

## **MEMORANDUM**

TO: City of Manitowoc Common Council

**FROM:** Greg Vadney, RWAM Executive Director

**DATE:** 11/24/2025

**SUBJECT:** Visitor Services Clerk Baseline Pay / Adjustment on Pay Scale

The Rahr-West Art Museum would like to extend our support of Mayor Nickels proposal to raise the baseline wage of our Visitor Services Clerks in his 2026 Operating Budget. As previously stated within the 2026 Budget sessions, this pay adjustment will help to attract and retain quality candidates for this position, which is entrusted to safeguard our valuable art treasures as well as staff the customer service desk during weekends and special events.

If the 2026 Budget includes funding for this baseline pay raise, we ask the City Council to take the material step of authorizing the Rahr-West Art Museum Visitor Services Clerk position to be adjusted to the appropriate level on the city's pay scale.