

AMENDMENT NO. 1 TO THE CONTRACT
BETWEEN CITY OF MANITOWOC (MUNICIPALITY),
THE WISCONSIN DEPARTMENT OF TRANSPORTATION
AND JT ENGINEERING, INC. (CONSULTANT) FOR

Project ID 4991-06-78
C Manitowoc, East Albert Drive
Mirro Drive – Johnston Drive
Local Street, Manitowoc County

The contract made and entered into by and between the MUNICIPALITY, DEPARTMENT and CONSULTANT, dated July 23, 2025 is hereby amended as set forth on the following pages.

The primary reason(s) for this amendment:

1. *Add a traditional right-of-way plat up to four (4) parcels required due to adding sidewalk on the end of the project by a PLE and various areas for TLE sloping at curb ramps.*

For all contract services, actual costs to the CONSULTANT up to \$218,715.96 (an increase of \$7,359.96), plus a fixed fee of \$17,886.51 (an increase of \$590.12), not to exceed \$236,602.47 (an increase of \$7,950.08).

For geotechnical investigation subcontracted to ECS Midwest, LLC, the CONSULTANT'S actual cost to ECS Midwest, LLC not to exceed \$5,600.00 (no change) for units delivered based on rates in the table below.

Item Description	Quantity	Unit Type	Unit Cost Rate	Totals
Mobilization	1.0	Trip	\$681.00	\$681.00
Boring Layout & Elevations	1.0	Hour	\$210.00	\$210.00
Standard Penetration Test Boring (3@6' & 2@10')	38.0	Foot	\$18.00	\$684.00
Boring Abandonment	38.0	Foot	\$5.00	\$190.00
Pavement Patch	5.0	Each	\$77.00	\$385.00
Traffic Control Signs and Cones	1.0	Day	\$210.00	\$210.00
Utility Clearance and Coordination	2.0	Hour	\$110.00	\$220.00
Moisture Content (ASTM D2216)	10.0	Each	\$15.00	\$150.00
Percent Passing the No. 200 Sieve (ASTM D1140)	3.0	Each	\$60.00	\$180.00
Atterberg Limits (ASTM D4318)	2.0	Each	\$95.00	\$190.00
Loss of Ignition on Organic Soils (ASTM D2974)	2.0	Each	\$60.00	\$120.00
Visual Classification of Soil (ASTM D2488)	1.0	Hour	\$110.00	\$110.00
Boring Log Prep and Administration	5.0	Hour	\$70.00	\$350.00
Geotechnical Project Manager (Report Prep)	14.0	Hour	\$110.00	\$1,540.00
Principal Engineer (Report Prep)	2.0	Hour	\$190.00	\$380.00

For archeological investigations subcontracted to Terracon Consultants, Inc. the CONSULTANT'S actual cost to Terracon Consultants, Inc. not to exceed \$4,350.00 (no change) for units delivered based on rates in the table below.

Item Description	Quantity	Unit Type	Unit Cost Rate	Totals
Archaeological Survey	1	Each	\$3,100.00	\$3,100.00
Project Management/Administration	1	Each	\$1,250.00	\$1,250.00

For title searches subcontracted to First American Title Insurance, the CONSULTANT'S actual cost to First American Title Insurance not to exceed \$3,100.00 (increase of \$3,100) for units delivered based on rates in the table below.

Item Description	Quantity	Unit Type	Unit Cost Rate	Totals
Title Searches (new)	4	Each	\$775.00	\$3,100.00

Compensation for all SERVICES provided by the CONSULTANT under the terms of the CONTRACT shall be for an amount not to exceed \$249,652.47 (an increase of \$11,050.08).

The DEPARTMENT REPRESENTATIVE is: Mike Cohen; Project Manager; 944 Vanderperren Way, Green Bay, WI 54304; michael.cohen@dot.wi.gov; and 920-492-4136.

The MUNICIPALITY REPRESENTATIVE is: Greg Minikel, Engineering Division Manager, 900 Quay Street, Manitowoc, WI 54220, gminikel@manitowoc.org; (920) 686-6910.

The CONSULTANT REPRESENTATIVE is: Brian Chlopek, Project Manager, 1077 Centennial Centre Blvd, Hobart, WI 54155; brianc@jt-engineering.com; (920) 606-6288.

In witness whereof, the parties hereto have caused this amendment to be executed and approved on the date signed by their authorized officers or representatives.

For the CONSULTANT

For the DEPARTMENT

Signed by:
By: Brian Chlopek
EB6227302D28463...

