

R E S O L U T I O N

**TO RECLASSIFY THE MOBILITY MANAGER POSITION ON THE
COMPENSATION PLAN STRUCTURE**

WHEREAS, employees and managers are encouraged to review job descriptions on an annual basis. If there are changes, Human Resources assists in reviewing and determining if the changes warrant a compensation reclassification review; and

WHEREAS, in reviewing the job description for the Transit Mobility Manager position, it was determined that several updates were necessary due to changes at the City and additional responsibilities that have been placed on this role since the position was initially classified, and in order to achieve internal inequity across City departments; and

WHEREAS, upon an evaluation by Cottingham Butler, this position has been recommended to be placed in Grade G; and

WHEREAS, the Human Resources Director has recommended changes to the Transit Mobility Manager position which will result in moving the position from Grade F to Grade G on the City of Manitowoc Compensation Plan in order to be consistent and achieve internal equity. The employee currently in that position would move to the 5-Year Rate of Grade G effective January 1, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Manitowoc to approve the reclassification of the Transit Mobility Manager from Grade F to Grade G, and that the current employee in the position be moved to the 5-Year Rate of Grade G, effective January 1, 2025.

INTRODUCED _____ ADOPTED _____

JUSTIN M. NICKELS, Mayor

Fiscal Impact:	Anticipated \$4,482 increase in total compensation; \$3,905 in salaries and \$578 in fringe benefits. This is based on 2024 non-exempt compensation table; therefore, actual expense will vary for 2025 dependent on approved compensation table. Increase in compensation expense for reclassification of employee will be included in the 2025 budget proposal for Transit Fund 6400. No additional tax levy is or 2024 budget amendments are being requested.
Funding Source:	6400-36900 Salaries and Fringe Benefits
Finance Director Approval:	/SMA
Approved as to form:	/EGN

This Resolution was drafted by Eric. G. Nycz, City Attorney