

**Mission:** The mission of Manitowoc Public Library is to promote a culture of reading and to provide access to information. Through services, we strive to foster an environment that meets the educational, recreational and cultural needs of the community.

### November 2025

- We finished up Performance Evaluations for all employees in November. I participated in the meetings with each employee and their Manager. This provided me a chance to connect with everyone, talk about performance/expectations, and give them an opportunity to address anything with me.
- I attended three additional City Finance Committee meetings about the 2026 City Budget. The Library's portion of the Budget was not brought up at these public meetings.
- The Mayor held a Library Listening Session for employees on November 18; all Library employees were encouraged and given the opportunity to attend and talk with Mayor Nickels.
- Phase 1 of the first floor renovation is still in progress. The temporary location of the Business Center services are up and running and we are awaiting electrical work, new carpeting and new computer and desk furniture. We anticipate the renovations to this area will be complete by the January Board meeting date!

### December 2025

- The 2026 Budget was approved on December 1 and signed into law by the Mayor that evening.
- With the 2026 Budget officially approved, we immediately began preparations for being a fine free library! A lot of December was spent working on this change behind the scenes:
  - Working with Manitowoc-Calumet Library System staff to update the shared Integrated Library System
  - Updating all mention of fines on our website and social media
  - Updating all mention of fines in our printed literature, brochures, signs, etc.
  - Updating internal processes and procedures for staff
  - Coordinating marketing efforts with a press release, website messaging, WOMT interview and Coffee on the Coast with Tina Prigge appearance



## Coming Up

- The 2025 Annual Report and Foundation Allocation will be presented at the February Library Board Meeting