By: _____

Title: Vice President

Title: _____

Date: July 13, 2026

Date: _____

For the MUNICIPALITY

By: _____

Title: _____

Date: _____

THREE PARTY DESIGN CONTRACT AMENDED SPECIAL PROVISIONS

AMENDED SCOPE OF SERVICES FOR ID 4991-06-78

SCOPE OF SERVICES

Add the following:

M. PLATS

- (1) Prepare Right-of-Way Plats in accordance with the MANUAL. A total of ONE (1) detail sheets are anticipated with up to FOUR (4) parcels using a 1 IN = 100 FT scale at full size (22 IN x 34 IN) or other scale as necessary.
 - (2) A right of way descriptions shall be provided for all individual parcels of land to be acquired as Right of Way for the PROJECT. An individual legal description shall be provided for each parcel, or an envelope description that does not cover more than one page of the plat. Descriptions shall be by metes and bounds in accordance with the provisions as set forth in the MANUAL, or in the case of platted property by suitable reference to the platted data. For all unplatted property the descriptions shall be referenced to and tied into the pertinent section or quarter section corners. The CONSULTANT shall submit the legal descriptions on a hard copy and on a CD/DVD or an electronic e-mail file to the MUNICIPALITY.
 - (3) The CONSULTANT shall prepare the descriptions in line item format using IBM compatible PC-DOS-Word Perfect software and provide a copy of this diskette to the DEPARTMENT and MUNICIPALITY.
 - (4) Field locate and temporarily mark the new right of way boundaries in a manner which will facilitate the appraisal of all affected parcels.
 - (5) Monument the new and existing right of way boundaries in accordance with the procedures outlined in the MANUAL.
 - (6) Prepare an Acquisition Stage Relocation Plan in accordance with the procedures as set forth in the MANUAL.
 - (7) Provide on the Right-of-Way Plat, point numbers for all new right-of-way points to be monumented and all existing right-of-way points. A CD/DVD or electronic e-mail file with point numbers in SDMS format, in ground coordinates, is to be provided to the REGION.
 - (8) Be responsible for all changes to the plat sheets and legal descriptions until the Real Estate Certification is completed. Changes on the R/W plat that occur following the initial relocation order (excluding hardship or protective purchase) are to be anticipated and are part of this contract.
 - (9) Submit the Right-of-Way Plat electronically in accordance with the MANUAL to be reproduced by the DEPARTMENT for each relocation order or when requested by the DEPARTMENT.
 - (10) For CONSULTANT design contracts having real estate acquisition: Supply the DEPARTMENT with full size sets of plan/profile and cross sections, including r/w plat if developed as part of this contract, for the department's use in real estate acquisition at
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the time required in the project schedule. Revised full size sheets shall be supplied to the DEPARTMENT as such revisions are made throughout the acquisition process.

N. ACQUISITION EXHIBITS

- (1) Prepare up to TWO (2) Acquisition Exhibits in accordance with the MANUALS and WisDOT Guide to Utility Coordination.
 - a Meet with the MUNICIPALITY'S right of way plat unit to review the special provisions and MANUALS prior to starting the acquisition exhibits.
 - b Locate and survey the necessary United States Public Land Survey System (USPLSS) section corners, quarter section corners, block corners and other corner monuments of record in platted areas for the preparation of acquisition plats, descriptions, or exhibits. It is estimated that TWO (2) corners need to be located. Obtain digital photos of each corner. One close-up photo and one overview photo looking north.
 - c Locate and survey existing property monuments from prior plats and surveys of record to support the determination of existing property, existing right of way lines and project alignments. Resetting or re-establishing missing corners is not included.
 - d Prepare exhibits in accordance with the MANUALS using WISDOT provided Civil 3D file templates and related CAD components.
 - e Provide the MUNICIPALITY an electronic CSV or LandXML file with unique point IDs of acquisition boundary points, found monuments, and USPLSS corners or monuments of record used to prepare the acquisition exhibits and descriptions.
 - f Submit an 8 ½" x 11" or 11" x 17" portable document format (PDF), unless otherwise specified by the MUNICIPALITY, in accordance with the MANUALS upon final approval of the MUNICIPALITY.
 - g Provide the MUNICIPALITY with a utility exhibit in PDF format depicting utility facilities and interests in accordance with the MANUALS.
 - h Submit the exhibit PROJECT DOCUMENTS in accordance with the MANUALS upon receiving final approval from the MUNICIPALITY. Submit Civil 3D dwg and ACAD files in accordance with the data exchange and CADD standards and the MANUALS.
 - (2) Title Searches/Updates
 - a The CONSULTANT will procure the title searches and updates to determine property lines and current ownerships for the PROJECT.
 - (3) Provide individual descriptions for interests to be acquired. Write descriptions in a metes and bounds format, or in the case of platted property by suitable reference to the platted data. Commence or begin unplatted property descriptions at a monumented USPLSS corner or a located monument of record. Describe the exterior boundaries of the interest being acquired with a basis of reference.
 - (4) Prepare the descriptions and relocation order using Microsoft Word or software compatible with the MUNICIPALITY and provide a copy of the descriptions and relocation order in an electronic format. Contact the MUNICIPALITY's real estate unit for current formatting instructions. The MUNICIPALITY will record the descriptions and file the relocation order with the applicable county.
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- (5) Provide preliminary acquisition exhibits, descriptions, and relocation orders. Prepare revisions to exhibits and descriptions until the MUNICIPALITY files the initial relocation order for exhibits covered under that order. For exhibits not covered under the initial relocation order, prepare revisions to exhibits and descriptions until the MUNICIPALITY files a revised relocation order that includes these additional exhibits.
- (6) Submit the exhibits and right of way plats electronically. The MUNICIPALITY will file the exhibits with the applicable county.
- (7) Upon request, field locate and temporarily mark the new acquisition boundary points in a manner which will facilitate the appraisal of affected parcels and perform up to TWO (2) partial survey efforts for the re-staking of 1-5 parcels per effort. Coordinate staking activities with the MUNICIPALITY's real estate section to provide at least two weeks lead time for the MUNICIPALITY to notify property owners. Coordinate with the MUNICIPALITY Plat or Survey Coordinator for the proper control and datums/adjustments to be used. Provide digital copy of exhibits marked up with notes showing what was staked and when.
- (8) Monument the new and existing right of way boundaries in accordance with the procedures outlined in the MANUAL.
- (9) Provide on the Right-of-Way Plat, point numbers for all new right-of-way points to be monumented and all existing right-of-way points. A digital file with point numbers in SDMS format, in ground coordinates, is to be provided to the REGION.
- (10) A table shall be assigned to every Right-of-Way Plat sheet stating the historical basis for dimensioning the existing highway right-of-way, including intersecting side roads. The coordinate basis for the plat shall be on the title sheet and each detail sheet.
- (11) Be responsible for all changes to the plat sheets and legal descriptions until the Real Estate Certification is completed. Changes on the R/W plat that occur following the initial relocation order (excluding hardship or protective purchase) are to be anticipated and are part of this contract.

