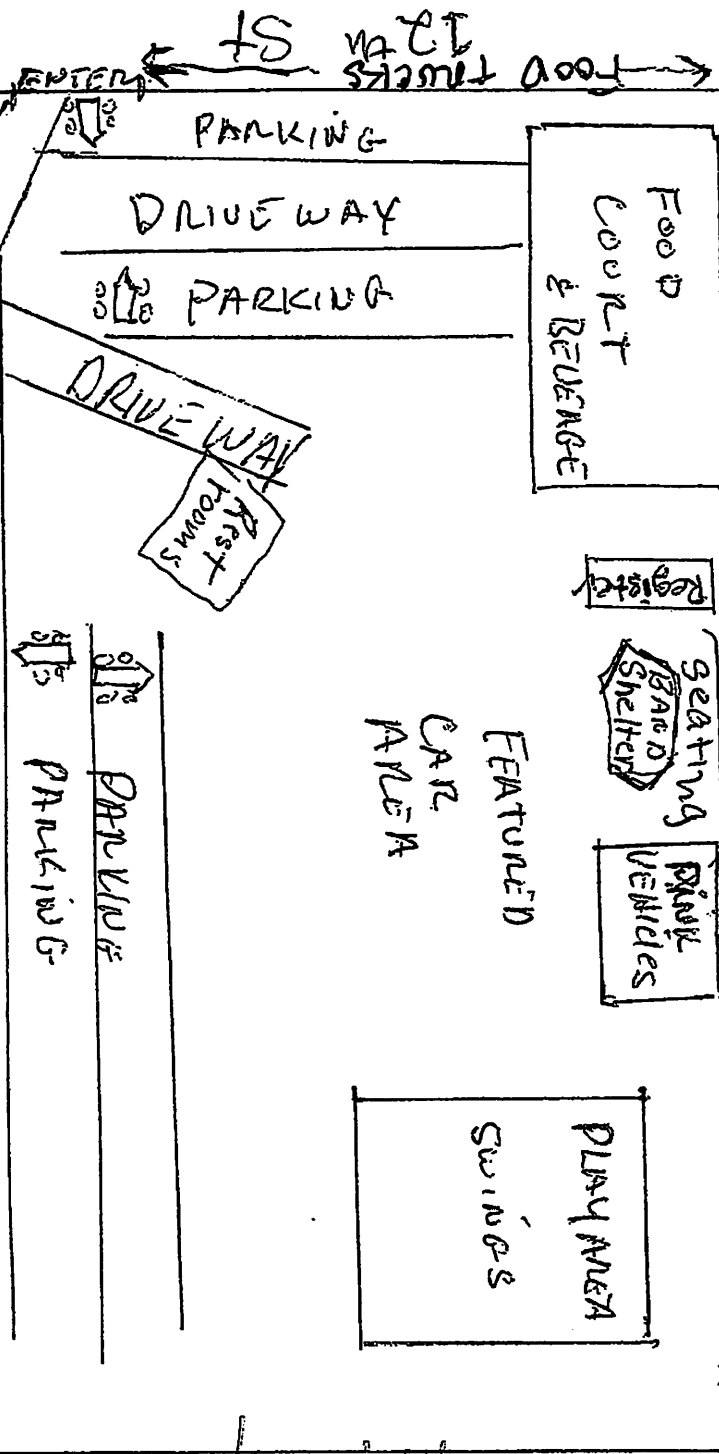
Register

Seating (Grand Shelter)

Private Vehicles

FEATURED CAR AREA

PLAY AREA
Swings



ENTER EXIT
IS with street access
GATE 2
NO PARKING

MARSHALL ST
Driveway and 20 Post
11 ST Motorcycles

PARKING

DRIVEWAY

PARKING

DRIVEWAY
Restrooms