O. PROSECUTION AND PROGRESS

Add the following into section (2) of PROSECUTION AND PROGRESS:

- (a) Title Searches to First American Title Insurance
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Certificate Of Completion

Envelope Id: 6862814C-D685-88C3-81BC-36B3B291DA6E
Subject: 49910678-1400053033-202607-CA1.pdf - Shared from Box
Source Envelope:
Document Pages: 5
Certificate Pages: 5
AutoNav: Disabled
Enveloped Stamping: Enabled
Time Zone: (UTC-06:00) Central Time (US & Canada)

Status: Sent

Envelope Originator:
Maiko Vang
4822 Madison Yards Way
Madison, WI 53705
maiko.vang@dot.wi.gov
IP Address: 74.112.186.71

Record Tracking

Status: Original
7/10/2026 7:48:52 AM
Security Appliance Status: Connected

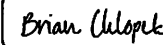
Holder: Maiko Vang
maiko.vang@dot.wi.gov
Pool: StateLocal

Location: DocuSign

Signer Events

Brian Chlopek
brianc@jt-engineering.com
Vice President
JT Engineering, Inc.
Security Level: Email, Account Authentication
(None)

Signature

Signed by:

EB6227302028463...

Signature Adoption: Pre-selected Style
Using IP Address: 67.53.158.114

Timestamp

Sent: 7/10/2026 7:51:38 AM
Viewed: 7/13/2026 8:40:35 AM
Signed: 7/13/2026 8:40:54 AM

Electronic Record and Signature Disclosure:
Accepted: 7/13/2026 8:40:35 AM
ID: 0f101905-89f2-43fb-ae5f-be002d775b58

Justin Nickels
jnickels@manitowoc.org
Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:
Accepted: 7/13/2026 9:02:22 AM
ID: 4010ba2f-efee-4a54-ac8b-89e9bd4fbf71

Sent: 7/13/2026 8:40:55 AM
Resent: 7/13/2026 9:33:04 AM

Andy Fulcer
Andrew.fulcer@dot.wi.gov
Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:
Not Offered via Docusign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp

Carbon Copy Events

MacKenzie Reed

mreed@manitowoc.org

City Clerk/Deputy Treasurer

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Accepted: 9/9/2025 4:00:13 PM

ID: e068ac54-855c-4fa9-b2c1-792c73d6bcfc

Status**COPIED****Timestamp**

Sent: 7/13/2026 9:33:04 AM

Viewed: 7/14/2026 9:22:33 AM

Witness Events**Signature****Timestamp****Notary Events****Signature****Timestamp****Envelope Summary Events****Status****Timestamps**

Envelope Sent

Hashed/Encrypted

7/10/2026 7:51:38 AM

Envelope Updated

Security Checked

7/13/2026 9:33:02 AM

Envelope Updated

Security Checked

7/13/2026 9:33:02 AM

Envelope Updated

Security Checked

7/13/2026 9:33:03 AM

Envelope Updated

Security Checked

7/13/2026 9:33:03 AM

Payment Events**Status****Timestamps****Electronic Record and Signature Disclosure**

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Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Wisconsin Department of Transportation:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: david.esse@dot.wi.gov

To advise Wisconsin Department of Transportation of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at david.esse@dot.wi.gov and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in DocuSign.

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To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to david.esse@dot.wi.gov and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Wisconsin Department of Transportation

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to david.esse@dot.wi.gov and in the body of such request you must state your e-mail, full name, US Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	•Allow per session cookies •Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection

****** These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I Agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC RECORD AND SIGNATURE DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Wisconsin Department of Transportation as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Wisconsin Department of Transportation during the course of my relationship with you.